

**Board of Public Works & Safety
and Park Authority Meeting
Wednesday, February 26, 2025 – 10:00 a.m.
Ligonier City Hall · 301 S. Cavin St. · Ligonier, IN 46767**

Call to order by Mayor Earle Franklin

Roll Call

Present: Board Members Tom Janes, Ron Terry, and Mayor Earle Franklin
City Attorney Jack Birch and Clerk-Treasurer Barb Hawn

Approval of Minutes from February 12, 2025

Motion to approve: Ron Terry

Second: Tom Janes

Vote: All Ayes

Unfinished Business

VS Engineering – Assignment and Assumption of Contracts

Previously the board voted to assign two contracts from Triad Associates to VS Engineering as they purchased Triad. There are still two outstanding contracts to be assigned. Mayor Franklin has determined that VS Engineering will be the City Engineer and is recommending approval of assigning the Strawberry Valley Trails contract and the On Call contract to VS Engineering. City Attorney Birch recommended tabling the pending resolution of the potential liability of anything pertaining to Triad prior to the assignment. He contacted Lou Savka but had not yet heard back.

Motion to table: Tom Janes

Second: Ron Terry

Vote: All Ayes

New Business

Utility Adjustment request – 108 E. Union Street

Water Department employees verified that the leak at 108 E. Union Street did not go down the drain. The resident is requesting a sewer adjustment of \$18.39.

Motion to approve: Earle Franklin

Second: Tom Janes

Vote: All Ayes

Park Department – Lighting at Woodlawn

Park Director John Parrish provided a quote from Airgood Electric LLC to install 5-eight-foot LED strip lights and 1-four-foot LED strip light along with the bulbs and materials at our Woodlawn Park Shop. The total cost of the project is \$2050.00. There are funds in the budget for the upgrade.

Motion to approve: Earle Franklin

Second: Ron Terry

Vote: All Ayes

Park Department – Mirror Replacement at the Rec Center

A mirror at the Rec Center weight room was broken by a youth patron who was mishandling equipment. The patron was put on a 30-day probation. We intend to bill him or have him do work in the parks to pay off the amount. Kendallville Glass was contacted to quote removal and a replacement mirror with installation for a total of \$1095.45.

Motion to approve: Tom Janes

Second: Ron Terry

Vote: All Ayes

Comments by Members of Council and Administration

Fire Chief Jeremy Weaver

- Distributed a copy of the fire department annual report.

Street Superintendent Mike Burdette

- Doing clean up from winter and patching potholes.

Public Safety Director/Police Chief Bryan Shearer

- Will distribute the annual report to board members.

Water Superintendent Jeff Boyle

- Parts for the replacement of services lines for the lead line replacement have been ordered. In the process of obtaining quotes for assistance with the installation.

Park Director John Parrish

- Started cleaning up in the parks with the break in the weather.
- Painting in the Rec Center is progressing.

Mayor Earle Franklin

- Had a good meeting with VS Engineering last week

Adjournment

Motion to adjourn: Ron Terry

Second: Tom Janes

Vote: All Ayes


Barbara Hawn, Clerk Treasurer


Earle Franklin, Mayor