

**Board of Public Works & Safety  
and Park Authority Meeting  
Friday, May 26, 2023 – 10:00 a.m.  
Ligonier City Hall · 301 S. Cavin St. · Ligonier, IN 46767**

**Call to order by Mayor Earle Franklin**

**Roll Call**

Present: Board Members Tom Janes, Ron Terry, and Mayor Earle Franklin  
City Attorney Jack Birch and Clerk-Treasurer Barb Hawn

**Minutes from previous meeting of May 10, 2023**

***Motion to approve: Tom Janes                      Second: Earle Franklin                      Vote: All Ayes***

**New Business**

**L & T Painting – Pay Application #2 (Final) Water Tower Project**

Dixon Engineering provided a letter and the final pay application for the Water Tower Project from L & T Painting, along with a certificate of substantial completion. They are recommending payment of \$232,640 be approved.

***Motion to approve: Tom Janes                      Second: Earle Franklin                      Vote: All Ayes***

**Wastewater Treatment Plant – Quote for Chain Scraper Tool for the Vactor Truck**

A quote from Jack Doheny Company was received for a recycling chain scraper for the Vactor Truck. Superintendent Kenny Sprague explained that this will allow us to cut through tree roots that are in a line to better be able to clear the line. It will also allow us to cut through the root ball without digging. The cost of the scraper is \$8,855.

***Motion to approve: Tom Janes                      Second: Ron Terry                      Vote: All Ayes***

**Park Department – Quote for Crack Sealing at Kenney Park**

Park Director John Parrish provided a quote from Steel Curtain Asphalt Maintenance in Albion to do crack sealing in the parking lots at Kenney Park. Pulver was also contacted, and they no longer do crack sealing. The total to do both lots is \$9,550. The budget for the project is \$10,000.

***Motion to approve: Ron Terry                      Second: Tom Janes                      Vote: All Ayes***

**Utilities – Request for Adjustment at 203 Rhode Island Avenue**

Salvador Moto Haro contacted the Utility Department regarding a leak he has with his water heater. Ben Glowinski of the Water Department went to the home at 203 Rhode Island Avenue, inspected and graphed the leak. He verified that the water did not go down the drain but was on the ground. A request for adjustment was figured out by the Utility Department based on average sewage usage. He is asking for \$67.81.

***Motion to approve: Tom Janes                      Second: Ron Terry                      Vote: All Ayes***

**Low Income Water Assistance Program**

LIHWAP is a state sponsored low-income water assistance program that helps low-income families maintain access to safe drinking water. The program is designed to help pay the previous balances on a bill at the time of application with an additional benefit calculated to help with the current bill charges. LIHWAP funds can only be paid toward water/wastewater and any related charges. It does not cover trash, insurance, repairs, and any other charges not benefiting clean water.

Intake staff through our LSP (Local Service Provider) will determine the eligibility of applicants and give a benefit based on the documentation gathered. They will submit a transmittal to our vendor for approval. Once that transmittal is approved, funds will be paid from IHCD to us within 30 days.

City Attorney Birch reviewed the document, and all is in order.

***Motion to approve: Tom Janes                      Second: Ron Terry                      Vote: All Ayes***

**Comments by Members of Council and Administration**

**Street Superintendent Mike Burdette**

- Asking for approval to spend the \$35,000 for the crack sealing program as budgeted for this year.

***Motion to approve: Ron Terry                      Second: Tom Janes                      Vote: All Ayes***

- Will be bringing a quote for a metal roof on the salt bin with the leftover funds from the purchase of the skid loader.

**Public Safety Director/Police Chief Bryan Shearer**

- In the new car budget for the year, with the trade in we received, we have about \$18,000 remaining. Asking to make an equipment purchase using the remaining \$18,000.

***Motion to approve: Tom Janes                      Second: Ron Terry                      Vote: All Ayes***

**Water Superintendent Jeff Boyle**

- There are four more lines on Main Street to take care of. We are waiting on the boring company.
- The rehabilitation projects of the two water towers are complete and both towers are up and running. We are not happy with the size of the logos on the north tower. We are requesting quotes to add Ligonier on the opposite sides of the logos.

**WWTP Superintendent Kenny Sprague**

- Lincolnway Lift Station is having issues. Will need to redo the cabinet completely and will be getting quotes to bring to the next meeting.

**Park Director John Parrish**

- The splash pad is back up and working. We bolted the tables down and put the umbrellas up today. We plan to open today at noon and will be open from 12:00 noon to 8:00 pm daily through Labor Day Weekend.

**City Engineer Rick Pharis**

- Working on the deeds for the Commerce Drive project.

**Board Member Ron Terry**

- Just listening and trying to take everything in.

**Board Member Tom Janes**

- Welcome Ron to the board and welcome Earle as the Mayor.

**Clerk Treasurer Barb Hawn**

- Welcome Ron Terry to the board.

**Mayor Earle Franklin**

- Thank everyone for the cooperation and for everything they did while Patty was off and can see that continuing as we move on.
- Applications and state clearances for the Star of the West project have been received. They will start construction soon. They will be coming to the city for tax abatement request next month.

**Adjournment**

*Motion to adjourn: Tom Janes*

*Second: Ron Terry*



Barbara Hawn, Clerk Treasurer



Earle Franklin, Mayor