

**Board of Public Works & Safety  
and Park Authority Meeting  
Wednesday, February 12, 2020 – 10:00 a.m.  
Ligonier City Hall • 301 S. Cavin St. • Ligonier, IN 46767**

**Call to order:** Mayor Fisel

**Roll Call**

Present: Board Members Earle Franklin, Tom Janes, and Mayor Patty Fisel  
City Attorney Steve Clouse and Clerk-Treasurer Barb Hawn

**Minutes from previous meeting of January 22, 2020**

***Motion to approve: Tom Janes      Second: Earle Franklin      Vote: All Ayes***

**New Business**

**Fire Dept. – Active Shooter Response Kit Quotes**

Chief Weaver requested three quotes for the active shooter response kits. MES did not provide a quote to include everything asked for. Tri-Tech Forensics did not quote the protection level we requested. Veteran's Mfg. quoted as requested. The total cost is \$20,700. The balance leftover from the thermal imagers would be used to purchase the kits.

***Motion to approve: Patty Fisel      Second: Tom Janes      Vote: All Ayes***

**Water Dept. – Liquid Engineering Quote for Tank Cleaning**

The retention tank is due to be cleaned. The cost quoted is \$2,925 per year. The agreement runs for five years for a total of \$14,625. This will be billed annually at the per year cost.

***Motion to approve: Tom Janes      Second: Earle Franklin      Vote: All Ayes***

**Water Dept. – Skid Loader Quotes**

The purchase of a skid loader was included in the 2020 capital plan to be split between the Water, Wastewater, and Street departments. Three quotes were requested and received. All three quotes include a trade in allowance.

John Deere Greenmark	\$59,451.50
New Holland	\$60,830.00
Fort Wayne Bobcat	\$57,512.97 (does not include Brush Hog)

Department heads agreed and Jeff is recommending the purchase from John Deere Greenmark.

***Motion to approve: Earle Franklin      Second: Tom Janes      Vote: All Ayes***

The purchase is under budget. Requesting permission to use the balance of the budget to purchase a trailer to transport the skid loader.

**Water Dept. – Tractor Quotes**

The purchase of a sub-compact utility tractor was included in the 2020 capital plan. Three quotes were requested and received as follows.

John Deere Greenmark	\$27,350.00
John Deere Mutton	\$27,372.00
Stutzman Kubota	\$32,823.00

Jeff Boyle recommended the purchase from John Deere Greenmark.

***Motion to approve: Patty Fisel      Second: Earle Franklin      Vote: All Ayes***

**Triad – Engineering Agreement for Stormwater Project**

The Engineering Services Agreement for the Stormwater Project was received. The total for Field Survey, Design and Project Engineering, and Construction Observation total \$117,000.00.

***Motion to approve: Patty Fisel      Second: Earle Franklin      Vote: All Ayes***

**Department Heads and Members of Administration**

**Fire Chief Jeremy Weaver**

- Working on wrapping up the Fire Station plans.

**Street Superintendent Mike Burdette**

- Getting ready for the snowstorm that is supposed to hit tonight.

**Public Safety Director/Police Chief Bryan Shearer**

- Soil testing at the fire station site pushed the bid date to March 10, 2020. Plans are coming along. Jeremy has put a lot of time into the project plans.
- Continuing the process to order the car that is in the capital plan.

**Park Director Travis Brimhall**

- Winter Warm Up sale is Saturday at the Rec Center.
- Start getting the quotes for the UTV and plow for the park department. Will have at next meeting.

**Water Superintendent Jeff Boyle**

- Working on getting ready for spring projects.

**WWTP Superintendent Kenny Sprague**

- A camera system to video the sewer lines is in the capital plan and will be getting quotes together.
- Will start the rehab of the sludge barn. Will be doing the project inhouse in smaller phases. The total approved budget is \$40,000.

**City Engineer Rick Pharis**

- Talked to API on the trail and Gerber Street project. Looking at late March-early April to be back to work.
- Three of the five Welcome Signs have been installed. Waiting for permit from INDOT for the North SR 5 permit. Will work with City Attorney Clouse on the details.

**Building Inspector/Board Member Earle Franklin**

- New homes at Park Meadow are coming along.

**Board Member Tom Janes**

- Compliments to our city personnel for the great job on snow removal. Hear comments at the restaurant especially from out of town people.
- Small incident at the restaurant this week – compliments to the police department for the professional way it was handled.

**Clerk-Treasurer Barb Hawn**

- Annual report was submitted through Gateway yesterday.

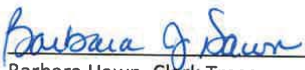
**Mayor Fisel's Comments**

- Census committee met yesterday. Suzanne Hogan from Census said that we received an average of \$2700 per person based on the count. It is important to get everyone in the city counted. March 12, 2020 the letter from the Census will be sent. Appreciate everyone on the committee helping to get the word out.

**Adjournment**

*Motion to adjourn: Earle Franklin*

*Second: Tom Janes*

  
Barbara Hawn, Clerk Treasurer

  
Patricia Fisel, Mayor