

**Board of Public Works & Safety  
and Park Authority Meeting  
Wednesday, May 28, 2025 – 10:00 a.m.  
Ligonier City Hall · 301 S. Cavin St. · Ligonier, IN 46767**

**Call to Order**

The meeting was called to order by Mayor Earle Franklin.

**Roll Call**

Present: Board Members Tom Janes, Ron Terry, and Mayor Earle Franklin

Also Present: City Attorney Jack Birch and Clerk-Treasurer Barb Hawn

**Approval of Minutes of May 14, 2025**

***Motion to approve: Ron Terry***

***Second: Tom Janes***

***Vote: All Ayes***

**New Business**

**R.G. Zachrich – Pay Application #9 (Final) Wastewater Project**

Final Pay Application #9 was submitted by R.G. Zachrich for the Wastewater Project. John Nelson of VS Engineering recommended approval of the final retainage in the amount of \$182,265.45.

***Motion to approve: Earle Franklin***

***Second: Ron Terry***

***Vote: All Ayes***

**Wastewater Treatment Plant – Pump Quotes**

Superintendent Benjamin Glowinski presented quotes for variable frequency drives (VFDs) for three pumps. The capital plan allocated \$50,352; the quotes totaled \$35,210.

***Motion to approve: Tom Janes***

***Second: Ron Terry***

***Vote: All Ayes***

**Wastewater Treatment Plant – Sewer Rehab Project on SR5**

An issue with a residential connection from the 2014 Wastewater Project requires installation of a grinder station and boring under SR5. Three quotes were requested; Milestone declined to bid.

Quotes received:

*S & S Directional Boring*                      \$42,018

*Niblock Excavating Inc.*                      \$50,775

John Nelson of VS Engineering recommended awarding the project to S & S Directional Boring. Funding will come from the Sewer Repairs Capital Expense budget.

***Motion to approve: Tom Janes***

***Second: Ron Terry***

***Vote: All Ayes***

**Wastewater Treatment Plant – Quotes for Drainage**

Water has been pooling against the outer wall of the new lab and entering the interior. Quotes were received to correct the drainage issue:

*RG Zachrich: \$7,328.39*

*John's Excavating: \$2,250.00*

John Nelson of VS Engineering recommended accepting the quote from John's Excavating.

***Motion to approve: Earle Franklin***

***Second: Tom Janes***

***Vote: All Ayes***

**Park Department – Steel Curtain Asphalt Coating Quote**

Park Director John Parrish presented a quote from Steel Curtain Asphalt Coating to seal the parking lots at Kenney Park and the basketball court at Madden Park, including striping.

Total Cost: \$15,537.00

***Motion to approve: Earle Franklin***

***Second: Ron Terry***

***Vote: All Ayes***

**City Hall – Roof Repair Quote**

Borntrager Roofing of Goshen provided a quote for sealing leaks in several joints on the city hall roof.

Total Cost: \$2,761.00

***Motion to approve: Tom Janes***

***Second: Ron Terry***

***Vote: All Ayes***

**Comments by Members of Council and Administration**

**Public Safety Director/Police Chief Bryan Shearer**

- The department will receive \$4,000 from the Noble County Prosecutor's Office to support two command staff members attending the International Chiefs Conference in Colorado.
- Chief Shearer's expenses are covered by the Chief's Foundation; the city covers the Assistant Chief. Thanks to Prosecutor Jim Lowry for enabling additional staff attendance.

**Street Superintendent Mike Burdette**

- Phend & Brown will begin the paving project in the second week of July.

**Park Director John Parrish**

- City League Baseball has begun.
- City staff began mowing for code enforcement violations today.

**City Engineer Mark Herald**

A meeting will be held in the coming weeks to present updated options for the Strawberry Valley Trail.

**Board Member Ron Terry**

- Inquired about the closure of the recycle center. Mayor Franklin stated that the Northeast Indiana Solid Waste District intends to develop a county-wide plan. Albion and Topeka currently have nearby recycling centers. The city will explore curbside recycling options in the next garbage contract.

**Mayor Earle Franklin**


- Expressed appreciation to the Main Street Ligonier volunteers for downtown cleanup efforts last Saturday. Another cleanup day is planned for next month.


**Adjournment**

***Motion to adjourn: Ron Terry***

***Second: Tom Janes***

***Vote: All Ayes***

  
Barbara Hawn, Clerk Treasurer

  
Earle Franklin, Mayor