

**Board of Public Works & Safety
and Park Authority Meeting
Wednesday, July 14, 2021 – 10:00 a.m.
Ligonier City Hall · 301 S. Cavin St. · Ligonier, IN 46767**

Call to order: Mayor Fisel

Roll Call

Present: Board Members Earle Franklin, Tom Janes, and Mayor Patty Fisel
City Attorney Steve Clouse and Clerk-Treasurer Barb Hawn

Minutes from previous meeting June 23, 2021

Motion to approve: Tom Janes Second: Earle Franklin Vote: All Ayes

New Business

API Construction – Pay App #2 (Stormwater Separation Project).

Pay application #2 in the amount of \$133,739.83 was available for approval. Jonathan Moen of Triad recommended approval. We are waiting on the street to be striped as the final piece of the project.

Motion to approve: Patty Fisel Second: Earle Franklin Vote: All Ayes

Ratify Purchase of Chart Recorder

The chart recorder at the Wastewater Treatment Plant needed to be replaced. Mayor Fisel authorized Kenny Sprague to make the purchase in the amount of \$1,566.00. The board was asked to ratify the decision.

Motion to ratify: Tom Janes Second: Earle Franklin Vote: All Ayes

Wastewater Treatment Plant – Jacob Snyder – Class III Certification

Jacob Snyder of the Wastewater Department passed his testing and received his Class III certification (including the Class II certification). This qualifies him for a \$1.75 per hour raise by obtaining both at the same time. Kenny Sprague asked the board to approve the raise effective the beginning of the next payroll.

Motion to approve: Tom Janes Second: Earle Franklin Vote: All Ayes

After discussion, a motion to amend the decision to be effective July 11, 2021 was made.

Motion to amend: Patty Fisel Second: Tom Janes Vote: All Ayes

Wagner Meinert Quote – IT-Facilities

Because of the new configuration of the City Hall offices after the addition of his office, IT-Facilities Director Gary Cox is recommending reconfiguring the controls for the rooms and installing a duct heater. The cost for parts and installation is \$4,650 from Wagner Meinert.

Motion to approve: Patty Fisel Second: Tom Janes Vote: All Ayes

Department Heads and Members of Administration

Street Superintendent Mike Burdette

- Getting ready to paint curbs and crosswalks for the start of school next month.

Public Safety Director/Police Chief Bryan Shearer

- At the Fire Station, windows have arrived, and installation will begin soon. The roof has been pushed back about three weeks due to material delays.
- About halfway in the accreditation process for the Police Department. Will update at the Chief's Association Conference. We are the beta site.

Park Director Travis Brimhall

- COVID vaccination clinic - 66 shots were administered. August 2 is the date for the second clinic.
- Due to the rain, keeping up with the grass mowing has been challenging.
- Baseball tournaments next week due to rain this week.

Water Superintendent Jeff Boyle

- We had previously discussed putting a hydrant at Martin Pines on Martin Street. Funds are budgeted in capital plan for the project. Should be completed in about two weeks.

City Engineer Rick Pharis

- Community Crossings Round Two application will be submitted today.
- The Martin Street Project is coming along.

Building Inspector/Board Member Earle Franklin


- Thanks to Jacob Snyder for taking the time to get the Class III.
- Asked about the legal descriptions for the Wright Street. City Engineer Pharis has not received word back yet.

Adjournment

Motion to adjourn: Tom Janes

Second: Earle Franklin


Barbara Hawn, Clerk Treasurer


Patricia Fisel, Mayor