

**Board of Public Works & Safety  
and Park Authority Meeting  
Wednesday, September 8, 2021 – 10:00 a.m.  
Ligonier City Hall · 301 S. Cavin St. · Ligonier, IN 46767**

**Call to order:** Board Member Tom Janes

**Roll Call**

Present: Board Members Earle Franklin, and Tom Janes  
City Attorney Steve Clouse and Clerk-Treasurer Barb Hawn  
Absent: Mayor Patty Fisel

**Minutes from previous meeting August 25, 2021**

***Motion to approve: Earle Franklin      Second: Tom Janes      Vote: All Ayes***

**Unfinished Business**

**API Construction – Retainage Pay Application**

The invoice was tabled after the walk through. The items have not yet been completed and Rick Pharis recommended tabling again.

***Motion to table: Tom Janes      Second: Earle Franklin      Vote: All Ayes***

**Department Heads and Members of Administration**

**Street Superintendent Mike Burdette**

- Thanks to the other departments for help with festival clean up.
- Surveying for the curbs and gutters on Martin Street is progressing this week.
- Paving in new portion of Park Meadow proceed without proof roll. We stopped them and they are fixing the spots that are not correct. Rick Pharis stated we will ask for a two-year warranty instead of one on these new streets.

**Public Safety Director/Police Chief Bryan Shearer**

- Non-eventful weekend for the festival. No crime. Crowds were big.

**Water Superintendent Jeff Boyle**

- Will be out of town next week for water conference

**City Engineer Rick Pharis**

- Working with O'Reilly's Auto Parts on driveway locations for the US 6 and Martin Street entrances.


**Building Inspector/Board Member Earle Franklin**

- Contractors will pour footers for O'Reilly's today.
- Another new house going in at Park Meadow and one outside of town.
- Ligtel is getting ready to start their building project.

**Adjournment**

***Motion to adjourn: Tom Janes      Second: Earle Franklin***

  
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Barbara Hawn, Clerk Treasurer

  
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Patricia Fisel, Mayor