

## **Board of Public Works & Safety Meeting**

**Wednesday, March 23, 2011 -Held at City Hall – 1:30 pm –Audio Available**

**Call to order by:** Mayor Fisel

### **Roll Call**

Present: Board Members: Bonnie Edgell, Tom Janes, and Patty Fisel, City Attorney Steve Hagen and Clerk Treasurer Barb Hawn

### **Minutes from previous meeting**

Date: March 9, 2011

Motion to approve by: Tom Janes

Seconded by: Bonnie Edgell

Vote: All Ayes

### **Citizens Comments**

None

### **Unfinished Business**

None

### **New Business**

#### **1. McKibben Excavating Claim for Sewer Line Replacement**

Bill for the emergency repair of the sewer line was presented by Rick Pharis, City Engineer, on behalf of McKibben Excavating LLC totaling \$35,626.56. The price of the project was \$40,402.80. Withheld from the total was \$875.00 for spring 2011 yard restoration and a change order of \$3901.24 for paving which was not completed at this time. A 5% retainage of \$1781.33 was also withheld bringing the total of the first draw to \$33845.23.

Motion to approve payment to McKibben Excavating in the amount of \$33845.23 by: Patty Fisel

Seconded by: Tom Janes      Vote: All Ayes

#### **2. Triad – Engineering Services Agreement**

An agreement for engineering services for work on the CSO project in the northeast quadrant of the City was presented by Triad Associates. The agreement total of \$345,000 includes the following services:

Engineering Design Services	\$210,000
Bidding & Project Administration	\$ 30,000
Construction Observation	\$100,000
Project Record Drawings	\$ 5,000

Stu Savka and Jim Frazel of Triad from Triad were present to answer questions for the Board. They explained that it is important to get approval so that the project can begin and the flyover of the area can be done now before the trees get their leaves. The flyover will eliminate the need full topo work, and require only spot topo work.

City Attorney Steve Hagen questioned the amount of liability insurance. The agreement specified \$500,000 in insurance, but the project is \$2.1 million project. Frazel indicated that Triad would purchase a rider for the project to extend the amount of insurance, with the City being liable for paying the difference in premium. WWTP Manager Mark Schultz asked how the project would be affect if the City does not get the \$600,000 OCRA grant. Frazel replied that the project would be scaled back to what the City has available in funds. The project segments will be bid individually. There was a commitment to not raising the sewer rates to complete the project.

Mayor Fisel asked if the agreement amount of \$345,000 was in line for a project of this type. Rick Pharis indicated that the engineering is generally 14.7 to 15.2% of the project cost. The Mayor then indicated that in her research she too felt the price to be fair. Pharis recommended that the Board approve the agreement.

Motion to accept the Engineering agreement from Triad at a cost of \$345,000.00 by: Bonnie Edgell

Seconded by: Tom Janes                      Vote: All Ayes

3. Discussion of Building/Zoning Administrator Salary

The Mayor informed the Board that City Council set the salary for the Building/Zoning Administrator at \$15.87 per up for up to 25 hours per week. The position is currently a yearly mayoral appointment. At this time, Stan Wiley is still on the job.

From the audience, Council member Gary Bishop asked if Wiley intended to accept the position to which the Mayor replied that he had not yet accepted or rejected the offer. Bishop indicated that if Wiley did not accept the position, he would like to reopen the salary discussion with Council. The Mayor replied that salary research had been presented to Council prior to their decision, but if they were not happy with their decision they would need to reconsider and reintroduce the subject.

**Department Heads and Members of Administration**

WWTP Dept. Manager Mark Schultz – An ad was placed in the Farmer's Exchange and the Advance Leader last Thursday for interested farmers to contact the City regarding the land application of sludge from WWTP

City Engineer Rick Pharis: The clock on North Cavin has not yet been reset to the daylight saving time. Mike Burdette replied that he would have it taken care of.

Mayor Fisel: The City had an opportunity to apply for a grant to help with the replacement of the street signs. The cost of sign replacement (an unfunded mandate) is \$72,000. The City would be required to come up with a 10% match. The plan calls for \$31,000 in design and construction and \$41,000 in actual construction. It will be a very good deal for the City if we receive the grant. Paperwork was filed last Friday.

**Adjournment**

Motion to adjourn: Tom Janes