

**Board of Public Works & Safety
and Park Authority Meeting
Wednesday, October 25, 2023 – 10:00 a.m.
Ligonier City Hall • 301 S. Cavin St. • Ligonier, IN 46767**

Call to order by Mayor Earle Franklin

Roll Call

Present: Board Members Tom Janes, Ron Terry, and Mayor Earle Franklin
City Attorney Jack Birch and Clerk-Treasurer Barb Hawn

Minutes from previous meeting of October 25, 2023

Motion to approve: Tom Janes Second: Ron Terry Vote: All Ayes

New Business

WWTP Project Bids

Three bids were received for the Wastewater Project, all were over the engineer's estimate. The low bid was from RG Zachrich Construction, Inc. at \$2,175,100.00 which is over the engineer's estimate by about \$465,000. After consulting with our financial advisor, Ross Hagen of Baker Tilly, his recommendation is that we reduce the project by \$450,000 to fall within the scope of the bond issued for the project. Jonathan Moen of Triad Associates reviewed the line-item breakdown of the low bid and suggested the items he felt could be removed at this time, bringing the project within the available funds. The board members and Wastewater Superintendent Kenny Sprague agreed to the deleted items. The board discussed the options which led to the following.

***Motion to table until the November 8, 2023 BOW-PA Meeting: Earle Franklin
Second: Tom Janes Vote: All Ayes***

City Engineer Jonathan Moen asked if it is possible to approve a notice of award to RG Zachrich so that we can submit the plan to OCRA to release the grant funds. Discussion with the attorney and board members regarding the bid amount and the deletion of the suggested items led to the following.

***Motion to approve the bid from RG Zachrich and allow Mayor Earle Franklin to sign the notice
of award: Tom Janes Second: Ron Terry Vote: All Ayes***

Utility Bill Adjustment Request – 205 Vermont Street

Juan Lopez of 205 Vermont Street had a leak which Ben Glowinski of the Water Department verified was on the ground and did not go down the sewer. The sewage amount charged was \$191.20, and his average bill is \$33.90. He is requesting an adjustment of \$157.30.

Motion to approve: Tom Janes Second: Ron Terry Vote: All Ayes

Quotes for Gutters at Water Department

Water Superintendent Jeff Boyle requested three quotes for gutters on one of the buildings at the Water Department. They are as follows:

A & M Home Services	\$4,522.00
Rain Guard	\$4,252.00
ABC Seamless	\$6,650.00

After speaking with Building Inspector Elroy Mast, Jeff Boyle recommended awarding the job to Rain Guard.

***Motion to approve the Rain Guard quote of \$4,252.00: Tom Janes
Second: Ron Terry Vote: All Ayes***

Quote for Electrical at Recycle Center

A quote was received from Airgood Electric to install a pole and electrical at the new recycle center at a cost of \$2,298.21. Funding is available in the General Fund Grounds and Maintenance.

Motion to approve: Earle Franklin Second: Tom Janes Vote: All Ayes

Quotes for Cameras at Recycle Center, WWTP, and Compost Site

Quotes were received for cameras for the Recycle Center, Wastewater Treatment Plant, and Compost Site. IT Director Gary spoke about the cameras. There is a 30 day storage in the cloud with the annual subscription. Since the video is saved via a cloud based system, it is available to the Police Department in real time. The software has analytics and is able to identify people, vehicles, and motion.

The cost for the camera at the Recycle Center would be offset by \$1,000 received from NE Solid Waste District. IT Director Gary Cox would like to add two cameras, one for surveillance at a cost of \$1,217.60 which will cover the entire parking lot, and one high resolution bullet style camera to read license plates at a cost of \$1,285.28, bringing the city's investment in the equipment to \$1,502.88.

The cost for the camera at the Compost Site is \$1,217.60. The IT Budget will be used to pay for this camera.

The cost for the camera at the Wastewater Treatment Plant is \$1,014.56. The Wastewater Treatment Plant budget will pay for this camera.

Each camera will carry an annual license subscription fee of \$157.13 for cloud services.

***Motion to approve the purchase of the camera and subscription for a total cost of \$5,363.56: Ron Terry
Second: Tom Janes Vote: All Ayes***

Quote for Internet Service at Recycle Center

In order to utilize the cameras at the recycle center, internet service is necessary. Ligtel provided a quote to install the service of \$1,500.00 with a monthly charge of \$54.95. The costs will be taken from the IT Budget.

Motion to approve: Tom Janes

Second: Ron Terry

Vote: All Ayes

Comments by Members of Council and Administration

Street Superintendent Mike Burdette

- Pulver finished the Main Street paving, and the striping will be done soon.
- Leaf pick up is in full swing.

Public Safety Director/Police Chief Bryan Shearer

- Thank you for the investment in the cameras, internet, and power for the recycle center. This will allow us to use the "wing" feature of the Flock System we have.

Water Superintendent Jeff Boyle

- The building painting is completed. We used the Chain O'Lakes crew for labor.
- There are some additional building repairs necessary at the foundry building. There are windows that we will board up and will need to side them. Three quotes for siding were received.

Unlimited Siding \$4,797.00

A & M Home Services \$13,799.00

ABC Seamless \$8,848.00

Motion to approve the quote for \$4797.00 for the repairs: Earle Franklin

Second: Ron Terry

Vote: All Ayes

Park Director John Parrish

- Basketball will start this weekend.
- The sidewalks at the Pickleball Court in Kenney Park are being installed.
- Internet Fiber was installed in Kenney Park.
- We have been doing repairs to the lawns at Kenney Park.
- The major maintenance projects are completed, and winterization in the parks has been completed.
- The seasonal staff are done after this week.

Building Inspector/Administrator Elroy Mast

- Inquired about updating the zoning map. Triad will get us a quote for the next meeting to update the map.
- Inquired about how to add a minimum square footage for a single-family detached home. City Attorney Jack Birch explained that it would be an amendment to zoning ordinance. The plan commission is considered the "experts" in the area. They should discuss and provide a proposed ordinance amendment to the council.

City Engineer Rick Pharis and Jonathan Moen

- For the Commerce Drive project, the water and wastewater portion, does the board want to proceed with the bidding this fall or wait until spring? The assumption is that we would probably get lower bids this fall instead of the spring and the board agreed to go ahead with the bidding now. The estimate is around \$167,000

Mayor Earle Franklin

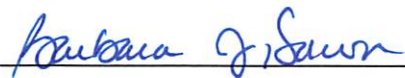
- The READI 2.0 Grant is anticipated to bring at least thirty million for our region. We will be working with the Noble County EDC to submit a project for the city.

Adjournment

Motion to adjourn: Tom Janes

Second: Ron Terry

Vote: All Ayes



Barbara Hawn, Clerk Treasurer



Earle Franklin, Mayor