

Board of Public Works & Safety and Park Authority Meeting
Wednesday, July 8, 2026 – 10:00 a.m.
Ligonier City Hall • 301 S. Cavin St. • Ligonier, IN 46767

Call to order by Mayor Earle Franklin

Roll Call

Present: Board Members Tom Janes, Ronny Terry, and Mayor Earle Franklin
City Attorney Laura Kaufman and Clerk-Treasurer Barb Hawn

Approval of Minutes of July 2, 2026 Special Meeting

Motion to approve: Ronny Terry

Second: Tom Janes

Vote: All Ayes

New Business

Catch Basin Replacement

The Board reviewed a quote from Pulver Asphalt in the amount of \$4,980 to replace a deteriorated catch basin located at the intersection of Lincolnway and Main Street. Staff explained that the catch basin is located within the Strawberry Valley Trails project area and replacing it during the project is the most cost-effective approach. The intersection experiences significant stormwater flow and periodic flooding, making replacement necessary.

Motion to approve: Tom Janes

Second: Ron Terry

Vote: All Ayes

Wastewater Treatment Plant – Influent Check Valve Replacement

Wastewater Superintendent Benjamin Glowinski reported that, following the recent isolation valve replacement, staff identified a failing check valve that requires replacement. Repairing the existing valve would cost approximately \$7,000–\$8,000 with no guarantee of success. Quotes were received as follows:

- American Pump Repair – \$9,526
- Indiana Pump Works – approximately \$13,000

Due to the minimal difference between repair and replacement costs and the lower quote received, Benjamin recommended replacing the valve with the unit provided by American Pump Repair.

Motion to approve: Earle Franklin

Second: Ronny Terry

Vote: All Ayes

Comments by Board Members and Administration

Clerk-Treasurer Barb Hawn

- Clerk-Treasurer Barb Hawn reported that implementation and virtual training for the City's new BS&A software is progressing well, with the anticipated live date of July 27, 2026.
- Clerk-Treasurer Barb Hawn also announced that Robin Galloway has been officially named Chief Deputy Clerk in recognition of the additional responsibilities she has assumed and her continued dedication to the office. A request was made for a wage increase to accompany the title change. Board members expressed their appreciation for Ms. Galloway's knowledge, dependability, and service to the City.
- ***Motion to approve a \$1.00 per hour raise for Robin Galloway: Tom Janes***
- ***Second: Ron Terry***
- ***Vote: All Ayes***

Mayor Earle Franklin

- Mayor Franklin acknowledged attendance at the funeral service for former Kendallville Mayor Suzanne Handshoe and commented on the honor guard and flag presentation.
- Mayor Franklin noted that a BOT (Build Operate Transfer) consultant has been engaged to assist with planning and coordinating several upcoming City projects.

Adjournment

With no further business to come before the board, Mayor Franklin called for adjournment.