

**Board of Public Works & Safety  
and Park Authority Meeting  
Wednesday, September 27, 2023 – 10:00 a.m.  
Ligonier City Hall · 301 S. Cavin St. · Ligonier, IN 46767**

**Call to order by Mayor Earle Franklin**

**Roll Call**

Present: Board Members Tom Janes, Ron Terry, and Mayor Earle Franklin  
City Attorney Jack Birch and Clerk-Treasurer Barb Hawn

**Minutes from previous meeting of September 13, 2023**

***Motion to approve: Ron Terry                      Second: Tom Janes                      Vote: All Ayes***

**New Business**

**Triad – 2023 Pavement Asset Management Agreement**

An agreement for Triad to provide services for the 2023 Pavement Asset Management Program at a cost of \$11,500 was available for approval. INDOT and LTAP now require a whole new plan with new photos and ratings to be eligible for Community Crossings Grant Funds.

***Motion to approve: Tom Janes                      Second: Ron Terry                      Vote: All Ayes***

**Park Dept. – Red Wolf Roofing**

City Attorney Jack Birch addressed the issue. We contracted with Red Wolf Roofing and sent funds in the amount of \$5,250 for special-order material. The company is an individual who does business as Red Wolf Roofing. Park Director John Parrish did his due diligence prior to the board awarding them the project, and they had an A- rating from the Better Business Bureau. At this point, they have not provided evidence that they have the materials. Every indication is he did not order the material and spent the funds. A demand letter for return of funds was sent. We have an obligation to manage the money properly and should file a suit against him to see if we can get the money back. Park Director John Parrish feels responsible and is deeply sorry for the situation.

***Motion to approve proceeding with litigation: Tom Janes                      Second: Ron Terry                      Vote: All Ayes***

**IT Dept. – Sale of Old Electronics**

This year we purchased new laptops for the police cars and employees have expressed interest in buying the computers. Currently have six laptops and feel a fair price would be \$100 each. Also have some older iPhones and would suggest \$25 each would be a fair price.

***Motion to sell the laptops for \$100 and iPhones for \$25: Earle Franklin  
Second: Ron Terry                      Vote: All Ayes***

**Comments by Members of Council and Administration**

**Fire Chief Jeremy Weaver**

- The Police and Fire Departments will have their annual softball game at Kenney Park on Sunday, October 1. This will be a fundraiser for the food pantry with admission being non-perishable foods.
- The Aerial Fire Truck will be dedicated and put into service on Saturday, October 7 at 9:00 am.
- We will hold Fire Prevention Week at the schools in October.
- October 14 is Safety Day at Pumpkin Fantasyland.

**Street Superintendent Mike Burdette**

- We have mounted the brackets for the additional Christmas Decorations and are waiting on the electrical to be installed.
- Pulver should be here this week to install the ADA ramps on Main Street.
- Working to get a utility pole at recycle center.

**Public Safety Director/Police Chief Bryan Shearer**

- Solid Waste will be here next week to make improvements to the recycle center including fencing and signage. Talked to a company near the recycle center regarding an internet source and they are willing to let us access their internet. We have identified a power source for the cameras. With the video camera, we can get a description even if we can't get a license plate system and run it through our Flock System which will break the footage down.

**Water Superintendent Jeff Boyle**

- Dixon Engineering did the one year inspection on the south tower. There was some delamination of paint. This is under warranty and will be repaired. To do so, we will need to take the tower down for a about a week.
- The Chain O'Lakes crew started the building painting and will be back to do the second coat.

**WWTP Superintendent Kenny Sprague**

- We are getting ready for the October 9 repair of the manhole on SR 5 at Union Street. SR5 and a portion of Union Street will be closed for the day and then again on October 12 to complete the repair.

**IT Director Gary Cox**

- Ligtel working on the Wi-Fi and hot spot project starting in Kenney Park
- Cory from Solid Waste commented that they will pay for the camera at the recycle center and would like us to monitor the camera.

**Park Director John Parrish**

- Working on maintenance and repairs in the parks.
- Fiber lines are being installed in Kenney Park for internet and security in the park and Rec Center.
- Three-sided shelter roof will be done this week.
- Niblock will start on the pickleball courts in Kenney Park next week.

**Building Inspector Elroy Mast**

- Drove by a couple of houses that are supposed to be torn down and didn't see any activity.

**City Engineer Rick Pharis/John Nelson**

- We should have the recorded deed for the Commerce Drive project soon and will move forward with the project bidding.
- When the decorative lights on Cavin Street were installed, White and Petrie was the project engineer. They sent a copy of the INDOT permit for placing the lights in the right of way on Cavin. City Attorney Jack Birch will review the permits as INDOT is now asking us to move a couple of the lights and pay the cost of moving them.

**Mayor Earle Franklin**

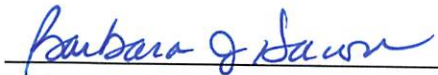
- Met with Mike Stump at Forest River's dealer show in Elkhart along with Melanie Kellogg from Noble EDC. Through conversation their \$2.5 million project on new Perry Road site is now a \$4.0 million project. They would have begun the project if the economy had not taken a downturn. The Noble County EDC may be able to assist with funding on the project as well as apply for a grant from the READI funds recently made available to our region. We will work with EDC to see what is available. In addition, funding may be available for an antenna system for water monitoring of water meters.
- Made a visit to Carlex along with Melanie Kellogg of Noble County EDC. They will be adding a \$24 million project which will include a new furnace to manufacture windshields for Ford's new EV cars at the Ligonier plant.

**Adjournment**

*Motion to adjourn: Tom Janes*

*Second: Ron Terry*

*Vote: All Ayes*



Barbara Hawn, Clerk Treasurer



Earle Franklin, Mayor