

**Board of Public Works & Safety  
and Park Authority Meeting  
Wednesday, November 23, 2022 – 10:00 a.m.  
Ligonier City Hall · 301 S. Cavin St. · Ligonier, IN 46767**

**Call to order:** Board Member Tom Janes

**Roll Call**

Present: Board Members Tom Janes and Earle Franklin

City Attorney Jack Birch and Clerk-Treasurer Barb Hawn

Absent: Mayor Patty Fisel

**Minutes from previous meeting of November 9, 2022**

***Motion to approve: Earle Franklin      Second: Tom Janes      Vote: All Ayes***

**New Business**

**Park Dept. – Stone Fitness Quote for Treadmill**

Stone Fitness come in to do service on the fitness equipment at the Rec Center. Cables were ordered for several items because they were a hazard. Repairs are being made to the equipment needing attention. We are now back on a regular maintenance schedule. Stone Fitness Equipment provided a quote to replace one of our treadmills at the Rec Center cannot be repaired. The cost including shipping is \$4,100. There are equipment funds remaining in the 2022 budget.

***Motion to approve: Tom Janes      Second: Earle Franklin      Vote: All Ayes***

A quote was received from Kendallville Glass to replace broken mirrors in the weight room. The broken portion is out of the rail and could shatter and is a safety hazard. They measured and quoted for this mirror plus the restroom mirrors which need to be replaced. The cost to replace the three mirrors is 2,297.26. Funds are still available in the budget for the repairs.

***Motion to approve: Earle Franklin      Second: Tom Janes      Vote: All Ayes***

**Police Dept. – Flock ALPR License Plate Scanner**

Chief Shearer discussed the Flock ALPR License Plate Scanner system and asked for permission to proceed with the service agreement. The cost for the first year is \$5,700 for two scanners which includes the implementation fee. After that, the cost is \$5,000 per year. The agreement not only includes the two scanners, but eight cameras. Flock maintains the data for 30 days. Only license plates are scanned, there is no facial recognition. The agreement is for two years for a total of \$10,700. There are funds remaining in the 2022 budget to cover the cost for 2023.

***Motion to approve: Earle Franklin      Second: Tom Janes      Vote: All Ayes***

**Republic Services – 2023 Contract Extension**

Republic Services provided a quote for an extension of the garbage collection services for 2023. The cost per unit increases from \$15.83 to \$16.46 (approximately 4%). The city cleanup costs would be \$111.67/hour and \$37.59/ton for landfill disposal.

***Motion to approve: Tom Janes      Second: Earle Franklin      Vote: All Ayes***

**Utilities – Request for Bill Adjustment at 208 Vermont**

Michael Dancy of 208 Vermont Street had a water leak at his home. Ben Glowinski and Troy Arnold of the Water Dept. confirmed that the water did not go down the drain. He is asking the board to consider a sewage adjustment of \$71.81.

***Motion to approve: Earle Franklin      Second: Tom Janes      Vote: All Ayes***

**Department Heads and Members of Administration**

**Police Chief/Public Safety Director Bryan Shearer**

- Would like to hire Randy J. Valderrama as a part-time patrolman. He is academy trained and was formerly on our part-time staff. He has worked on both the Elkhart County and Goshen Police Departments prior to moving out of state. He is now back in the area.

***Motion to approve: Tom Janes      Second: Earle Franklin      Vote: All Ayes***

**Street Superintendent Mike Burdette**

- Leaf pick-up resumed today and will continue through the first week of December.

**City Engineer Rick Pharis**

- Sent letters to Burger King and Auto Zone regarding the project we want to do on Commerce Drive asking for donation of land for the right of way for us to be able to proceed.


**Building Inspector/Board Member Earle Franklin**

- Thank you to the police and fire departments for their assistance and everyone for their support during his wife's hospitalization and passing.

**Adjournment**

*Motion to adjourn: Earle Franklin*

*Second: Tom Janes*



Barbara Hawn, Clerk Treasurer



Patricia Fisel, Mayor