

**Board of Public Works & Safety
and Park Authority Meeting
Wednesday, July 23, 2025 – 10:00 a.m.
Ligonier City Hall • 301 S. Cavin St. • Ligonier, IN 46767**

Call to order by Mayor Earle Franklin

Roll Call

Present: Board Members Tom Janes, Ron Terry, and Mayor Earle Franklin
City Attorney Laura Kaufman and Clerk-Treasurer Barb Hawn

Approval of Minutes from July 9, 2025

Motion to approve: Tom Janes

Second: Earle Franklin

Vote: All Ayes

Approval of Minutes of Executive Session of July 18, 2025

Motion to approve: Ron Terry

Second: Tom Janes

Vote: All Ayes

Unfinished Business

None

New Business

Street Department – Request to Hire Part-Time Employee

Street Superintendent Mike Burdette requested approval to hire William Grice as a part-time employee for the Street Department. The current part-time employee is on leave. Mr. Grice was interviewed by the Board during the Executive Session on July 18, 2025. Mike proposed a starting wage of \$17.50 per hour, consistent with the department's standard starting wage for part-time employees.

Motion to approve pending pre-employment testing: Tom Janes

Second: Ron Terry

Vote: All Ayes

Park Department – Siding Quote for Lincolnway Building

Park Director John Parrish presented two quotes for siding the Lincolnway Building, a project included in the department's budget. The quotes received were:

- Fields Home Improvement – \$14,700
- Unlimited Siding – \$14,862

John recommended Fields Home Improvement based on their lower bid and his prior positive experience with the company. The quote includes a handicapped-accessible front door.

Motion to approve Fields Home Improvement quote: Earle Franklin

Second: Ron Terry

Vote: All Ayes

Wastewater Treatment Plant – Estimate for Volvo L35 Repair

Wastewater Superintendent Benjamin Glowinski submitted a repair estimate from Rudd Equipment Company for the Volvo L35 Front Loader, which is leaking hydraulic fluid. The estimate totaled \$6,223.94, including a \$624.10 trip/travel fee. Board Member Tom Janes raised concern over the travel charge. After discussion, the following action was taken:

Motion to approve the repair as per the estimate: Earle Franklin

Second: Ron Terry

Vote: Ayes - Earle Franklin, Ron Terry

Nay - Tom Janes

Comments by Members of the Council and Administration

Public Safety Director / Police Chief Bryan Shearer

- Provided an update on unsafe buildings downtown. Three properties with broken windows have been identified and owners notified, with a 10-day response period:
 - 100 Block – Ruvalcaba has been contacted and will inspect with Elroy Mast.
 - 207 S. Cavin Street – Certified notice signed by Daniel Pena, but no response received; a citation will be issued.
 - 223 S. Cavin Street (Peterson property) – Noted as a dangerous condition due to a one-inch structural crack; certified notice not received back; citation to be issued.

Park Director John Parrish

- Reported that the department is busy catching up on general park maintenance.

- Expressed concern over public garbage cans being misused by downtown apartment residents, especially the can near 207 South Cavin, which is frequently overflowing due to personal household waste being dumped.

Mayor Earle Franklin

- Noted that new downtown banners will be delivered tomorrow and will have a discussion with Visit Noble County regarding Veterans being featured on future banners.
- Reported an upcoming meeting with INDOT and Ligtel to discuss a sidewalk issue.

Adjournment

Motion to adjourn: Ron Terry

Second: Tom Janes

Vote: All Ayes



Barbara Hawn, Clerk Treasurer



Earle Franklin, Mayor