

**Meeting of the Board of Public Works & Safety Meeting**  
**Wednesday, May 23, 2012 - 1:30 p.m.**  
**Ligonier City Hall, 103 West Third Street, Ligonier, Indiana**

**Call to order by:** Mayor Fisel

**Roll Call**

Present: Board Members Bonnie Edgell, Tom Janes, and Mayor Patty Fisel

Also Present: City Attorney Steve Hagen and Clerk-Treasurer Barb Hawn

**Minutes from previous meeting of May 9, 2012**

***Motion to approve by: Tom Janes***

***Seconded by: Bonnie Edgell***

***Vote: All Ayes***

**Citizens Comments - None**

**Unfinished Business**

***Northeast CSO Project – Bid Award***

API of LaOtto was the lowest bidder. The engineers review the bids and recommended that subject to the bid bond, performance bond, and certificate of insurance, to award the bid to API.

***Motion to accept the bid of \$1,668,835 from API of LaOtto subject to the bid bond, performance bond, and certificate of insurance and authorize Mayor Fisel to sign the contract pursuant to the bid documents by: Tom Janes***

***Seconded by: Bonnie Edgell***

***Vote: All Ayes***

**New Business**

***Mowing Fees – High Grass Ordinance***

The city has received several complaints regarding the fees charged when it is necessary to mow properties that do not comply with Ordinance 788-2011 concerning weeds and high grass. David James was present concerning a property he maintains at 399 West Hwy. 6, stating he felt the fees were excessive and unfair.

Police Chief Bryan Shear explained the process for enforcing the ordinance. The code enforcement officer first sends a letter to the property owner noting the violation, granting five (5) calendar days to take care of the nuisance, stating what will happen if they do not. The grass must be very tall to receive the violation notice. At the end of the grace period, the officer then inspects the property to see if the owner complied. If not, the property is maintained by the city and charged \$100 per man hour according to ordinance and a bill is sent to the owner.

The city subcontracts with the park department to do the mowing. The rate includes a set up fee and hourly fee based on actual time. The council sets the rate by ordinance. Attorney Steve Hagen suggested a joint meeting with the park director, park Board and board of works to put together a proposal and forward to council for their approval.

***Motion to set a joint meeting of the Park Board and Board of Works for Tuesday, June 5<sup>th</sup> at 5:00 pm by: Patty Fisel***

***Seconded by: Tom Janes***

***Vote: All Ayes***

**Department Heads and Members of Administration**

*Police Chief Bryan Shearer:* The Chief's Association will hold their International Conference in San Diego. The association will pay for the registration and hotel fees. Chief Shearer asked permission to allow the purchase of an airline ticket to San Diego at approximately \$350 to be funded from the continuing education fund.

***Motion to allow the purchase of the least expensive airline ticket for the International Chief's Association Conference in San Diego by: Bonnie Edgell***

***Seconded by: Tom Janes***

***Vote: All Ayes***

*City Engineer Rick Pharis:* Ken Gilliam of Tenneco contacted Rick regarding the earth work to be done asking for permission to proceed before the state permit and releases were received. They do have rule 5 approval from IDEM. Rick informed them to proceed at their own risk.

The contracts for API should be ready for signing next week.

*Water Superintendent Jeff Boyle:* The Farmer's Market pavilion has been rented for events in early June. The outlets will need to be moved soon so that the cabinets can be installed. Rick Pharis commented that there are approximately 15 items for Kemp Construction to take care of and he has been in contact with them. Rick also advised that a ribbon cutting ceremony would be set up.

*Board Member Tom Janes:* Tom asked if the Casey's General Store project for Ligonier was still in the works as he heard rumors that it was not going forward. Mayor Fisel and Rick Pharis both said everything appears to be a go. They are waiting on an easement agreement with McDonalds and closing on the property is set for June 12.

*Clerk-Treasurer Barb Hawn:* Strawberry Daze is Saturday, June 16 and is sponsored by the Future Ligonier Alliance (FLA). The FLA sent a vendor to city hall to request electrical service for a food cart. The city cannot pay for this electrical service. The FLA should be responsible for vendor contact and arrangements for electrical. John Pettit, president of the FLA was in attendance and stated he would take care of the issue.

*Mayor Patty Fisel:* An outside service is mailing solicitations to residents for water lines. The mayor wanted to be sure residents know that the city is not making this mailing.

#### **Adjournment**

***Motion to adjourn by: Tom Janes***