

**Board of Public Works & Safety
and Park Authority Meeting
Wednesday, June 11, 2025 – 10:00 a.m.
Ligonier City Hall · 301 S. Cavin St. · Ligonier, IN 46767**

Call to order by Mayor Earle Franklin

Roll Call

Present: Board Members Tom Janes, Ron Terry, and Mayor Earle Franklin
City Attorney Laura Kaufman and Clerk-Treasurer Barb Hawn

Approval of Minutes from May 28, 2025

Motion to approve: Ron Terry

Second: Tom Janes

Vote: All Ayes

New Business

Fire Department – Request to Add Two Volunteers

Chief Weaver requested approval to add Alyssa Adams and Anthony (AJ) Hurd to the volunteer roster. AJ has completed all required training. Alyssa, a college student, is interested in joining and would need to complete training provided by the department.

Motion to approve: Tom Janes

Second: Ron Terry

Vote: All Ayes

Water Department – Quote for Well #1A Pump & Motor Overhaul

Peerless Midwest provided a quote for the overhaul of Well #1A's pump and motor. The estimated cost is between \$27,820 and \$36,400, depending on the extent of restoration needed to return the pump to "like new" condition.

Motion to approve: Earle Franklin

Second: Ron Terry

Vote: All Ayes

Water Department – Quote for Tank Maintenance

Midco Diving & Marine Services provided a quote of \$4,236.00 for cleaning and inspecting the retention tank at 510 Water Street. There may be an additional charge if silt in the tank exceeds eight inches.

Motion to approve: Earle Franklin

Second: Tom Janes

Vote: All Ayes

Police Department – Air Conditioning Repair Quote

Wagner-Meinert LLC submitted a quote of \$4,398.96 to replace the failed VFD condenser fan motor-driver and speed controller in one of the air conditioning units serving the Police Department. The unit is currently operating at only 50% in the second stage.

Motion to approve: Tom Janes

Second: Ron Terry

Vote: All Ayes

City Hall Building – Roof Caulking Quote

Dirig Sheet Metal inspected the City Hall roof and determined that leaks were occurring around several louvers due to improper caulking during installation. A quote was provided for caulking fourteen (14) louvers and correcting one (1) poorly installed louver at a total cost of \$4,255.00.

Motion to approve: Earle Franklin

Second: Ron Terry

Vote: All Ayes

Utilities – Request for Sprinkling Credit at 304 Townline Road

A request was submitted by the resident at 304 Townline Road for a sprinkling credit of \$12.12. The request was denied as it was outside of the designated timeframe for sprinkling credits.

Motion to deny and maintain adherence to existing policy: Tom Janes

Second: Ron Terry

Vote: All Ayes

Utilities – Request for Adjustment at 501 South Main Street

Water Superintendent Jeff Boyle reported that the meter at 501 South Main Street was malfunctioning, resulting in an unusually high bill of \$771.95, compared to the average of \$155.61. After installation of a new meter, the customer requested an adjustment of \$616.34.

Motion to approve: Tom Janes

Second: Ron Terry

Vote: All Ayes

Comments by Members of Council and Administration

Public Safety Director/Police Chief Bryan Shearer

- Requested approval to add Connor Cripe and Jackson Schwartz to the reserve officer pool.

Motion to approve: Earle Franklin

Second: Tom Janes

Vote: All Ayes

Street Superintendent Mike Burdette

- Reported that the new welcome signs have been installed.

WWTP Superintendent Benjamin Glowinski

- Investigating an issue at an alley where sewer cameras cannot make a necessary turn, obtaining a quote for installation of a manhole at South Martin and Park Street.

City Engineer Rick Pharis

- Reported that John Nelson held a pre-construction meeting with S & S Directional Boring for the SR 5 Sewer Project, with work expected to begin mid-August.
- Confirmed that Phend & Brown still plan to start the Community Crossings Project in the second week of July.

Mayor Earle Franklin

- Thanked the Street and Park Departments for installing the new welcome signs, noting positive community feedback.
- Shared that the administration met with Ross Hagen of Baker Tilly to update the city's 5-year comprehensive budget plan, adjusting for projected revenue loss due to the recently passed Senate Bill 1 (SB1) by the Indiana Legislature.

Adjournment

Motion to adjourn: Tom Janes

Second: Ron Terry

Vote: All Ayes



Barbara Hawn, Clerk Treasurer



Earle Franklin, Mayor