

**Board of Public Works & Safety
and Park Authority Meeting
Wednesday, March 12, 2025 – 10:00 a.m.
Ligonier City Hall · 301 S. Cavin St. · Ligonier, IN 46767**

Call to order by Mayor Earle Franklin

Roll Call

Present: Board Members Tom Janes, Ron Terry, and Mayor Earle Franklin
City Attorney Jack Birch and Clerk-Treasurer Barb Hawn

Approval of Minutes from February 26, 2025

Motion to approve: Ron Terry Second: Tom Janes Vote: All Ayes

Unfinished Business

VS Engineering – Assumption of Triad Contracts

This item was tabled for additional information from Triad regarding potential liability from previous projects. Triad provided an insurance policy which City Attorney Birch stated resolves the issue.

Motion to approve: Tom Janes Second: Ron Terry Vote: All Ayes

New Business

Utility Adjustment Request – 204 Hollister Street

The residents of 204 Hollister Street had a hot water heater leak, and the water went on the ground. They are requesting a sewage adjustment to reflect the average sewage bill of \$279.31. Water department personnel verified the leak.

Motion to approve: Tom Janes Second: Ron Terry Vote: All Ayes

FirstGen Agreement for Professional Utility Operations

FirstGen provided a one-year agreement to extend their professional utility operations, maintenance, and management services to the Wastewater Treatment Plant. The cost remains the same at \$5,000 per month.

Motion to approve: Earle Franklin Second: Ron Terry Vote: All Ayes

River Systems – Quote for Meeting Room Streaming/Recording

HB1167 requiring live meetings and archiving of the meetings goes into effect July 1, 2025. This law requires all city public meetings which take place in the council chambers to be live streamed and recorded. We have researched companies to assist in fulfilling the requirement. River Systems is the company we are recommending. They have the state contract and were able to provide quotes for the Zoom Government Streaming and Archiving Licenses along with the Video System, Audio System, Control System with three years of maintenance, help desk support, expedited parts replacement, and software updates for \$620 per month.

*Motion to table for further information: Earle Franklin
Second: Tom Janes Vote: All Ayes*

WWTP – Effluent Pump Quotes

Wastewater Superintendent Ben Glowinski provided two quotes for Effluent Pump replacement. They quoted two types of pumps, but the following quotes are for the equivalent of what we are currently using.

American Pump Repair and Service	\$26,702.00
Indiana Pump Works	\$36,000.00

*Motion to approve the American Pump Repair and Service quote: Tom Janes
Second: Ron Terry Vote: All Ayes*

Water Department – Quotes for Service Line Replacements

Water Superintendent Jeff Boyle provided quotes for assistance with lead service line replacements for both types of lines. We have 13 long service and 12 short service lines to replace. The cost is per service line.

JJP Corporation	Long Service \$6,200.00	Short Service \$3,200.00
Thomas Excavating	Long Service \$4,308.00	Short Service \$2,308.00
John’s Excavating	Long Service \$2,750.00	Short Service \$2,000.00

*Motion to approve the quote from John’s Excavating: Tom Janes
Second: Ron Terry Vote: All Ayes*

Comments by Members of Council and Administration

Street Superintendent Mike Burdette

- The street sweeper is back from being refurbished. We have had it out cleaning up from the winter debris.

Water Superintendent Jeff Boyle

- We had a water main break yesterday at Carol Drive and Park Meadow. We were able to get the repair done in a reasonable timeframe. Thanks to the Street Department and WWTP personnel for their assistance

WWTP Superintendent Benjamin Glowinski

- We are flushing a sewer main today. We are using the SL-RAT system to determine how clogged the sewers are. It sends a tone to a receiver and determines how clogged the sewers are without the necessity of using the camera.

Park Director John Parrish

- The carpet in the Rec Center will be installed the first week of April.
- The four summer staff members will be returning in April.

City Engineer Rick Pharis

- Asked about the INDOT contract and when we would expect funding to be received so the preconstruction meeting and notice to proceed to Phend and Brown can take place. Clerk-Treasurer Barb Hawn stated that the INDOT contract has been received, and we are waiting on the funds.

Mayor Earle Franklin

- In this morning's Redevelopment Commission Meeting, additional items for the Veteran's Memorial project were approved. Countryscapes plans to start the project in the first part of May.

Adjournment

Motion to adjourn: Tom Janes

Second: Ron Terry

Vote: All Ayes


Barbara Hawn, Clerk Treasurer


Earle Franklin, Mayor