

**Board of Public Works & Safety  
and Park Authority Meeting  
Wednesday, March 11, 2020 – 10:00 a.m.  
Ligonier City Hall · 301 S. Cavin St. · Ligonier, IN 46767**

**Call to order:** Mayor Fisel

**Roll Call**

Present: Board Members Earle Franklin, Tom Janes, and Mayor Patty Fisel

City Attorney Steve Clouse and Deputy Clerk Robin Galloway

Absent: Clerk-Treasurer Barb Hawn

**Minutes from previous meeting of February 26, 2020**

***Motion to approve: Earle Franklin***

***Second: Tom Janes***

***Vote: All Ayes***

**New Business**

**Priority Project Resources – Grant Administration Contract**

The contract for grant administration, labor standards, and environmental review was received from Priority Project Resources (Shannon McLeod) and available for approval. The total cost is \$49,000.

City Attorney Clouse had some questions he would like answered prior to approval and will contact Shannon McLeod.

***Motion to table the Priority Project Resources contract: Earle Franklin***

***Second: Tom Janes***

***Vote: All Ayes***

**Herrman & Goetz – Generator Service Agreement**

The annual generator service agreement from Herrman & Goetz was received and available for approval. The total cost is \$3,245 for all city departments.

***Motion to approve: Patty Fisel***

***Second: Earle Franklin***

***Vote: All Ayes***

**Request for Adjustment – 1109 West Second Street**

Daniel Valdez of 1109 West Second Street had a leak from an outside hose while they were out of town for two months, February and March. Water Superintendent Jeff Boyle confirmed that the water was outside and did not go down the drain. The total sewage overage based on average charges is \$865.54 for the two months. He is asking for a credit to their account for this amount.

***Motion to approve the credit of \$865.54 for 1109 West Second Street: Patty Fisel***

***Second: Earle Franklin***

***Vote: All Ayes***

**Request for Adjustment – 313 West Union Street**

Nathanial Trejo of 313 West Union Street had a leak with his water softener. Ben Glowinski of the Water Department confirmed that the water was in the basement and did not go down the drain. The total sewage overage based on average charges is \$168.12. He is asking for a credit to their account for this amount.

***Motion to approve the credit of \$168.12 for 1109 West Second Street: Tom Janes***

***Second: Earle Franklin***

***Vote: All Ayes***

**Department Heads and Members of Administration**

**Fire Chief Jeremy Weaver**

- The new Fire Station project went out to bid yesterday.

**Public Safety Director/Police Chief Bryan Shearer**

- Secured gas pricing with CERES - 87E10 at 1.64 a gallon and diesel at 1.90 effective from April 1 thru December 31, 2020.

**Park Director Travis Brimhall**

- Got the UTV in last Friday.
- Getting ready for Easter Egg Hunt.
- Soccer sign up has started.

**Building Inspector/Board Member Earle Franklin**

- Received another building permit for another home in the Park Meadow subdivision.

**Adjournment**

***Motion to adjourn: Patty Fisel***

***Second: Earle Franklin***

  
Barbara Hawn, Clerk-Treasurer

  
Patricia Fisel, Mayor