# Board of Public Works & Safety and Park Authority Meeting

Wednesday, August 27, 2025 – 10:00 a.m. Ligonier City Hall · 301 S. Cavin St. · Ligonier, IN 46767

### Call to order by Mayor Earle Franklin

**Roll Call** 

Present: Board Members Tom Janes, Ronny Terry, and Mayor Earle Franklin

City Attorney Laura Kaufman and Clerk-Treasurer Barb Hawn

Approval of Minutes from meeting of August 13, 2025 and Executive Session of August 25, 2025

Motion to approve: Ronny Terry

Second: Tom Janes Vote: All Ayes

**New Business** 

#### Wastewater Treatment Plant - Employee Raise Request for CDL

Kris Funk passed his CDL test and received his CDL License. This qualifies him for a \$1.00 per hour raise per the salary ordinance retro to Monday, August 18, 2025.

Motion to approve: Tom Janes

Second: Ronny Terry

Vote: All Ayes

# Wastewater Treatment Plant - Request to Hire for Open Position

WWTP Superintendent Benjamin Glowinski and the Board of Works interviewed Jaylun Shaffer for the open position at the Wastewater Treatment Plant. Ben feels he will be a good fit and recommended that the board approve his hire pending the pre-employment testing at a starting wage of \$18.00 per hour.

Motion to approve: Earle Franklin

Second: Tom Janes Vote: All Ayes

#### Fire Department - Equipment Quotes

Chief Jeremy Weaver provided the following quotes and asked for approval to purchase, all of which are on the capital plan.

### J & K Communications

Pagers – 15 @ 716.40

Programming - 15 @ \$15.00

Chargers – 15 @ 89.10

Extended Warranty - 15 @ 127.80

Freight - 18.50

Total

\$14,502.00

### **El Dorado Climbing**

Trublue IQ Auto Belay Safety Device for training - 2 @ \$2,799.00

Trublue Mounting Kit - 2@ \$59.00

Shipping - \$354.94

Total

\$6,070.94

(Two other requests for quotes were requested, but the companies did not respond, Experiential Systems and ABEE Inc.)

# **Control Chief**

Handheld Transmitter - Garage Door Openers - 8 @ \$165.00

Access 1000 Receiver 7 @ 250.00

Total

\$3,070.00

Motion to approve all of the equipment quotes: Ronny Terry

Second: Tom Janes Vote: All Ayes

# Fire Department - Engine 23 Repair Quote

Engine 23 had repairs made, which came in well below the budgeted amount. There is an additional repair that needs to be completed at a cost of \$4,078.35, still below the original budget.

Motion to approve: Earle Franklin

Second: Ronny Terry

Vote: All Ayes

# Park Department - Project Quotes

Park Director John Parrish provided the following quotes:

### Vision Lawn & Landscaping

Gazebo Park – Trees, Bushes, Plants, Repair of Damaged Grass \$4,000.00 Madden Park – Tree Removal, Replace 10 Trees, Soil, Seed, Straw \$8,000.00 **Total** \$12,000.00

#### **Airgood Electric**

Lighting at the Pickleball Courts (Local Foundation Grant) \$23,499.20

#### **Game Time**

Playset for Madden Park \$74,231.67 Game Time Grant -\$24,550.18 City Total (Local Foundation Grant) \$53,026.46

### Motion to approve all of the quotes: Tom Janes

Second: Ronny Terry

Vote: All Ayes

#### IT Department - Quote for Elevator Controls

Schindler Elevator Corporation notified the city that the controls for the elevator are obsolete and recommended they be upgraded to ensure we are up to date with the latest technology. Failure to proactively upgrade components can result in lengthy down time.

The cost of making the upgrade of the buttons and new software for all three floors of the elevator is \$6,500.00.

Motion to approve: Tom Janes

Second: Ronny Terry Vote: All Ayes

# **Perry Township Agreement for Park Project**

In collaboration with Perry Township, City Attorney Laura Kaufman prepared an Interlocal Agreement whereby Perry Township would donate \$50,000 towards year-round restroom facilities in Kenney Park. The project is expected to be completed in 2027.

Motion to approve: Earle Franklin

Second: Ronny Terry Vote: All Ayes

# **Comments by Members of Council and Administration**

#### **Public Safety Director/Police Chief Bryan Shearer**

 Looking forward to a big weekend; reported that Ozinga Concrete donated 18 additional cement barriers for the surrounding area.

# Street Superintendent Mike Burdette

- Thanked all departments for their work setting up the festival.
- Reported that 50/50 Sidewalk Program funds are still available.

# Park Director John Parrish

- Reported that power has been moved from overhead at the Ruth Stultz/Lincolnway building.
- Carnival workers are set up at Woodlawn Park.
- Noted that parks are looking good thanks to the recent rainfall.

# City Engineer Rick Pharis

- Reported that Phend & Brown will begin project work on September 15, and he will coordinate with Mark Herald and Landon Geiger to establish tighter timeframes in the future.
- Announced his retirement effective Friday, after 17.5 years of service as City Engineer. He reflected that it has been an honor and privilege to serve, highlighting accomplishments across multiple departments and expressing appreciation for working with the mayors and their dedicated staff. He added he will remain available for meetings if needed.
- Noted that Landon Geiger will serve as his replacement, describing him as personable and well-suited for the role.

# **Clerk-Treasurer Barb Hawn**

Thanked Rick for his years of service and wished him the best in retirement.

# Mayor Earle Franklin

- Reported that the Main Street group assisted with painting a downtown building this past weekend.
- Expressed appreciation to all departments for their collaboration before, during, and after the Labor Day Festival.

Adjournment

Motion to adjourn: Ronny Terry

Second: Tom Janes Vote: All Ayes

Barbara Hawn, Clerk Treasurer

Earle Franklin, Mayor