

**Board of Public Works & Safety  
and Park Authority Meeting  
Wednesday, February 22, 2023 – 10:00 a.m.  
Ligonier City Hall · 301 S. Cavin St. · Ligonier, IN 46767**

**Call to order:** Board Member Tom Janes

**Roll Call**

Present: Board Members Earle Franklin and Tom Janes

City Attorney Jack Birch and Clerk-Treasurer Barb Hawn

Absent: Mayor Patty Fisel

**Minutes from previous meeting of February 8, 2023**

***Motion to approve: Earle Franklin      Second: Tom Janes      Vote: All Ayes***

**New Business**

**Phyllis Cole – Utility Bill Adjustment Request**

Phyllis Cole has a high bill for February 2023 showing 4000 cubic feet of water usage, for a total of \$470.97. We sent Ben Glowinski of the Water Department to graph the usage. The graph shows a minor leak all the time and from December 19, 2022 through December 21, 2022 shows a large continuous leak. Mrs. Cole informed the Utility Office that she does not have a leak but has a toilet she always keeps shut-off. Ben Glowinski could not find anything leaking while he was there on January 24, 2023, but advised her to change out the toilet. We cannot confirm that water did not go down the drain. She was told she would need to come to the board meeting to present her request for adjustment.

Water Feb Bill	\$214.57	Normal Water Bill	\$25.89
Sewage Feb Bill	\$230.28	Normal Sewage Bill	\$27.10
Total Feb Bill	\$470.97		
Total Bill Difference	\$391.86	Sewage Bill Difference	\$203.18

Mrs. Cole was not present at the meeting to discuss the matter and the following was offered.

***Motion to table for further information regarding the issue: Earle Franklin  
Second: Tom Janes      Vote: All Ayes***

**Park Department – Woodlawn Park Shelter Roof**

The 2023 budget includes funds to replace the roof on the stone shelter at Woodlawn Park. Quotes were received for two options. Option one is painted standing seam metal, with a patinaed copper finish at a cost of \$11,550. John was told that the original structure had a cedar shake roof, so he requested a second quote for a metal cedar shake roof at a cost of \$14,350. Both are over the budget which was estimated to be around \$9,000. We can rearrange funding of other items on the capital plan for the difference.

***Motion to approve the quote for the standing seam metal roof at \$11,550: Tom Janes  
Second: Earle Franklin      Vote: All Ayes***

**Park Department – Garage Doors at Woodlawn Park Garage**

The garage doors at the Woodlawn Park Garage are in poor shape, leaking water. Two quotes were received to replace the doors. The first quote from Mikes Garage Door Service is \$10,265 and the second quote from Overhead Door Co. is \$11,694. John Parrish is recommending we accept the bid from Mikes Garage Door.

***Motion to accept the bid from Mikes Garage at \$10,265: Earle Franklin  
Second: Tom Janes      Vote: All Ayes***

**Police Department – Part-Time Hire Request**

Chief Shearer requested permission to add Eduardo Mendoza and Andrew Skaggs from our reserve staff to our part-time officer staff. Both have completed the Pre-Basic Training and have passed the physical fitness portion of the Indiana Law Enforcement Academy's Entry Standards.

***Motion to approve: Earle Franklin      Second: Tom Janes      Vote: All Ayes***

**Utility Bill Adjustment Requests**

Four customers called regarding high bills in February and Ben Glowinski of the Water Department went to each address, graphed the water, and verified the leaks were due to broken or burst pipes, and the water did not go down the drain. Each are requesting an adjustment to the sewage portion of their bill, based on their normal usage. The following are the addresses and adjustment requested.

205 Mercer Street – Broken pipe leaking under the trailer	\$67.81
410 W. 2 <sup>nd</sup> Street – Burst pipe in the basement and water was on the floor	\$214.49
105 E. Third Street – Radiator pipe burst, and water was on the floor	\$567.42
601 S. Main Street – Spigot froze, and water went on the ground outside	\$126.08

***Motion to approve the sewage adjustment for all four customers: Tom Janes  
Second: Earle Franklin      Vote: All Ayes***

**Department Heads and Members of Administration**

**Building Inspector/Board Member Earle Franklin**

- Will be on vacation from Friday, February 24 through Friday, March 3.

**Clerk-Treasurer Barb Hawn**

- Received a call yesterday from Ardean Ebert representing The Galloway-Prentice Chapter Daughters of the American Revolution. They have been gifted with a 4 1/2"x 1/8" flat metal marker to commemorate a Revolutionary War Patriot. They would like to incorporate this marker with the existing stone monument in Prentice Park. To assure this will not be stolen for its metal content they would like this marker embedded in the existing monument. They have spoken to Ley Monument and are waiting on a confirmation this could be done by sand blasting the surface to embed the plaque. Their DAR chapter would pay for this service. They are asking permission to proceed and are open to suggestions from the board in placing of this official marker from the National Society Daughters of the American Revolution.

***Motion to approve: Tom Janes***

***Second: Earle Franklin***

***Vote: All Ayes***

**Adjournment**

***Motion to adjourn: Earle Franklin***

***Second: Tom Janes***



Barbara Hawn, Clerk Treasurer



Patricia Fisel, Mayor