

**Board of Public Works & Safety  
and Park Authority Meeting  
Wednesday, March 26, 2025 – 10:00 a.m.  
Ligonier City Hall · 301 S. Cavin St. · Ligonier, IN 46767**

**Call to order by Mayor Earle Franklin**

**Roll Call**

Present: Board Members Tom Janes, Ron Terry, and Mayor Earle Franklin  
City Attorney Jack Birch and Clerk-Treasurer Barb Hawn

**Approval of Minutes of March 12, 2025**

***Motion to approve: Ron Terry***

***Second: Tom Janes***

***Vote: All Ayes***

**Unfinished Business**

**Meeting Room Streaming/Recording Equipment**

After reviewing the equipment at WNSC which was suggested at the past Redevelopment Commission meeting, it was determined that the equipment and set up used would not be the best set up for our council room and their system required someone to control every meeting with no automation. Equipment at two other units, the City of Kendallville and Noble County were also reviewed. We still believe the River Systems set up to be the best for the city. We contacted them for an outright price, and it came back \$4,252 less than monthly for three years, \$13,126 compared to \$17,385. It still covers the three-year warrant, help desk support, and software updates. We will still need to purchase the Zoom licensing which is \$136.99 per month. All costs would be divided between General, Water, and Sewage. We will still ask the Redevelopment Commission if they are willing to cover the cost of the equipment. Asking for approval to get the project going since the live date is July 1, 2025 and we want to have time for installation, training, and practice.

***Motion to approve River Systems for \$13,126 and the Zoom Licensing of \$136.99: Tom Janes***

***Second: Ron Terry***

***Vote: All Ayes***

**New Business**

**Fire Department – Radio Maintenance Agreement 2025-2026**

Chief Weaver provided a quote for radio maintenance from ERS for 2025-2026 in the amount of \$5,928.00. Asked for permission to accept and sign the agreement.

***Motion to approve: Earle Franklin***

***Second: Ron Terry***

***Vote: All Ayes***

**Fire Department – Tornado Siren Maintenance Quote**

Chief Weaver provided a quote for a one-year Storm Siren Maintenance 2025 (4) Sites for a total of \$1,850.00 from Middlebury Electric. Asked permission to accept and sign the agreement.

***Motion to approve: Tom Janes***

***Second: Ron Terry***

***Vote: All Ayes***

**Comments by Members of Council and Administration**

**Fire Chief Jeremy Weaver**

- Got the engine back from being refurbished and it is working well.

**Street Superintendent Mike Burdette**

- Will be walking the industrial park route next week to clean up trash getting ready for mowing season.
- Wright Street – Jack set a letter to the owner about acquiring the property – we have not have a reply back from them yet.

**Public Safety Director/Police Chief Bryan Shearer**

- Updated the Mayor on the recycle – gentlemen who has violated and we are taking care of it.

**Water Superintendent Jeff Boyle**

- The mill, family express, and the school are getting hooked up to water.

**WWTP Superintendent Benjamin Glowinski**

- Getting ready for April when the UV will start back up. Getting the drying beds ready to go over to GEO Bags.

**Park Director John Parrish**

- Working on getting the soccer fields ready for the soccer season. Soccer practice starts next week. We have 26 teams this year and we are working on getting the last few coaching positions filled.
- Rec Center will be closed next Thursday, Friday, and Saturday for carpet replacement.

**Building Inspector Elroy Mast**

- The last of the unsafe houses have now been demolished. There is a house on Water Street that the homeowner will be tearing down and putting a new home in.
- Bryan Shearer gave Elroy kudos on getting the burned-out houses down.

**City Engineer John Nelson**

- Met with Mike – identified new streets to be resurfaced – estimates to put into the 2025-2 CCMG project this summer for next spring
- The PO for the CCMG 2024-2 was received from INDOT – waiting on funds. We will then schedule the pre-con meeting
- Zachrich was at WWTP to work on punch list programs. Hope to have the items from the punch list

**Mayor Earle Franklin**

- Email from Daniel Blevins – about the Veteran’s Memorial regarding the engraving on the granite pieces.

**Adjournment**

*Motion to adjourn: Ron Terry                      Second: Earle Franklin                      Vote: All Ayes*

  
Barbara Hawn, Clerk Treasurer

  
Earle Franklin, Mayor