

Board of Public Works & Safety and Park Authority Meeting
Wednesday, April 22, 2026 – 10:00 a.m.
Ligonier City Hall · 301 S. Cavin St. · Ligonier, IN 46767

Call to order by Mayor Earle Franklin

Roll Call

Present: Board Members Tom Janes and Mayor Earle Franklin
City Attorney Laura Kaufman and Clerk-Treasurer Barb Hawn
Absent: Ronny Terry

Approval of Minutes of April 8, 2026

Motion to approve: Tom Janes

Second: Earle Franklin

Vote: All Ayes

New Business

Utilities – Request for Adjustment – Keiter

Marjorie Keiter of 707 S. Martin Street had a broken line on her property from the frozen ground. Water Superintendent Jeff Boyle advised her not to replace it until the weather warmed up due to the risk of further damage. Therefore, the usage was higher than normal, and she is asking for a sewage adjustment from December through April for a total of \$101.64.

Motion to approve: Earle Franklin

Second: Tom Janes

Vote: All Ayes

Utilities - Request for Adjustment – Ramirez

Marta Leticia Ramirez of 208 E. Miller Street had a line burst underneath their house, and they were not aware until they got a very high utility bill. Water Superintendent Jeff Boyle confirmed that the water did not go down the drain. Her total sewer charge was \$1,329.15 and her average is \$75.04. She is asking for a sewage adjustment of \$1,254.11. Because she did not pay the charges, she was expecting a credit for a 10% penalty of \$132.92 that was automatically applied to her account by our software. She is also asking for this to be adjusted off. The total amount of the adjustment would be \$1,387.03.

Motion to approve: Tom Janes

Second: Earle Franklin

Vote: All Ayes

Park Department – Landscaping Quotes

Park Director John Parrish requested three quotes for landscaping at the Rec Center. Two quotes were received as Sprague’s Lawn Service did not quote as they could not fit the job in their schedule.

Vision Lawn and Landscaping	\$6,500.00
Hilbish Lawncare	\$7,300.00

John recommended awarding the job to Vision Lawn and Landscaping.

Motion to approve: Earle Franklin

Second: Tom Janes

Vote: All Ayes

Water and Wastewater Departments – Quote for Scissor Lift

The Sparta Township Fire Department is selling a used Scissor Lift since they purchased a larger one. They will sell the equipment to the city for \$1,000.00. This could be used by multiple departments, especially the Water and Wastewater Departments, and the Superintendents have agreed that they would split the cost.

Motion to approve: Earle Franklin

Second: Tom Janes

Vote: All Ayes

Wastewater Department – Pipe Upgrade for Glacier Run Development

Superintendent Benjamin Glowinski spoke about the Glacier Run Development and they meeting we had with the owners prior to the start of the infrastructure. They plan to install eight-inch pipe. However, it would be beneficial for the city’s future to have twelve-inch pipes installed, planning for any increases in volume. He would therefore like to pay the cost difference in the pipe but is waiting for costs.

Comments by Members of Council and Administration

Public Safety Director/Police Chief Bryan Shearer

- Fleet of Cars – Dodge Durango issue – engine cooling system. We have our first problem with one of the newer cars. Waiting on a fixed price from Fosters in Kimmell to find out the extent of. State has a lawsuit against Dodge and the part supplier.
- Tanner O’Brien took a leave of absence from the part-time staff. Reinstate him. He is still in our payroll system.

WWTP Superintendent Benjamin Glowinski

- With the storms in the past few months – have a back up pump that went out. Got quotes for a replacement pump – repair is 80% of new one – don't need at this moment – bring to attention that we may need to replace around \$25,000
- Pursuing septic receiving as a possible revenue source. Have a one-off agreement with Keep It Clean – started again. Looking to expanding to overall ordinance to allow other companies to dump. Don't have the infrastructure in place to take multiple but get ordinance in place to do so when we do.

City Engineer John Nelson

- Phend Brown is doing crack sealing on minor cracking. Final pay app at the last May meeting.
- 2026-2 – don't have a schedule yet. Plans for a pre-con meeting sometime in May.
- SVT III – no schedule yet

Clerk-Treasurer Barb Hawn

- We had our kickoff call with our software vendor regarding our training and implementation. There will be a few days we will need to close the office for training, and three days we will need to close the office for the migration to take place. Will provide a detailed list at a later date.

Mayor Earle Franklin

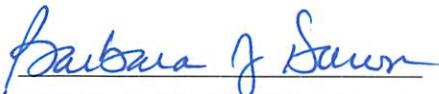
- Gazebo coming along
- Veteran's Memorial Dedication 5/25 at noon
- Banners should be here soon.
- Out of town for Mayor's Institute next week.

Adjournment

Motion to adjourn: Tom Janes

Second: Earle Franklin

Vote: All Ayes



Barbara Hawn, Clerk Treasurer



Earle Franklin, Mayor