

**Board of Public Works & Safety
and Park Authority Meeting
Wednesday, March 8, 2023 – 10:00 a.m.
Ligonier City Hall · 301 S. Cavin St. · Ligonier, IN 46767**

Call to order: Board Member Tom Janes

Roll Call

Present: Board Members Earle Franklin and Tom Janes, and Clerk-Treasurer Barb Hawn

Absent: Mayor Patty Fisel and City Attorney Jack Birch

Minutes from previous meeting of March 22, 2023

Motion to approve: Earle Franklin Second: Tom Janes Vote: All Ayes

Unfinished Business

Phyllis Cole – Utility Bill Adjustment Request

The adjustment request was tabled at the last meeting as Mrs. Cole was not present to address the issue.

Motion to deny: Earle Franklin Second: Tom Janes Vote: All Ayes

New Business

Utility Bill Adjustment Requests

Nora Patricia Lopez of 503 Smith Street had a high bill in February. Ben Glowinski of the Water Department went to the home to graph the usage and discovered evidence of a pipe burst with water not going down the drain, but on the ground. The adjustment request is for \$151.43 in sewage charges.

Motion to approve: Tom Janes Second: Earle Franklin Vote: All Ayes

101 N. Martin Street – Sewer Back Up

WWTP Superintendent Kenny Sprague was contacted by Maria Torres of 101 N. Martin Street regarding a sewer back up due to a rain event. It is an isolated incident, and it is the lowest point in that area of our system, and the city is clearly responsible. It affected two rooms in her home with total damages estimated to be \$3,769 (quotes were provided).

***Motion to approve payment in the amount of \$3769: Earle Franklin
Second: Tom Janes Vote: All Ayes***

Triad – WWTP Engineering Agreement for Grant Projects

Triad provided their agreement for the projects being funded by the OCRA Grant at the Wastewater Treatment Plant. The total fixed fees are \$175,000. Shannon McLeod of PPR Grant Services reviewed and acknowledged it fell within the parameters of the grant.

Motion to approve the agreement and in the absence of the Mayor designate, Clerk-Treasurer Barb Hawn to sign the agreement: Tom Janes Second: Earle Franklin Vote: All Ayes

PPR Grant Services

The agreement from PPR Grant Services for the Administration, Labor Standards, and Environmental for the projects being funded by the OCRA Grant at the Wastewater Treatment Plant was provided. The fees together total \$60,000.

Motion to approve the agreement and in the absence of the Mayor, designate Clerk-Treasurer Barb Hawn to sign the agreement: Earle Franklin Second: Tom Janes Vote: All Ayes

Department Heads and Members of Administration

Street Superintendent Mike Burdette

- Will be taking trees down in the right of away later this month.
- Thanks to departments for help with the snowstorm last weekend.

City Engineer Rick Pharis

- Working on the city street list. Discovered a few that are not on the INDOT list of streets. Will get the information necessary to get these added.
- In the Park Meadow addition, there are some completed streets that will need curbing repaired. They have not yet made a request for us to accept them, but the repairs will need to be made before we do.

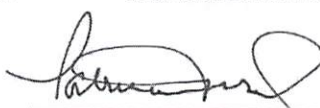
Building Inspector/Board Member Earle Franklin

- The fire inspection was completed at the new LigTel building.

Adjournment

Motion to adjourn: Tom Janes Second: Earle Franklin


Barbara Hawn, Clerk Treasurer


Patricia Fisel, Mayor