

Board of Public Works & Safety and Park Authority Meeting
Wednesday, May 13, 2026 – 10:00 a.m.
Ligonier City Hall · 301 S. Cavin St. · Ligonier, IN 46767

Call to order by Mayor Earle Franklin

Roll Call

Present: Board Members Tom Janes, Ronny Terry, and Mayor Earle Franklin
City Attorney Laura Kaufman and Clerk-Treasurer Barb Hawn

Approval of Minutes of April 22, 2026

Motion to approve: Tom Janes

Second: Earle Franklin

Vote: All Ayes

New Business

Phend and Brown – Change Order #1

Phend and Brown submitted Change Order #1 which increases the amount of the Community Crossing Paving Project by \$5,022.18 due to additional material. John Nelson of VS Engineering recommended approval.

Motion to approve: Tom Janes

Second: Ronny Terry

Vote: All Ayes

Phend and Brown – Pay Application #2

Phend and Brown submitted Pay Application #2 in the amount of \$4,051.57. John Nelson of VS Engineering recommended approval.

Motion to approve: Ronny Terry

Second: Tom Janes

Vote: All Ayes

Utility Bill Adjustment Request – 702 South Cavin Street

Mark Stout's rental property at 702 South Cavin Street had a water heater leak. Ben Glowinski inspected the property and determined that the water did not go down the drain. He is asking for a sewage adjustment of \$33.90.

Motion to approve: Earle Franklin

Second: Ronny Terry

Vote: All Ayes

Water and Wastewater Departments – CDL Class Fees

Due to new requirements to obtain a CDL, outside training is now necessary. Wastewater Superintendent Benjamin Glowinski was able to find a company who offers Class B CDL training. The cost of the two-week program which includes the cost of taking the test is \$4,395. The Water Department would like to send Servando Pena and Wastewater Department would like to send Jaylun Shaffer this year.

Motion to approve: Earle Franklin

Second: Tom Janes

Vote: All Ayes

Closure Dates for Software Training and Implementation

Clerk-Treasurer Barb Hawn provided a list of dates for closure of the utility office for training and implementation of the new municipal software. Residents will be notified in advance.

Comments by Members of Council and Administration

Street Superintendent Mike Burdette

- City Clean Up is this Saturday at the Wastewater Department.
- We still have 2026 funding available for the 50-50 Sidewalk program.

Park Director John Parrish

- Raber's began the installation of the new Gazebo today and it should be completed tomorrow.
- Will be doing a replacement sidewalk at Prentice Park and curb at Gazebo Park.

Mayor Earle Franklin

- Reported that the veteran banners are progressing and should be ready soon. Due to the size and layout of the banners, each family will also receive a garden-size banner at no charge.
- Announced that a new tree has been planted at Prentice Park.
- Discussed ongoing health conditions and announced his intention to tender his resignation as Mayor. He noted that he has been involved with the City for 14 years and described the experience as an enjoyable adventure. However, he stated that the position requires significant attention and that health-related distractions since the beginning of the year have affected his decision-making process.

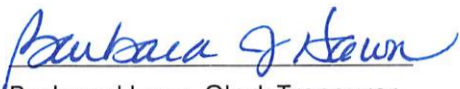
- Stated that he intends to make the transition as smooth as possible and sincerely thanked everyone for their support and service to both him and the City. He also expressed pride in the appointments he has made to the City boards.

Adjournment

Motion to adjourn: Tom Janes

Second: Ronny Terry

Vote: All Ayes



Barbara Hawn, Clerk Treasurer



Earle Franklin, Mayor