

**Board of Public Works & Safety
and Park Authority Meeting**
Wednesday, October 23, 2023 – 10:00 a.m.
Ligonier City Hall • 301 S. Cavin St. • Ligonier, IN 46767

Call to order by

Roll Call

Present: Board Members Tom Janes, Ron Terry, and Mayor Earle Franklin
City Attorney Jack Birch and Clerk-Treasurer Barb Hawn

Minutes from previous meeting of October 9, 2024

Motion to approve: Ron Terry Second: Tom Janes Vote: All Ayes

New Business

Niblock – Change Order #1 Commerce Drive Project

Niblock Excavating provided Change Order #1 for the Commerce Drive Project which adds \$3,396.50 to the original contract due to additional parts and excavation. John Nelson of Triad recommended approval.

Motion to approve: Earle Franklin Second: Ron Terry Vote: All Ayes

R.G. Zachrich – Pay Application #3 Wastewater Treatment Plant Project

R.G. Zachrich provided pay application #3 for the Wastewater Treatment Plant Project in the amount of \$129,861.99. John Nelson of Triad recommended approval.

Motion to approve: Tom Janes Second: Ron Terry Vote: All Ayes

Wastewater Treatment Plant – Pulver Asphalt Paving Quote for Repairs

Wastewater Treatment Plant Superintendent Benjamin Glowinski provided a quote from Pulver Asphalt Paving for a catch basin to be rebuilt at East Third Street and two asphalt repairs. The total cost is \$5,250.00.

Motion to approve: Earle Franklin Second: Ron Terry Vote: All Ayes

Wastewater Treatment Plant – FirstGen Water Service Agreement

We are currently without a Wastewater III Operator due to employee resignation. FirstGen Water is a company that can supply us with a temporary Wastewater III Operator. The cost is \$5,000 per month and Wastewater Superintendent Benjamin Glowinski recommended we enter into a six (6) month agreement until a current employee can pass the testing for the Wastewater III Operator license. City Attorney Birch reviewed and made certain changes. The revised version was sent to the vendor, but we have not yet received confirmation of their agreement to the changes.

Motion to approve the version as presented and give Mayor Franklin permission to sign if they agree, and with the provision if FirstGen Water comes back with changes we will revisit: Tom Janes

Second: Ron Terry Vote: All Ayes

Wastewater Treatment Plant – Keep It Clean Pumping Service

Keep It Clean Pumping Service is interested in dumping septic waste at our plant. We are currently working on an agreement with them to charge seven (7) cents per gallon. The agreement should be finalized soon.

In the interim, the company has an emergency need to dump for a specific property that the Health Department asked them to clean. The board agreed to allow this prior to entering into the official agreement.

Fire Department – Request to Add Volunteer Firefighter

Fire Chief Jeremy Weaver asked the board to approve the addition of Jacob Smith to the Volunteer Roster. He has not yet completed the training program but will enter into the program.

Motion to approve: Tom Janes Second: Ron Terry Vote: All Ayes

Police Department – Request to Add Reserve Officers

Sergeant Brandon Stout asked the board to approve the addition of two reserve officers Cruz Belmares and David Cisney and reactivate Dakota Thompson who has been on leave status.

Motion to approve: Tom Janes Second: Ron Terry Vote: All Ayes

Park Department Quote for Shelter Cover

Park Director John Parrish provided a quote from Shelter Logic Support for a shelter cover kit 12x20x10 to cover the Woodlawn Shop. The total cost is \$1,119.99.

Motion to approve: Earle Franklin Second: Ron Terry Vote: All Ayes

Comments by Members of Council and Administration

Park Director John Parrish

- Working on odd jobs in the park and painting. All outside restrooms without heat will be closed next week.

Building Inspector Elroy Mast

- Family Express Project – We received the final prints so feel they will be starting shortly.

Mayor Earle Franklin

- Prentice Park – The DAR has asked permission to plant a tree behind the stone honoring Revolutionary War Soldier Nathaniel Prentice. We have made the ground ready, and a tree will be ordered.

Adjournment

Motion to adjourn: Tom Janes

Second: Ron Terry

Vote: All Ayes

Barbara J. Hawn

Barbara Hawn, Clerk Treasurer

Earle Franklin

Earle Franklin, Mayor