

Board of Public Works & Safety Meeting - Wednesday, March 28, 2012 - 1:30 p.m. – Audio Available

Call to order by: Mayor Fisel

Roll Call

Present: Board Members Bonnie Edgell, Tom Janes, and Mayor Patty Fisel, City Attorney Steve Hagen and Clerk-Treasurer Barb Hawn

Minutes from previous meeting of March 14, 2012

Motion to approve by: Tom Janes

Seconded by: Bonnie Edgell

Vote: All Ayes

Citizens Comments - None

Unfinished Business

1. Farm Bureau/McDonald Tort Claim Settlement

City Attorney Steven was received word from Farm Bureau Insurance that they would accept a settlement of \$7350 for the McDonald claim. His recommendation is that the board accept said amount.

Motion to accept the settlement with Farm Bureau in the amount of \$7350 by: Tom Janes

Seconded by: Bonnie Edgell

Vote: All Ayes

New Business

1. Garage Door Openers for Fire Department

The fire department received the following three quotes for openers for the seven garage doors:

Lifetime Door and Operator	\$2590.00
DeKalb County Door	\$5215.00
Overhead Door of Northern Lakes	\$5735.00

The board issued concern regarding the differing prices. Because fire personnel were assisting in the train derailment, they were unavailable for questions.

Motion to table the issue until additional information can be obtained by: Bonnie Edgell

Seconded by: Tom Janes

Vote: All Ayes

2. Triad Engineering Services Agreement

Triad provided a service agreement for the back wash holding tank design. The agreement is not to exceed \$12,500. The holding tank is necessary to assist in overflow created at the WWTP when the water department backwashes.

Motion to approve Triad's engineering design services agreement by: Patty Fisel

Seconded by: Bonnie Edgell

Vote: All Ayes

3. Sewer Issue at Lincolnway & Bowery

A resident living on the corner of Lincolnway and Bowery inquired as to what could be done regarding his sewer pipe lines that go across a neighbor's yard before hooking into the City's line. Discussion resulted in the following motion:

After discussion it was determined that this is a civil issue and the City is not responsible at this time.

Motion to regard the issue as a civil issue, therefore the City is not responsible by: Tom Janes

Seconded by: Bonnie Edgell

Vote: All Ayes

Department Heads and Members of Administration

City Engineer Rick Pharis: Rick is doing research regarding homes in the northeast side with basements, by making visits to homeowners. Certain homes may need a pump – if they have a basement bathroom and/or washing machine. It is necessary to determine how many pumps are needed to determine the total cost. A decision will then need to be made as to whether the homeowner will be required to pay or if the City will be able to pay for the pumps. The approximate cost per pump is \$500-\$600 plus installation.

Street Superintendent Mike Burdette: The tree removal program has begun with 18 trees slated for removal.

WWTP Manager Mark Schultz: The WWTP will begin the process of land application the week of April 9. We will use our staff and truck to haul and land apply. It will be necessary to rent a manure spreader for a 3 day total of \$750 and Mark asked permission to do so.

Motion to approve the manure spreader rental at a cost of \$750 for three days by: Patty Fisel

Seconded by: Tom Janes

Vote: All Ayes

Water Superintendent Jeff Boyle: Jeff was contacted by a company regarding televising for the project on the northeast side and how the water would be charged. He informed them they could use the pay meter hydrant at no charge but other hydrants would be charged. This contact was preliminary as the bid has not yet been awarded.

Clerk-Treasurer Barb Hawn: The State Board of Accounts has completed the examination of the 2011 financial records. The only not will be regarding the capital assets. Software to track capital assets has been ordered from Boyce and will be installed this spring, eliminating this problem in the future.

Utility billing clerk Judy Mullet will be retiring as of April 30, 2012. An ad was placed and applications will be taken until April 10.

Mayor Patty Fisel: The citywide garage sales are the second weekend in April and the spring clean up at the street department is the third Saturday of April.

The RDC met and determined they would fund the renovation of the top floor of the police department. With the refinancing of the bonds for the building, it was determined this would be the time to act. The funding is from TIF funds. The drawings for the new City Hall are available to view. The project could realistically be completed by December 2012.

Adjournment

Motion to adjourn by: Bonnie Edgell

Seconded by: Tom Janes