

**Board of Public Works & Safety  
and Park Authority Meeting  
Wednesday, November 25, 2020 – 10:00 a.m.  
Ligonier City Hall · 301 S. Cavin St. · Ligonier, IN 46767**

**Call to order:** Mayor Fisel

**Roll Call**

Present: Board Members Earle Franklin, Tom Janes, and Mayor Patty Fisel  
City Attorney Steve Clouse and Clerk-Treasurer Barb Hawn

**Minutes from previous meeting of November 10, 2020 and Executive Session of November 12, 2020**

***Motion to approve: Tom Janes                      Second: Earle Franklin                      Vote: All Ayes***

**New Business**

**Police Dept. – Recommendation for SRO Hire**

Two internal applicants were interviewed by the Board in Executive Session of November 12, 2020. Police Chief Shearer is recommending that the Board hire Grant Moser for the SRO position pending PERF approval. He is asking that his interim pay be at the Primary Relief since he has not been able to attend the academy due to COVID restrictions. Hire date would be December 3, 2020.

***Motion to approve: Patty Fisel                      Second: Tom Janes                      Vote: All Ayes***

**Police Dept. – Vehicle Quotes**

Quotes for two vehicles were received from Burnworth Zollars. The squad card to replace Brandon Stouts is a 2021 Police Pursuit Durango with the total cost at \$42,116.59. Funding is available in the 2021 capital budget plan for this vehicle.

***Motion to approve: Earle Franklin                      Second: Tom Janes                      Vote: All Ayes***

The second vehicle is to replace the Ford Explorer for new Detective Sergeant Jason Shearer. Burnworth Zollars is willing to allow a trade in of \$4,000 for this Explorer as well as for Brandon Stout's Explorer for a total trade in of \$8,000. This would bring the purchase price of a 2018 Dodge Durango to \$24,601.48. There is funding remaining from equipment not purchased in the general budget of \$18,000 with the additional \$7,000 to come from CEDIT Other Services.

***Motion to approve: Tom Janes                      Second: Earle Franklin                      Vote: All Ayes***

**IT/Facilities Dept. – Quote for Office**

Three quotes were requested for the office renovation project in the council storage room for the IT/Facilities Director, but only one was received. Bertram's Handyman came in at \$6,200 for the project. There is funding in CEDIT Other Services to cover the cost of the project.

***Motion to approve: Patty Fisel                      Second: Earle Franklin                      Vote: All Ayes***

**Water Dept. – Plow Quote**

A quote for a plow for the Water Dept. was received from Greenmark Equipment at a cost of \$3,150. Jeff Boyle asked for approval of the purchase.

***Motion to approve: Earle Franklin                      Second: Tom Janes                      Vote: All Ayes***

**Request for Utility Adjustment**

Daniel Pena is requesting an adjustment for a leak on an outside spigot at 1003 Sunnyside Street. The water did not go down the drain. The credit amount for sewage for November amount is \$50.38 and the December amount is \$190.04 for a total of \$240.42.

***Motion to approve: Earle Franklin                      Second: Tom Janes                      Vote: Two Ayes, One Nay***

**Republic Services – Proposed 2021 Contract Extension**

A contract extension was received from Republic Services which would take the rate from \$14.82 to \$15.32 beginning January 1, 2021.

***Motion to approve: Tom Janes                      Second: Earle Franklin                      Vote: All Ayes***

**Utilities – Request to Write off Balance from Bankruptcy**

Christina Crum filed for bankruptcy in 2019. The paperwork was filed with the bankruptcy court for our claim of \$420.21. We received a check from the bankruptcy court in the amount of \$74.85 as the final payment on the account. This left a balance of \$345.36. Clerk-Treasurer Barb Hawn asked for permission to write the amount off the books as we cannot legally pursue payment.

***Motion to approve: Patty Fisel                      Second: Earle Franklin                      Vote: All Ayes***

**Department Heads and Members of Administration**

**Fire Chief Jeremy Weaver**

- Working on the underground items at the fire station. The project has slowed down due to the rain.

**Street Superintendent Mike Burdette**

- Trying to wrap up the leaf pick up.
- Pavement Solutions is finished with the crack sealing project.
- Trucks are ready for winter.

**Public Safety Director/Police Chief Bryan Shearer**

- Permission to add two reserves. Both have completed the pre-basic training. Braydon D. Becker and Edgar J. Damasco-Reyes

***Motion to approve: Patty Fisel***

***Second: Tom Janes***

***Vote: All Ayes***

**Park Director Travis Brimhall**

- Disc Golf is doing well.
- Pulver's is supposed to start work on the project at Woodlawn Park next week.
- The colored bulbs in the lights in the Pavilion at Pettit Park were stolen.
- Working at the garage to fix some items that need attention.
- Look to hire a full-time person for the park – try to work into the budget for 2022.

**City Engineer Rick Pharis**

- API is scheduled to be in next week to start on the Storm Separation project.
- Will find out when API will be in for the fencing around the trail.

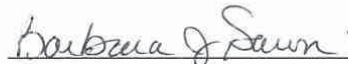
**Clerk-Treasurer Barb Hawn**

- The City Hall/Utility Office is closed to walk in traffic until Noble County returns to yellow. We are taking appointments for all services that need face to face service. Masks are required.

**Adjournment**

***Motion to adjourn: Tom Janes***

***Second: Earle Franklin***



Barbara Hawn, Clerk Treasurer



Patricia Fisel, Mayor