

**Board of Public Works & Safety Meeting****Wednesday, February 23, 2011 – Held at City Hall – 1:30 pm –Audio Available****Call to order by:** Mayor Fisel**Roll Call**

Present: Board Members: Bonnie Edgell, Tom Janes, and Patty Fisel, City Attorney Steve Hagen and Clerk Treasurer Barb Hawn.

**Minutes from previous meeting**

Date: 2-9-11 Motion to approve by: Tom Janes Seconded by: Bonnie Edgell Vote: All Ayes

**Citizens Comments - None****Unfinished Business - None****New Business**

1. Request to add two additional Reserve Officers for the Police Dept.

Police Chief Bryan Shearer was present to ask for approval to add the reserve officers. One prospective reserve had declined prior to the meeting. Permission to reinstate Joshua Snyder, a former reserve who left in June 2010 for personal reasons was requested. Shearer reminded the Board that there is no cost to add a reserve officer.

Motion to approve the reinstatement of Joshua Snyder as a reserve police officer by: Tom Janes  
Seconded by: Bonnie Edgell Vote: All Ayes

2. Request for utility bill adjustments

Clerk Barb Hawn presented a request for adjustments to write off the balance on three accounts for the water portion of their bill. The sewage and sanitation portion was collected through liens. Rodriguez \$85.54, Buchtel \$50.94 and Fox \$46.53. Request to write off a fourth account was requested, Valle \$43.20 in which the property was sold before the lien could be issued.

Motion to approve the utility bill adjustments for Rodriguez \$85.54, Buchtel \$50.94, Fox \$46.53, and Valle \$43.20 by: Mayor Fisel Seconded by: Bonnie Edgell Vote: All Ayes

**Department Heads and Members of Administration**

WWTP Dept Manager Mark Schultz: Schultz updated the BOW on recent happenings at the WWTP. McKibben will have the sewer line completed by 3/1/11. Hach was in for software training which went well. He presented an informational sheet to the members regarding sludge disposal costs and estimated yearly savings of approximately 30,000 to do land application. While there are start up costs, he feels the savings will be worth it. There was further discussion but the Board decided to table the issue to the next meeting so they are able to further review Schultz's information.

Clerk-Treasurer Barb Hawn: The CTAR report for the City for 2010 was completed and sent to the SBOA on February 17, 2010.

Mayor Fisel: City Engineer Rick Pharis was able to obtain a copy of Goshen, Indiana's ordinance book with regard to Utilities. This will be helpful to review and compare the City's practices and rates.

Prospective industries have made contact regarding locating to Ligonier. With the help of Rick Pharis, FAQ sheets will be put together showing the capabilities of the City with regard to utilities and capacity.

**Adjournment**

As there was no further business brought before the Board, motion to adjourn by: Tom Janes