

**Board of Public Works & Safety Meeting - Wednesday, February 22, 2012 - 1:30 p.m. – Audio Available**

**Call to order by:** Mayor Fisel

**Roll Call**

Present: Board Members Tom Janes and Mayor Patty Fisel, City Attorney Steve Hagen and Clerk-Treasurer Barb Hawn

Absent: Board Member Bonnie Edgell

**Bid Opening – Sanitary Sewer Separation Project**

Three bids were received. Opening was by City Engineer Rick Pharis of Triad Engineering

- |    |                  |                |
|----|------------------|----------------|
| 1. | API Construction | \$1,668,835.00 |
| 2. | HRP Construction | \$3,274,189.74 |
| 3. | Cripe Excavating | \$2,424,979.90 |

Each bidder included all of the forms and necessary information in their bid packet.

***Motion to take the bids under advisement by: Tom Janes***

***Seconded by: Patty Fisel***

***Vote: All Ayes***

**Minutes from previous meeting of February 8, 2012**

***Motion to approve by: Tom Janes***

***Seconded by: Patty Fisel***

***Vote: All Ayes***

**Citizens Comments - None**

**Unfinished Business**

*Request to reconsider an adjustment at 1320 South Martin Street*

An email request was received by the new owner of the trailer park at 1320 South Martin Street for the BOW to reconsider their request to adjust the minimum bill for the partial month of January 2012.

Per City Attorney Steve Hagen, our policy states our minimum bill in both the sewer and water rate ordinances.

***Motion to stand by the original decision to deny adjustment to the bill by: Patty Fisel***

***Seconded by: Tom Janes***

***Vote: All Ayes***

**New Business**

*Repair and Remodel at WWTP Office*

The quotes for this project were not yet in and therefore item was removed from the agenda.

*Pay Application #5 and Certificate of Substantial Completion for Kemp Construction – Farmer’s Market Pavilion*

As this item was not on the original agenda,

***Motion to suspend the rules and allow Pay Application # 5 and certificate for substantial completion for Kemp Construction be added to the agenda by: Patty Fisel***

***Seconded by: Tom Janes***

***Vote: All Ayes***

Pay application #5 for Kemp is the final bill for the pavilion less the retainage. The requested payment amount is \$33,067.52 and retainage \$3500.00.

***Motion to approve pay application in the amount of \$33,067.52 by: Patty Fisel***

***Seconded by: Tom Janes***

***Vote: All Ayes***

The certificate of completion records February 15, 2012 as the completion date.

***Motion to approve the certificate of completion for the Farmer’s Market Pavilion by Kemp***

***Construction by: Patty Fisel***

***Seconded by: Tom Janes***

***Vote: All Ayes***

**Department Heads and Members of Administration**

*Street Superintendent Mike Burdette*

Quotes were requested to finish off the fencing around the street department property. Two quotes were received.

- |    |               |        |
|----|---------------|--------|
| 1. | Stuckey Fence | \$6100 |
| 2. | Eagle Fence   | \$8950 |

***Motion to allow quote of \$6100 from Stuckey Fence to complete the fence around the street department property by: Patty Fisel***

***Seconded by: Tom Janes***

***Vote: All Ayes***

*Fire Chief Jeremy Weaver*

The fire inspections in the downtown buildings are going well so far. They began at the beginning of February. Mark Shaver from the state is assisting Shawn Cox with the inspections.

*Police Chief Bryan Shearer*

Bryan will have his annual report for the next meeting.

*City Attorney Steve Hagen*

Steve has issues with a contract from Liquid Engineering for the retention tank and will be in contact with Rick Pharis and Waterworks Superintendent Jeff Boyle.

*City Clerk-Treasurer Barb Hawn*

The 1782 notice for 2012 was received with no adjustments by the state. The assessed values are up bringing the tax rate down. The CTAR has been filed on the Gateway. The new debt report is near completion.

*Mayor Patty Fisel*

The first draft of the employee hand book was received. Department heads will meet on February 28 and then with HR Unlimited on March 15 to go over modifications needed.

Casey’s General store has site plans and will go before the plan commission on February 28.

Everyone is invited to the state of the city address on March 1, 2012 at the Police Department at 7:00. There will also be an informational fair with the city departments and employees.

**Adjournment**

***Motion to adjourn by: Patty Fisel***

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Barbara Hawn, Clerk Treasurer

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Patricia Fisel, Mayor