

**Board of Public Works & Safety
and Park Authority Meeting
Wednesday, September 24, 2025 – 10:00 a.m.
Ligonier City Hall · 301 S. Cavin St. · Ligonier, IN 46767**

Call to order by Mayor Earle Franklin

Roll Call

Present: Board Members Tom Janes, Ronny Terry, and Mayor Earle Franklin
City Attorney Laura Kaufman and Clerk-Treasurer Barb Hawn

Approval of Minutes of September 10, 2025

Motion to approve: Ronny Terry

Second: Tom Janes

Vote: All Ayes

Citizens Comments

Name & Address: Carol Gunder, 100 Grand Street, Ligonier

Mrs. Gunder previously attended a Board meeting requesting that the City contribute 50% toward the repair of her historical brick sidewalk. (The City currently offers a 50/50 program for concrete sidewalk replacement.) As directed, she submitted a quote from Dave's Landscaping in the amount of \$4,600.00. She requested assistance in the amount of ***Motion to authorize a payment of 50% of the sidewalk project, \$2300: Tom Janes***

Second: Ronny Terry

Vote: All Ayes

Unfinished Business

Wastewater Treatment Plant – Quote for Maintenance and Training

Wastewater Treatment Plant Superintendent Benjamin Glowinski submitted a quote in the amount of \$7,672.00 for maintenance and training on the UV Disinfectant System. This system, approximately 10–15 years old, requires daily testing from April to November for E. coli prevention. The proposal includes sensor repairs and training for staff to better maintain the system. Travel and maintenance costs are included in the quote.

Motion to approve: Earle Franklin

Second: Ronny Terry

Vote: All Ayes

Mayor's Presentation

Mayor Franklin presented a plaque to the Park Director John Parrish in recognition of their work with the planting of the Liberty Tree in Prentice Park. The DAR also presented a commemorative flag honoring the 250th anniversary of the United States. Park Director John Parrish thanked his employees and other department heads for their assistance.

Comments by Members of Council and Administration

Public Safety Director/Police Chief Bryan Shearer

- October 4, 2025 @ 4:00 p.m. – Annual Police and Fire Softball Game, serving as a food drive for the WN Food Pantry.
- October 12, 2025 @ 2:00 p.m. – Public Safety vs. Carlex softball game, fundraiser for the Humane Society of Noble County.

Street Superintendent Mike Burdette

- Thanked all departments for assistance during the City Clean Up.
- Reported Phend and Brown are working on the Community Crossings Project.

Water Superintendent Jeff Boyle

- Reported progress on service lead line replacements, with 27 changeouts underway on Martin Street.

Park Director John Parrish

- Old park signs are being removed.
- Installation of new entrance signs will begin this week.

VS Engineering – John Nelson

- Reported Phend and Brown's work is expected to be complete by November.
- Johnson Street: North and South sections are within city limits; however, the middle section (approx. 1,500 feet) is outside the city limits and will not be paved under this project. Discussion with the County will be needed regarding future maintenance or transfer.
- Similar jurisdiction issues exist on Townline Road. Mayor Franklin will attend a County Council meeting to discuss these matters.

Clerk-Treasurer Barb Hawn

- Reported that the bid process for the trash RFP is underway.

Mayor Earle Franklin

- Reported that the City is awaiting the arrival of the bronze statue for the Veteran's Memorial.
- Work continues on kiosk information and finalizing lists from the American Legion.

Adjournment


Motion to adjourn: Ronny Terry

Second: Tom Janes

Vote: All Ayes



Barbara Hawn, Clerk Treasurer



Earle Franklin, Mayor