

**Board of Public Works & Safety Meeting –Wednesday, January 12, 2011-Held at City Hall – 1:30 pm**

**Call to order by:** Mayor Fisel

**Roll Call**

Present: Board Members: Bonnie Edgell, Patty Fisel, and Tom Janes, City Attorney Steve Hagen and Clerk Treasurer Barb Hawn.

**Minutes from previous meeting** Date: 12-22-2010

Motion by: Janes to approve Seconded by: Edgell Vote: All Ayes

**Citizens Comments**

None

**Unfinished Business**

None

**New Business**

**1. Utility Bill Adjustment for Hathaway**

Request for adjustment due to the fact that the new owner purchased the home as a residence, not as apartments as the former owner had it listed in the City's utility billing system. The new owner was therefore overcharged.

Motion to adjust the Hathaway bill in the amount of \$39.99 by Fisel Seconded by: Janes

Vote: All Ayes

**2. WWTP – Hach Software training & additional license quote**

The software used for the WWTP was provided by EMC per the contract with the City. Training for the new WWTP manager and staff is necessary. A quote was provided for training as well as two additional licenses. The quotation however reflected an incorrect total when added, as \$11,700 rather than \$10,500.

Motion to approve the training and licenses quotation based on a corrected quote reflecting the correct amount of \$10,500 by Fisel Seconded by: Janes

Vote: All Ayes

**3. WWTP – Weir Specialty Pump quote**

A quote was presented for repair of a pump that went out in the amount of \$3427.00 by Weir Specialty. They also submitted a quote for a new pump with a prorated 5 year warranty in the amount of 4852.00, a \$1425.00 difference. Discussion regarding the pros and cons of both ensued. The lead time for the pump is 12 weeks with payment not due until time of receipt.

Motion to purchase a new pump at \$4852.00 by: Edgell Seconded by: Janes

Vote: All Ayes

**4. WWTP – Equipment Repair Update & Expense Schedule for 2011**

Mark Schultz presented the BOW with a list of upcoming repairs and required expenditures for their review and information. An auger repair will be approximately \$30,000. Engineer Rick Pharis will review with Schultz. Mayor Fisel commended Schultz in being proactive with the anticipated maintenance requirements.

**5. Farmer's Market Design Contract**

A request was made by Engineer Rick Pharis to have Triad put together a plan for the Farmer's Market Design. The original plans from Troyer Group called for pre-packaged equipment which is not feasible for the City. Mayor Fisel reported that the Brownsfield has been complete and a letter of completion is forthcoming. We are now ready for the next step, which requires a plan. Triad's cost for the plan is \$3000.

Motion to accept the Engineering Service s Agreement from Triad for \$3000.00 by: Fisel

Seconded by: Edgell      Vote: All Ayes

**Department Heads and Members of Administration Comments**

WWTP Manager Mark Schultz: The WWTP is in need of replacing a computer due to the fact that a current computer using Windows XP software is not compatible with their new software as it is being put on a shared drive. In addition, the goal of our IT Administrator, Gary Cox, is to move all of the City departments over to the City server at the Police Department. Gary would like to purchase a new computer to be shared by WWTP employees, the final step in allowing the WWTP to move to the server. The cost of the computer is approximately \$600.00.

Motion to approve the purchase of a new computer for WWTP by: Fisel

Seconded by: Janes

Vote: All Ayes

City Engineer Rick Pharis: Signage plans were received from INDOT for State Road 5. We are okay to put informational signs for the Industrial Park up – behind the Right of Way. Permissions from property owners, in writing would e needed.

**Adjournment**