

**Board of Public Works & Safety
and Park Authority Meeting
Wednesday, December 14, 2022 – 10:00 a.m.
Ligonier City Hall · 301 S. Cavin St. · Ligonier, IN 46767**

Call to order: Board Member Tom Janes

Roll Call

Present: Board Members Earle Franklin and Tom Janes
City Attorney Jack Birch and Clerk-Treasurer Barb Hawn
Absent: Mayor Patty Fisel

Minutes from previous meeting of October 26, 2022

Motion to approve: Earle Franklin Second: Tom Janes Vote: All Ayes

New Business

Triad Associates – 2023 Professional Services Agreement

The agreement for city engineering services was provided by Triad Associates. Rick Pharis confirmed that the rates did not go up for 2023.

Motion to approve: Earle Franklin Second: Tom Janes Vote: All Ayes

Triad Associates – Community Crossings Engineering Agreement

The agreement for engineering services for the 2022-2 Community Crossings Resurfacing Project was provided by Triad Associates. The total fee is \$62,400.

Motion to approve: Tom Janes Second: Earle Franklin Vote: All Ayes

Motion to allow the Clerk Treasurer to sign the agreement in the absence of the Mayor: Tom Janes

Second: Earle Franklin Vote: All Ayes

Ligtel Proposal for Wi-Fi Hot Spot Project

The Wi-Fi Hot Spot Project is in the ARP Plan. Earlier this year we did an additional appropriation for \$65,000 for the project. We received a proposal from Ligtel for \$63,900. Would like permission to approve the project and encumber the funds to 2023 since Ligtel will not be able to complete the project at this time.

Motion to approve: Earle Franklin Second: Tom Janes Vote: All Ayes

Police Department Range Cleaning Proposal

The 2022 budget includes \$6,000 for the cleaning of the range. We received a proposal from BTS (Best Technology Systems) for the service. There are various options available. Would like permission to approve the project for up to \$6,000 and encumber the funds to 2023 since they will not be able to complete by year end.

Motion to approve the project for up to \$6,000: Tom Janes

Second: Earle Franklin Vote: All Ayes

December 28, 2022 Meeting

The decision was made to proceed with the meeting as scheduled. If there are no agenda items, we will cancel the meeting.

Department Heads and Members of Administration

Street Superintendent Mike Burdette

- Leaf equipment has been cleaned up for the season and the trucks are ready for snow.
- In his budget, Mike Burdette allowed funding to increase Chris Hunter's pay to \$19.00 effective with the 2023 salary ordinance dates. Clerk-Treasurer Barb Hawn verified that this amount falls within the median salary for the position from the wage survey prepared by Baker Tilly.

Motion to increase Chris Hunter's pay to \$19.00 per hour beginning with the effective date of the 2023 salary ordinance in lieu of a 4% increase over his current wage: Earle Franklin

Second: Tom Janes Vote: All ayes

Adjournment

Motion to adjourn: Tom Janes Second: Earle Franklin



Barbara Hawn, Clerk Treasurer



Patricia Fisel, Mayor