

**Board of Public Works & Safety
and Park Authority Meeting
Wednesday, June 25, 2025 – 10:00 a.m.
Ligonier City Hall · 301 S. Cavin St. · Ligonier, IN 46767**

Call to order by Mayor Earle Franklin

Roll Call

Present: Board Members Tom Janes, Ron Terry, and Mayor Earle Franklin
City Attorney Laura Kaufman and Clerk-Treasurer Barb Hawn

Approval of Minutes from June 11, 2025

Motion to approve: Ron Terry

Second: Tom Janes

Vote: All Ayes

New Business

WNSC – SRO MOU for 2025-2026 School Year

West Noble School Corporation provided a MOU (Memorandum of Understanding) for the two School Resource Officers provided by the City's Police Department. The terms of the agreement did not change from the previous version, they will continue to pay 50% of the two officers' wages and benefits.

Motion to approve: Tom Janes

Second: Ron Terry

Vote: All Ayes

Wastewater Treatment Plant – Ratify Mayor's Decision

Mayor Franklin made an emergency decision to allow for a manhole installation at 303 South Martin Street due to blockage located 100 feet from the resident's lateral. The line in the alley was clay tile and larger than a standard residential lateral. The installation of the manhole allows the WWTP personnel to have access and clear blockage. The cost of the project was \$15,600. The board was asked to ratify the Mayor's decision.

Motion to ratify: Ron Terry

Second: Tom Janes

Vote: All Ayes

Utilities – Sprinkling Credit

The Utility Office requested clarification regarding the City's current policy on sprinkling credits. At present, a standard sewage adjustment is automatically applied to residential accounts during the June, July, and August billing cycles to account for increased water usage due to lawn and garden watering.

Historically, residents who contacted the office in advance, for example, to notify of pool filling outside of the standard summer adjustment period—were also granted a manual adjustment prior to billing.

The board was asked to confirm whether this practice will continue or if sprinkling credits should be limited strictly to the standard June, July and August adjustment period moving forward.

Motion to continue to allow an adjustment for advanced notice outside of the standard sprinkling credit adjustment period of June, July, and August: Earle Franklin

Second: Tom Janes

Vote: All Ayes

Comments by Members of Council and Administration

Public Safety Director/Police Chief Bryan Shearer

- Star of the West has notified the city that Richmond Street will be closed tomorrow from 8:00 a.m. to 4:00 p.m. to allow for the connection of sewer lines.

Street Superintendent Mike Burdette

- A list of streets in the new Park Meadow addition will be provided to the council and city attorney to implement parking restrictions on one side of certain streets, ensuring safe passage for school buses.

IT-Facilities Director Gary Cox

- The crew from Wagner Meinert is expected to arrive today to perform repairs on the Police Department's air conditioning system.

Wastewater Superintendent Benjamin Glowinski

- Advanced Rehab Technologies will begin lining manholes on Water Street, starting at the intersection with Mercer Street and continuing up to Jay Street.

Building Inspector Elroy Mast

- A visit to the mill last Friday confirmed that it will begin production in approximately three weeks, with 850 electric motors running simultaneously.
- Family Express is now expected to open sometime in July due to a minor delay.

City Engineer Rick Pharis

- The Community Crossings Matching Grant (CCMG) project remains on schedule to begin the week after July 4.
- A pre-construction meeting for the SR 5 project was held, with work scheduled to start in August by SSI Directional.
- Updated zoning maps have been provided to the city, and the corrected 2-mile jurisdiction map is still pending.

Clerk-Treasurer Barb Hawn

- The SS4S Grant was submitted today
- Welcome to our new City Attorney Laura Kaufman. We are happy to have you join our team

City Attorney Laura Kaufman

- I look forward to working with the city.

Mayor Earle Franklin

- Welcome to our new City Attorney, Laura Kaufman.
- The Main Street Ligonier group will be washing downtown windows starting at 8:00 a.m. on Saturday, June 28.
- Sgt. Roque's memorial dedication will also take place on Saturday, June 28 at 11:00 a.m. at the Memorial Garden located between the West Noble High School and Middle School.

Adjournment

Motion to adjourn: Ron Terry

Second: Tom Janes

Vote: All Ayes



Barbara Hawn, Clerk Treasurer



Earle Franklin, Mayor