Board of Public Works & Safety Meeting - Wednesday, September 28, 2011 - 1:30 p.m. – Audio Available

Call to order by: Mayor Fisel

Roll Call
Present: Board Members Bonnie Edgell, Tom Janes, and Patty Fisel, City Attorney Steve Hagen and
Clerk Treasurer Barb Hawn

Minutes from previous meeting of September 14, 2011
Motion to approve by: Bonnie Edgell   Seconded by: Tom Janes   Vote: All Ayes

Citizens Comments – None

New Business
1. Pay App. No. 1 – Kemp Construction for Pettit Park Pavilion Project
   City Engineer Rick Pharis presented the first application and certification for payment on the project in the amount of $44,475.30, stating all is in order to date.

   Motion to approve application and certification for payment to Kemp Construction in the amount of $44,475.30 by: Tom Janes   Seconded by: Bonnie Edgell   Vote: All Ayes

2. County GIS Update for 2012
   A request to help fund the update of the County GIS flyover was received from Steve Hook, GIS Coordinator for Noble County. The City is being asked to pay 2% of the cost, the same percentage as paid in 2008, for a 2012 total of $800.00.

   Motion to approve payment of the County GIS update for 2012 in the amount of $800.00, 2% of the project cost by: Tom Janes   Seconded by: Bonnie Edgell   Vote: All Ayes

3. Write off request – bankruptcy
   Permission to write off a utility bill for a resident (Griffith) in the amount of $617.65 was requested. The resident filed bankruptcy and we therefore cannot pursue collection.

   *Motion to approve the write off for Griffith in the amount of $617.65 by: Patty Fisel
   Seconded by: Bonnie Edgell   Vote: All Ayes*

4. Request for two additional part-time Police Officers – Jason Koontz and Mike Houser
   Police Chief Bryan Shearer requested the addition of two part-time officers to replace to unfilled positions. Jason Koontz and Mike Houser are currently both reserve officers.

   *Motion to approve the hiring of Jason Koontz and Mike Houser as part-time officers by: Tom Janes
   Seconded by: Bonnie Edgell   Vote: All Ayes*

5. Fence at Street Dept.
   A quote for an automatic gate opener and keypad for the new fence at the Street Dept. was presented. This will be a safety feature for the area containing the gas pumps. The cost would be split with the fire, police, and street departments. The cost for the automated opener is $3430.00 and the keypad is $560.00 for a total cost of $3990.00.

   Motion to approve the purchase of the automated opener and keypad for a total cost of $3990.00 by: Patty Fisel: Seconded by: Bonnie Edgell   Vote: All Ayes

6. Fence Issue – Mosley (Wicker) and Hursey

    The ongoing issue of incorrect placement of a fence on West Third Street resulted in the City offering to move the fence to the correct position. However, Mr. Wicker is requesting the project be done on a Saturday when he is able to be home, as he has dogs. However, this would require overtime be paid to City employees. It was suggested to offer Mr. Wicker a set amount and pay him to move the fence on his own time. Further discussion resulted in the following motion:

    Motion to give the Mayor authority to spend up to $300.00 to resolve the issue with Mr. Wicker and the fence by: Tom Janes   Seconded by: Bonnie Edgell   Vote: All Ayes

Department Heads and Members of Administration

City Engineer Rick Pharis: Rick has the construction standards and will work with the department heads and City attorney to review for any changes or corrections necessary.

The construction work on the pavilion at Pettit Park will begin next week. After inspecting the brick at the garment building it was determined it is too flaky and would not be suitable for an outdoor project.

WWTP Superintendent Mark Schultz: The state inspector was in and all went well. Only one violation for the year was discovered.

City Clerk Barb Hawn: The budget was approved by Council Monday night and submitted to the DLGF on Tuesday.

Mayor Patty Fisel: The annual retention tank cleaning is taking place today at the water department.

Adjournment

   Motion to adjourn by: Bonnie Edgell   Seconded by: Tom Janes