

**Board of Public Works & Safety
and Park Authority Meeting
Wednesday, November 8, 2023 – 10:30 a.m.
Ligonier City Hall · 301 S. Cavin St. · Ligonier, IN 46767**

Call to order by

Roll Call

Present: Board Members Ron Terry, and Mayor Earle Franklin
City Attorney Jack Birch and Clerk-Treasurer Barb Hawn
Absent: Board Members Tom Janes

Minutes from previous meeting of October 25, 2023

Motion to approve: Earle Franklin Second: Ron Terry Vote: All Ayes

Unfinished Business

WWTP Project Update

Although the award of the bid for the project was originally tabled at the October 25, 2023 meeting, the board then voted to approve the request by City Engineer Jonathan Moen to approve a notice of award to RG Zachrich so that we can submit the plan to OCRA to release the grant funds. Discussion with the attorney and board members regarding the bid amount and the deletion of the suggested items from the project. The contractor agreed to the 20% reduction to the bid, Mayor Franklin signed the Notice of Tentative Award and necessary grant paperwork and forwarded it to Shannon McLeod of PPR Grants for submission to OCRA. Upon approval of the contract, a change order eliminating the items for the 20% reduction will be submitted to the board for approval.

New Business

Republic Services

A contract extension until the end of 2024 was received from Republic Services. They are offering the extension an increase of approximately 5%, from \$16.46 per unit to \$17.28 per unit. The contract extension also spells out the spring and fall clean up event fees.

Motion to approve: Earle Franklin Second: Ron Terry Vote: All Ayes

Utility Supply Antennas Quote

A quote from Utility Supply was received for two accumulators to be installed on each of the city’s water towers. The accumulators provide the ability for continuous reads of the water meters in the city therefore provide the ability to notify customers when their water usage is higher than normal. The cost for each is \$18,000 for a total of \$36,000. This does not include the installation, but ERS provided a quote for this. Funding is available from Water Bonds proceeds since the tower rehabilitation projects came in below budget.

*Motion to approve the purchase of the two accumulators: Earle Franklin
Second: Ron Terry Vote: All Ayes*

Mission 1 Communications (ERS) Quote for Installation of Accumulators for Meter Reading

The quote from Mission 1 Communications (ERS) to install the two accumulators on the city’s water towers came in at \$30,000. This is the same cost that was estimated by Utility Supply in their original quote.

Motion to approve: Ron Terry Second: Earle Franklin Vote: All Ayes

Water Department – Quote for New Furnace

Two quotes for a new furnace at the Water Department came in well below the budgeted \$35,000.

Greg Pinkerton	\$14,462.00
Flow-Tech	\$14,419.00

Jeff Boyle recommended going with Greg Pinkerton because he would be replacing all duct work and Flow-Tech would only be replacing a 5-foot portion of the duct work.

Motion to approve the quote from Greg Pinkerton: Earle Franklin Second: Ron Terry Vote: All Ayes

Fire Department – Squad Truck Quote 2024 Capital Plan

A quote from BZ Autos was received for a truck to replace the squad truck. This is in the 2024 capital plan and budget but with the order time, Chief Weaver asked permission to place the order for the truck now. The quote is the state bid and is \$56,724.12. The remainder of the budgeted \$90,000 will be to outfit the truck with the necessary equipment.

Motion to approve: Earle Franklin Second: Ron Terry Vote: All Ayes

WWTP – Quote for Trash Pump

JDC (Jack Doheny Company) provided a quote for a hydraulic trash pump at a cost of \$1,880.00. It is a stand-alone that can be run off the hydraulics on the skid loader. It is submersible and can be put down into the water. The existing pump is old, in need of repair, and has been rebuilt twice.

Motion to approve: Earle Franklin Second: Ron Terry Vote: All Ayes

WWTP – Quote for Right Angle Gearmotor and Training

The current staff has not been trained on the Sludge Press. The training would be done in conjunction with a repair. Prime Solution provided a quote for the training and repairs not to exceed cost of \$3,865.42.

Motion to approve: Earle Franklin

Second: Ron Terry

Vote: All Ayes

Utility Write Offs

Clerk-Treasurer Barb Hawn provided a list of older outstanding amounts owed to Ligonier Utilities that is uncollectable. The list provided the explanation for each. Members discussed which led to the following.

Motion to approve the request from the utilities to write off the outstanding uncollectable debt: Earle Franklin

Second: Ron Terry

Vote: All Ayes

The list will be attached to the minutes.

Comments by Members of Council and Administration

Street Superintendent Mike Burdette

- Department is busy with leaf pick up.
- One of our dump trucks is in the shop for brake repairs.

Public Safety Director/Police Chief Bryan Shearer

- The repaving and painting of the center line and parking spots on Main Street turned out great.
- The Police Department will be doing their physical agility testing today at Kenney Park.

Water Superintendent Jeff Boyle

- Repairs in the buildings at the foundry are complete except for the gutters.
- We have been updating our software, Silversmith, with additional information including meters so that we have easy access to information at locations, especially the factories.

WWTP Superintendent Kenny Sprague

- Asked for permission to accept applications for an open position at the Wastewater Treatment Plant

Motion to allow WWTP to accept application for open Position: Earle Franklin

Second: Ron Terry

Vote: All Ayes

- Waste Management has raised the fees for hauling the dried sludge. Have been working with City Attorney Jack Birch and we are trying to eliminate the contract. They wanted to make a counteroffer. Wanted to bring the board up to date. We are working on a replacement vendor at a lower cost.

Park Director John Parrish

- The asphalt on pickleball courts is complete along with the sidewalks. The lines have been temporarily painted. Waiting for fencing. Niblock will be here for grading and seeding next week. The permanent lines will be completed in the spring with the other final finishes.
- We have been having trouble with the trash cans on Cavin Street. People are dumping trash and misusing the cans. We are working to solve the issue and will be looking to purchase a different type of lid.
- Put military medallions up in Pettit Park inside the Pavilion. Would like to look at a scaled down version of the proposed Veteran's Memorial in the future.
- Working on a quote for epoxy on the outdoor restroom floors to make them easier to clean. Will bring the quote to the next meeting.
- Inquired about snow removal from the sidewalks at the Community Foundation building and if the Park Dept. is to be responsible. Will check with the local contractor who does the removal at City Hall.

Building Administrator Elroy Mast

- The mill is up about thirty feet. They started the project this past Monday at 7:00 am. There are about three hundred workers there working on the pour.

City Engineer Rick Pharis

- Commerce Drive bids will be opened on December 6 at City Hall.

Mayor Earle Franklin

- We are in talks with Thrive by Five Childcare on an initiative to have a childcare facility in Ligonier. There is funding available to help with this project and we are working with several groups to make this happen.

Adjournment

Motion to adjourn: Ron Terry

Second: Earle Franklin

Vote: All Ayes



Barbara Hawn, Clerk Treasurer



Earle Franklin, Mayor

Utility Write Off Requests
November 8, 2023

Acct#	Name	Address	Balance	Date	Reason
1089009	Rolston	606 Smith St	562.37	2019	Owner moved. Mail returned from forwarding address. Property sold before lien was filed
4976007	Tricker	602 N Martin St	98.70	2020	Sewer was liened, cannot lien water, property was sold
1037001	Mullins	403 McLean St	191.60	2020	Sewer was liened, cannot lien water, property was sold at tax sale
1074000	Runyon	104 E Union St	677.51	2015	Property was sold at Sherrif's sale before lien was filed
4938009	Cantu	109 N Martin St	478.49	2019	Renters did not pay; owner sold the property before lien was filed
41118001	Martinez	721 Water St	94.44	2018	Sewer was liened, cannot lien water, property was sold
3745004	Shepherd	1003 Lincolnway W	58.64	2021	Sewer was liened, cannot lien water, owners moved
1114008	Martinez	507 Smith St	28.64	2018	Sewer was liened, cannot lien water, renter moved out and owner sold property
41030003	Harris	713 N Main St	77.86	2017	Sewer was liened, cannot lien water, property was sold
41132603	Schlabach	208 Hollister St	186.18	2017	Sewer was liened, cannot lien water, renter moved out, property was sold at Sherrif's sale
2423005	Sheley	307 S Martin St	347.46	2021	Renters moved out and did not pay, owner passed away and property was sold
1178010	KO M SWE	113 Lincolnway W	226.04	2022	Sewer was liened, cannot lien water, property was sold
41064003	Miller	705 N Cavin St	162.63	2022	Property was sold before lien could be filed