

**Board of Public Works & Safety  
and Park Authority Meeting  
Wednesday, June 24, 2024 – 10:00 a.m.  
Ligonier City Hall • 301 S. Cavin St. • Ligonier, IN 46767**

**Call to order by Mayor Earle Franklin**

**Roll Call**

Present: Board Members Tom Janes, Ron Terry, and Mayor Earle Franklin  
City Attorney Jack Birch and Clerk-Treasurer Barb Hawn

**Minutes from previous meeting of July 10, 2024**

*Motion to approve: Ron Terry*

*Second: Tom Janes*

*Vote: All Ayes*

**New Business**

**Commerce Drive Agreement with Niblock**

The Commerce Drive project was awarded to Niblock. Triad prepared the agreement, but we are awaiting the corrected bond. City Attorney Birch reviewed the agreement. He stated we need to include a non-collusion, and drug free affidavit.

*Motion to approve and authorize Mayor Franklin to sign the agreement when the corrected documents are received: Tom Janes*

*Second: Ron Terry*

*Vote: All Ayes*

**Wastewater Treatment Plant – Ratify Mayor's Decision to Purchase Control Board**

A control board for one of the lift stations for the Wastewater Treatment Plant. Mayor Franklin authorized the emergency purchase of the part at \$1,120.00. The board was asked to ratify the mayor's decision.

*Motion to ratify: Ron Terry*

*Second: Tom Janes*

*Vote: All Ayes*

**Street Department – Ratify Mayor's Decision to Repair Horse Parking Lot**

There was damage to the concrete at the Horse Parking Lot on Third Street. Street Superintendent Mike Burdette obtained quotes for the repair. Mayor Franklin authorized the emergency repair to the lowest quote, Young Services Inc. at \$4,950. The board was asked to ratify the mayor's decision.

*Motion to ratify: Ron Terry*

*Second: Tom Janes*

*Vote: All Ayes*

**Cintas Service Agreement – Uniforms and Supplies**

A renewal agreement was received from Cintas to supply uniforms, paper products, and other supplies used by the departments. After working out minor supply issues, the department heads are agreeable to the terms. The board was asked to approve the 60 month agreement which has a clause for no more than a three percent increase per year.

*Motion to approve: Tom Janes*

*Second: Ron Terry*

*Vote: All Ayes*

**Comments by Members of Council and Administration**

**Street Superintendent Mike Burdette**

- Thanks to all of the departments for their help with the storm damage.
- Niblock has completed the CCMG project on Fourth, Fifth, and Sixth Streets.

**Water Superintendent Jeff Boyle**

- Lost power at the well field on the storm for several hours
- Two digs tomorrow for meter pits
- Install drinking fountain at Kenney Park tomorrow.

**WWTP Kenny Sprague**

- During the power outage the generator had to run about 7 hours at the plant and 12 hours at the lift station.
- The framing and rafters are up at the plant for the expansion project.

**Park Director John Parrish**

- Received a local grant to replace the soil mixture at ball diamonds in Kenney Park. The project will begin soon.
- New benches for Gazebo Park are being installed this week.
- We received the Finish Mower and Trailer. We are currently using it at Gazebo Park and Pettit Park.

**IT Director Gary Cox**

- Mayor Franklin asked about the camera reports from dumping at the recycling center. IT Director Gary Cox stated the reports are given to Mike Alexander at the Police Department and he follows up. Police Chief Bryan Shearer commented that a few citations have been written.

**City Engineer Jonathan Moen**

- Introduced Leng Vizcaino who is an engineer with Triad. She will be becoming more involved with design on our projects and is currently working on the Community Crossings project.

**Adjournment**

*Motion to adjourn: Tom Janes*

*Second: Earle Franklin*

*Vote: All Ayes*

Barbara J. Hawn

Barbara Hawn, Clerk Treasurer

Earle Franklin

Earle Franklin, Mayor