

**Board of Public Works & Safety Meeting - Wednesday, May 9, 2012 - 1:30 p.m. – Audio Available**

**Call to order by:** Mayor Fisel

**Roll Call**

Present: Board Members Bonnie Edgell, Tom Janes, and Mayor Patty Fisel, City Attorney Steve Hagen and Clerk-Treasurer Barb Hawn

**Minutes from previous meeting of April 25, 2012**

***Motion to approve by: Bonnie Edgell***

***Seconded by: Tom Janes***

***Vote: All Ayes***

**Citizens Comments - None**

**Unfinished Business**

**1. Roof for Fire Station**

Three quotes for roof replacement at the Fire Station were received at the previous meeting. The quotes were taken under review. Chief Weaver verified the warranty information and recommended Pettigrew. The quote of \$29,425 includes a manufacturer's 15 year no dollar limit labor and materials warranty.

***Motion to approve Pettigrew's quote of \$29,425 for roof replacement at the Fire Station by: Tom Janes***

***Seconded by: Bonnie Edgell***

***Vote: All Ayes***

**New Business - None**

**Department Heads and Members of Administration**

*Clerk-Treasurer Barb Hawn:* Barb presented information regarding the cost of the city clean up. National Serv-All charged \$3942 for labor and \$1294 for the tonnage for a total of \$5236 for the April clean up day. There is an additional clean up day in September. With similar costs, this totals \$10,472 from the general budget. Previously there was discussion of charging a minimal fee. An alternative suggestion was to use city CEDIT funds and budget in 2013.

***Motion to budget for the citywide cleanup from CEDIT funds beginning in 2013 by: Patty Fisel***

***Seconded by: Tom Janes***

***Vote: All Ayes***

*City Engineer Rick Pharis:* The construction standards are completed and being reviewed by department heads. Although not necessary, it was recommended that a public hearing be held. BOW will then approve the standards and recommend that Council adopt them. A check list and flow chart will be addressed so that projects within the city follow the proper procedures. A review committee and standards will be established.

***Motion to establish the standards by: Patty Fisel***

***Seconded by: Bonnie Edgell***

***Vote: All Ayes***

*Mayor Patty Fisel:* The SRF loan will be closing on 5-10-12. The bid for the sewer separation project on the north side will be awarded at the next BOW meeting.

**Adjournment**

***Motion to adjourn by: Patty Fisel***

***Seconded by: Tom Janes***