

**Board of Public Works & Safety
and Park Authority Meeting
Wednesday, July 22, 2020 – 10:00 a.m.
Ligonier City Hall • 301 S. Cavin St. • Ligonier, IN 46767**

Call to order: Mayor Fisel

Roll Call

Present: Board Members Earle Franklin, Tom Janes, and Mayor Patty Fisel
City Attorney Steve Clouse and Clerk-Treasurer Barb Hawn

Minutes from previous meeting of July 8, 2020 and Executive Session of July 8, 2020

Motion to approve: Tom Janes Second: Earle Franklin Vote: All Ayes

Unfinished Business

201 Wright Street – Request for Sewage Adjustment

The owners attended the July 8, 2020 meeting to request an adjustment for a water leak in the ground. The leak was verified by Water Superintendent Jeff Boyle, but the information regarding the charges had not yet been presented to the utility office to figure the sewage charges. Since the leak had occurred from January to July, the sewage charges were \$1433.24. The average monthly sewage charge is \$54.24 which would have resulted in sewage charges of \$379.68 for the year. Therefore, a request for an adjustment of \$1053.56 is requested.

Motion to approve: Patty Fisel Second: Earle Franklin Vote: All Ayes

Employee Return to Work Status

Dr. Gaff, the Noble County Health Officer, recommended a 14-day quarantine for public safety employees and a 10-day quarantine for non-public safety employees who have tested positive for COVID, and stated not to retest after quarantine. Bryan Shearer recommended we use Dr. Gaff's recommendation.

***Motion to ratify the Noble County Public Health Officer's recommendation: Tom Janes
Second: Earle Franklin Vote: All Ayes***

New Business

Water Dept. – Assistant Superintendent

Water Superintendent Jeff Boyle asked the board to approve a job change for Tim Buchanan from Water Operator to Head Operator/Assistant Superintendent effective January 2021. He also asked that the board approve an hourly wage of \$22.50 for the position beginning with the new salary ordinance in 2021.

Motion to approve: Tom Janes Second: Earle Franklin Vote: All Ayes

Department Heads and Members of Administration

Street Superintendent Mike Burdette

- Getting ready to paint curbs and crosswalks for the start of school.
- Getting the winter salt order ready.

Public Safety Director/Police Chief Bryan Shearer

- With the council approval of capital plan we will go ahead and hire for the additional officer and move a current officer to a full-time narcotics officer. Feels we will have four internal officers apply. May have to set up interviews with the board.
- A Hybrid Explorer was purchased as the last vehicle for the detective. Makes sense to use with the gas savings it should get. Will plan to order additional hybrids in the future.
- Regarding the viaduct, fire department, trails, and farmer's market area. Plan to meet with INDOT for signage for Fire Station and would like to see two pedestrian crossings, at the Farmer's Market and Fire Station.

Park Director Travis Brimhall

- Trying to keep up with grass cutting.
- Senior Fitness and Aerobics are now scheduled for September since we have not yet gone to stage 5.
- Farmer's Market is doing very well.

Water Superintendent Jeff Boyle

- Getting close on the meter changeout. Looking at September to be completely radio read and for the software changes.
- The water tap for Stuckman's Recycling Company in the Industrial Park has been made.

WWTP Superintendent Kenny Sprague

- Service work completed on generators.
- Waiting on an estimate on the pump for the vacor truck repair.

City Engineer Rick Pharis

- Fire Station – The contractor ran into a lot of water and it was necessary to devise a plan to take care of this. Structural support for the building (basically pylons) to help make sure it is correctly supported will be installed.
- INDOT will be here Monday to work on the drainage issue at the Viaduct. They expect the project to take 3-4 days. We will have Pulver here to take care of any issues for city.
- Stormwater Project – the advertisement for bid has been published and plans are available. A pre-bid meeting at 1:00 Thursday, July 30. Bids will be taken until Tuesday, August 11 at 4:00 and opened at the BOW Meeting on Wednesday, August 12. The project will be awarded at the BOW Meeting on Wednesday, August 26.

Building Inspector/Board Member Earle Franklin

- Permits were issued for a new home on West Perry Road.

Clerk-Treasurer Barb Hawn

- Final bond payment was made on the Police Station building last week.

Adjournment

Motion to adjourn: Tom Janes

Second: Earle Franklin


Barbara Hawn, Clerk-Treasurer


Patricia Fisel, Mayor