

**Board of Public Works & Safety
and Park Authority Meeting
Wednesday, March 13, 2024 – 10:00 a.m.
Ligonier City Hall · 301 S. Cavin St. · Ligonier, IN 46767**

Call to order by Mayor Earle Franklin

Roll Call

Present: Board Members Tom Janes, Ron Terry, and Mayor Earle Franklin
City Attorney Jack Birch and Clerk-Treasurer Barb Hawn

Minutes from previous meeting of February 28, 2024

Motion to approve: Ron Terry Second: Tom Janes Vote: All Ayes

New Business

Niblock Excavating – Agreement for Alternate Bid 1 – Alley Curb Ramps

When the Community Crossings Project was bid, there was an alternative bid 1 that included alleys, curbs, and ramps that were not included in the grant. We do have the funding and Niblock was the low bidder at \$60,800.00. City Engineer Rick Pharis recommended awarding the project to Niblock. An agreement was prepared and available for approval and signatures.

Motion to approve: Earle Franklin Second: Tom Janes Vote: All Ayes

VFP Fire Systems – Fire Sprinkler Inspection Quote

When VFP Fire Systems was here for their annual fire alarm testing, they informed IT Director Gary Cox that every 20 years the sprinkler head system needs to be inspected including the head testing, replacing antifreeze, backflow repair. The total materials and labor cost is \$7,928.00.

Motion to approve: Tom Janes Second: Ron Terry Vote: All Ayes

WWTP – Request for Employee Pay Increase

When Kris Funk was hired, WWTP Superintendent Kenny Sprague asked to review for a wage increase after 90 days. He is recommending a \$0.50 per hour increase effective for the beginning of the next payroll period (March 17, 2024).

Motion to approve: Earle Franklin Second: Ron Terry Vote: All Ayes

WWTP – Quote for Sliding Truck Bed Organizer

WWTP Superintendent Kenny Sprague provided a quote for a Classic Sliding Truck Bed Organizer at a cost of \$1,239.00 on Amazon. This makes access to the materials in the truck easier.

Motion to approve: Ron Terry Second: Tom Janes Vote: All Ayes

Indiana Michigan Power – Upgrade Lights at Woodlawn Park

An agreement to upgrade the lights at Woodlawn Park to LED was received. There is no cost for the upgrade.

Motion to approve: Tom Janes Second: Ron Terry Vote: All Ayes

Comments by Members of Council and Administration

Water Superintendent Jeff Boyle

- Distributed a copy of the annual report to board members.
- The river pipe project should start next week.
- Recapped issues with water line breaks over the past weekend. Silgan still has a leak on their end, and they will need to get repairs done soon as we are losing water. Will patch the street for now and will add to the next community crossing grant application.

WWTP Superintendent Kenny Sprague

- Had communications from Zachrich and hope to have the project start April 1.

Building Administrator Elroy Mast

- The building where Family Express will be built has been taken down on Cavin Street, north of the viaduct.
- The burnout house at 605 North Main has been taken down.

City Engineer Rick Pharis

- Plan to rebid Commerce Drive Project in April.
- Working on the Veteran's Memorial project.

Mayor Earle Franklin

- Thank the water department personnel for working over the weekend to take care of the issues.
- Working with Triad, Countryscapes, and Legacy Crematory on the Veteran's Memorial
- The fountain will be installed after weather is consistently over 45 degrees.

Adjournment

Motion to adjourn: Tom Janes

Second: Ron Terry

Vote: All Ayes

Barbara Hawn, Clerk Treasurer

Earle Franklin

Earle Franklin, Mayor