

**Board of Public Works & Safety
and Park Authority Meeting
Wednesday, November 10, 2020 – 10:00 a.m.
Ligonier City Hall · 301 S. Cavin St. · Ligonier, IN 46767**

Call to order: Mayor Fisel

Roll Call

Present: Board Members Earle Franklin, Tom Janes, and Mayor Patty Fisel
City Attorney Steve Clouse and Clerk-Treasurer Barb Hawn

Minutes from previous meeting of October 28, 2020

Motion to approve: Tom Janes Second: Earle Franklin Vote: All Ayes

New Business

Utility Bill Adjustment Request – Flintcrest Manor

A leak was discovered at Flintcrest Manor Apartments. Ben Glowinski confirmed that the leak went on the ground and not down the drain. The sewage charge was \$653.00, and they are asking for an adjustment to the average charge which is \$243.90. The total credit would be \$409.10.

Motion to approve: Earle Franklin Second: Tom Janes Vote: All Ayes

Police Dept. Promotions

Assistant Chief of Police Mike Crossley was present to ask the board to make appointments to the two sergeant positions, Detective Sergeant and Patrol Sergeant. He is recommending that the board be charged with the following: Assigning the Assistant Chief to oversee the Sergeants' Positions in the chain of command, including recommendations of personnel to be appointed and all items pertaining to the positions.

Assistant Chief Crossley then recommended the following board appointments:

Detective Sergeant – Jason Shearer Patrol Sergeant – Brandon Stout

***Motion to approve the recommendations for the Board to assign the Assistant Chief to oversee the
Sergeant's positions and to appoint Jason Shearer to Detective Sergeant and Brandon Stout to Patrol
Sergeant: Tom Janes Second: Earle Franklin Vote: All Ayes***

Department Heads and Members of Administration

Fire Chief Jeremy Weaver

- IPEP Grant was received in the amount of \$6,338.92. We have a 20% match of \$1,589.73. The funds will be used for vests for the first responder personnel.
- The foundation at the fire station is almost complete. The electricians and plumbers will be in next.

Street Superintendent Mike Burdette

- Busy working on leaves.
- Pavement Solutions will be here to do the crack sealing of the roads.
- Working with Rick to get a turnaround in on Wright Street.

Park Director Travis Brimhall

- Disc Golf Course was finished on Friday. Estimate about 150 people were using it this weekend.
- Discussed basketball at the Rec Center. Plan initially is to skip the younger age kids and just have third through fifth graders. Looking to start after the first of the year. Probably around 30-40 kids in this age group. Plan to keep them spread out. City Attorney Steve Clouse recommended only acting if the board plans to cancel basketball for the season.
- Also discussed the Indoor Winter Market at the Rec Center on Saturday mornings. Keep the community room to 20 people at a time. Have not made a final decision yet.

Water Superintendent Jeff Boyle

- North Tower was power washed, cleaned, and inspected a few weeks ago. A few minor things that need to be done for new codes. Got a call this weekend that someone shot a hole in the bottom of the water tower. The guy was here for repair estimate today and it will \$5,000 to \$6,000. Will probably be next week before the repair can be completed. Insurance was notified and it should be covered. The adjuster will be here today. We are looking at cameras to put at both towers and the booster station.

WWTP Superintendent Kenny Sprague

- Trying to get all the outside projects completed while the weather is still nice.
- The Vactor truck has been repaired and is back.

City Engineer Rick Pharis

- Working with City Attorney Clouse and Street Superintendent Burdette on the end of Wright Street for a turnaround for the city trucks.
- Hoping to have the last two welcome signs installed in the next two weeks.

Building Inspector/Board Member Earle Franklin

- Couple more new applications for homes that are sold in Park Meadow.
- West Noble Waste Recovery is working on the last building.
- Lo Bobs is progressing on their new building.

Mayor Fisel's Comments

- The council approved proceeding with appraisals for the vacant across from Prentice Park is owned by the city that has been vacant for several years so that it can potentially be sold.

Adjournment

Motion to adjourn: Tom Janes

Second: Earle Franklin


Barbara Hawn, Clerk Treasurer


Patricia Fisel, Mayor