

**Board of Public Works & Safety
and Park Authority Meeting
Wednesday, January 22, 2025 – 10:00 a.m.
Ligonier City Hall · 301 S. Cavin St. · Ligonier, IN 46767**

Call to order by Mayor Earle Franklin

Roll Call

Present: Board Members Tom Janes, Ron Terry, and Mayor Earle Franklin
City Attorney Jack Birch and Clerk-Treasurer Barb Hawn

Minutes from meeting of January 8, 2025

Motion to approve: Ron Terry

Second: Tom Janes

Vote: All Ayes

New Business

R.G. Zachrich – Change Order #6 – WWTP Project

R.G. Zachrich provided Change Order #6 in the amount of \$31,937.61 which will allow for acid traps in the lab sinks, office furniture, ceiling duct work, existing floor repair in the old lab, and a breakroom. The changes are all within the budget of the project. John Nelson of Triad recommended approval.

Motion to approve: Tom Janes

Second: Ron Terry

Vote: All Ayes

R.G. Zachrich – Pay Application #6

R.G. Zachrich provided Pay Application #6 for the Wastewater Treatment Project in the amount of \$313,175.12. John Nelson of Triad recommended approval. Still on schedule with construction, there are punch list items that are ok to carry forward per Shannon McLeod, our grant administrator.

Motion to approve: Earle Franklin

Second: Ron Terry

Vote: All Ayes

WWTP – Employee 90 Day Wage Increase Request

Wastewater Treatment Superintendent Benjamin Glowinski asked the board to approve a 50 cents per hour increase for Andrew Magdich after satisfactorily completing his first 90 days. The raise would be effective on February 2, 2025, the beginning of the payroll following 90 days.

Motion to approve: Tom Janes

Second: Ron Terry

Vote: All Ayes

WWTP – Pump Quote for TI Lift Station

A quote to replace and install two HOMA pumps was received from Indiana Pump Works in the amount of \$23,658. The existing pumps are damaged and cannot be repaired.

Motion to approve: Ron Terry

Second: Tom Janes

Vote: All Ayes

WWTP – Liquid Sludge Removal Proposal

The wastewater treatment facility is struggling to efficiently remove solids due to breakdowns and inconsistencies with the Prime Solutions Dewatering Press. The city purchased the current Prime Solutions Press roughly six years ago. This unit was a demo unit that had been in use for five-six years prior to purchase. When purchased, the demo trailer unit was not adequately installed to achieve efficient solids removal. The trailer unit was left in the trailer and moved into the old sludge holding building. Liquid sludge is sent to the current unit via gravity, through the old drying bed piping hose that feeds a small pump installed on the trailer unit which pumps it to the press. This process has not worked properly since it was installed.

The recommendation from FirstGen Water is to remove liquid sludge from the digester tank. They believe we should haul 150,000-200,000 gallons at a cost of 23 cents per gallon. The sludge budget for 2024 came in under enough that it would withstand the approximate \$34,500-\$46,500 to haul the liquid, which was confirmed with the city's financial consultants by Clerk-Treasurer Barb Hawn. FirstGen staff were in attendance to answer questions from the board as well as offer stepped plan for the plant to continue to remove the sludge.

Motion to approve the liquid sludge removal at 23 cents per gallon: Ron Terry

Second: Tom Janes

Vote: All Ayes

Perry Township – Rent Agreement 2025-2026

Perry Township Trustee Barbara Donley provided a new Office Space Rent Agreement for 2025-2026, continuing with the fee of \$175 per month rent.

Motion to approve: Ron Terry

Second: Tom Janes

Vote: All Ayes

Perry Township – Park Agreement 2025

Perry Township Trustee Barbara Donley provided a contract to provide an annual amount of \$1000 to the Park & Rec Department and \$1000 for the summer little league program.

Motion to approve: Earle Franklin

Second: Tom Janes

Vote: All Ayes

Park Department – Pick Up Truck Quote

Park Director John Parrish provided a state quote for a pickup truck for the park department. The cost is \$46,750.01 and the funds are budgeted for the purchase.

Motion to approve: Tom Janes

Second: Ron Terry

Vote: All Ayes

Comments by Members of Council and Administration

Public Safety Director/Police Chief Bryan Shearer

- Looking forward to capital planning tomorrow.

Water Superintendent Jeff Boyle

- We have had several issues with residents' water lines freezing due to the cold weather the past few days. We will put a sheet of helpful tips on the city Facebook page in hopes of helping them avoid this in the future.

City Engineer Rick Pharis

- The streets that were submitted to INDOT last fall were added to the city street inventory. We will be receiving their complete list of the streets they have in the Ligonier city limits soon.

City Attorney Jack Birch

- We received a judgement from the Allen County Courts against Breezyville Media LLC d/b/a Red Wolf Roofing in the amount of \$20,062.00 plus court costs. Given the fact that we were only able to serve the defendant by publication, we are not sure if we will receive any type of reimbursement.

Mayor Earle Franklin

- Tracking house bills that will affect municipalities. Working with AIM and others to address the tax funding changes that will reduce property tax settlements.

Adjournment

Motion to adjourn: Tom Janes

Second: Ron Terry

Vote: All Ayes


Barbara Hawn, Clerk Treasurer


Earle Franklin, Mayor