

Board of Public Works & Safety and Park Authority Meeting
Wednesday, September 23, 2026 – 10:00 a.m.
Ligonier City Hall · 301 S. Cavin St. · Ligonier, IN 46767

Call to order by Mayor Bryan Shearer

Roll Call

Present: Board Members Tom Janes, Mary Wysong, and Mayor Bryan Shearer
City Attorney Laura Kaufman and Clerk-Treasurer Barb Hawn

Approval of Minutes of September 9, 2026

Motion to approve: Mary Wysong

Second: Tom Janes

Vote: All Ayes

New Business

Robert Roa, 402 East Union Street – Inquiry into City Property

Mr. Robert Roa expressed interest in a parcel of City-owned property adjoining his property at 402 East Union Street. Mr. Roa described the property as “swamp land.”

The process for disposing of City-owned property was explained to him prior to the meeting. The process requires obtaining two appraisals and offering the property for sale through sealed bid, with a minimum bid equal to the average of the two appraisals.

At this time, Mr. Roa requested permission to clean up the property and construct a trail leading to the lake.

The Board agreed to allow Mr. Roa to inspect the property and return to a future meeting to determine whether he is interested in pursuing the purchase of the property. The Board did not authorize any cleanup, construction, or other work on the property at this time.

Police Department – Request to Add three Reserve Patrol Officers

Patrol Sergeant Brandon Stout asked for permission to add the following to our Reserve Patrol Officers upon completion of their Basic:

Wilber C. Boren V, Henry Torres, and Nolan Z. Parks.

Nolan Parks is from a West Noble graduate and from Ligonier and currently is a part-time employee of the Parks Department. Henry Torres is also a West Noble graduate from Ligonier. Wilber Boren is from Warsaw but is a relative of a current police officer.

Motion to approve: Tom Janes

Second: Mary Wysong

Vote: All Ayes

Comments by Board Members and Administration

Street Superintendent Mike Burdette

- We just completed another 50-50 sidewalk install today.
- Pulver had some rain days so will be here next week to continue work on the Trails Project.
- Phend and Brown is expected to start the paving project next week.

Water Superintendent Jeff Boyle

- Was able to find a person who paints and repairs murals. He views the murals that need repair and found the Indian Mural needs to be completely redone. The wrong wood was used and was not sealed well. The mural is delaminating from the wood. The recommendation is to put aluminum up on the wall and repaint the mural. We will have a quote for the next meeting.
- We will also get a quote for repainting the Kidd and Co .Mural in the alley that will be used for the Alley Park and repainting the Crystal Theater Mural to the current Kidd and Co. This will go to the Redevelopment Commission as part of the Alley Project.

- The budget has funding for a boom lift. Working on getting quotes. The cost of brand new is \$85,000 but we are looking to purchase a used one. Will bring quotes to the next meeting.

Park Director John Parrish

- The crew installing the fence at the Recycle Center started the project today and expected to finish by the end of the week.

Clerk-Treasurer Barb Hawn

- The first November meeting falls on Veteran's Day with city offices being closed. We will need to reschedule. It was suggested that we move the meeting to Tuesday, November 10, 2026.

Motion to approve: Mary Wysong

Second: Tom Janes

Vote: All Ayes

Mayor Bryan Shearer

- Recycle Center: Provided an update on the new Recycle Center. He stated that he visited the center the previous day while the Himco driver was emptying the recycling bins. He noted that the driver took care to empty the bins slowly to help prevent materials from blowing away.
- Ligtel has installed internet service for the security cameras at the Recycle Center. The City is currently waiting for AEP to complete the electrical connection.
- Mayor Shearer also noted that it is encouraging to see City employees and department heads monitoring the facility on a daily basis. Park Director John Parrish reported that the gravel drive around the Recreation Center leading to the Recycle Center has been blocked off. The drive was never intended to serve as an entrance, although residents had been using it as one. With a single designated entrance and exit, the facility will be easier to monitor and manage.
- Downtown Business Development: Stated that he continues to meet with downtown business owners regarding their buildings. Additional property owners have come forward with proposed renovations and plan to apply for the City's façade grant program.
- Be Noble: Mayor Shearer attended his first Be Noble (Noble County Economic Development Corporation) meeting. He noted that the Mayor of Ligonier is automatically appointed to the organization's board. He expressed his enthusiasm about working with the organization to promote economic development and growth in the area.
- City Administration: Stated that the past three weeks have been busy and that the City has accomplished a great deal. He expressed his appreciation for the department heads and the work they are doing for the City. He noted that department heads meet each Monday to review their to-do lists and continue planning and working on City projects and priorities.

Adjournment

Motion to adjourn: Mary Wysong

Second: Tom Janes

Vote: All Ayes



Barbara Hawn, Clerk Treasurer



Bryan K. Shearer, Mayor