

**Board of Public Works & Safety  
and Park Authority Meeting  
Wednesday, September 25, 2019 – 10:00 a.m.  
Ligonier City Hall · 301 S. Cavin St. · Ligonier, IN 46767**

**Call to order:** Mayor Fisel

**Roll Call**

Present: Board Members Earle Franklin, Tom Janes, and Mayor Patty Fisel  
City Attorney Steve Clouse and Clerk-Treasurer Barb Hawn

**Minutes from previous meeting of September 11, 2019**

***Motion to approve: Tom Janes***

***Second: Earle Franklin***

***Vote: All Ayes***

**New Business**

**Carlex – Request for Bill Adjustment**

Jim Richey of Carlex asked the board to waive a penalty fee on the Carlex utility bill. Formerly the payments were processed locally and are now being processed and mailed from out of state. They have since looked into the emailed billing and online payment the city offers and will utilize that in the future. The total penalties assessed were 2,643.13. Discussion led to the following.

***Motion to allow an adjustment for penalties of \$2,643.13: Patty Fisel***

***Second: Tom Janes***

***Vote: All Ayes***

**API Construction – Pay App #3 (2018 Community Crossing Paving Project)**

Pay application #3 from API Construction in the amount of \$51,405.23 for the final retainage on the 2018 Community Crossing project was presented with recommendation from Rick Pharis that board approve.

***Motion to approve: Earle Franklin***

***Second: Tom Janes***

***Vote: All Ayes***

**WWTP – Recommendation to Add Employee**

WWTP Superintendent Kenny Sprague and Mayor Fisel made recommendation to the board that they hire Michael White to fill the open position at the plant. He was interviewed and given a tour of the plant. He has electrical experience and certification. Mayor Fisel also recommended a starting wage of \$16.50 per hour since he has the electrical certification. He would need to obtain his CDL. Anticipated start date would be 10/7/19.

***Motion to approve hiring Michael White pending pre-employment testing, with a starting wage of***

***\$16.50 per hour: Tom Janes***

***Second: Earle Franklin***

***Vote: All Ayes***

**Department Heads and Members of Administration**

**Fire Chief Jeremy Weaver**

- The UTV was a great asset at the West Noble Cross Country Invitational this past Saturday. Several runs were made.
- Getting ready for fire prevention month in October. This will include school visits and Public Safety Day at Fashion Farm during Pumpkin Fantasyland.

**Public Safety Director/Police Chief Bryan Shearer**

- The city is working along with the county on a small undercover drug task force suggested by Sheriff Max Weber. We are five weeks in, and the program is showing great success already. A city officer is working on the program two days per week with cases in the West Noble community. Difficult to cover the drug situation with uniformed officers.

**Park Director Travis Brimhall**

- Working on winterizing the water lines and closing the parks.
- Flag Football in progress. Sign up for basketball is starting
- The paving projects will begin next week. The parking lot at JT Gardens, path to baseball fields, and drives into Woodlawn Park will be done.
- A memorial to Chuck Schlemmer including a tree and plaque donated by his former runners will be installed in Kenney Park.

**WWTP Superintendent Kenny Sprague**

- Fall clean-up was Saturday – went well. Trucks were a little late so behind to start but was steady through the day.
- Work on getting the sludge press in the sludge barn before winter.
- Looking forward to Mike and his electrical expertise.

**City Engineer Rick Pharis**

- Toni Mayo of INDOT is looking into the drainage issue at the underpass. The catch basin is not up to standards. Chief Shearer commented that the police department calls INDOT every time there is flooding.


**Mayor Fisel's Comments**

- Thanked Carlex for their contribution to community.

**Adjournment**

***Motion to adjourn: Tom Janes***

***Second: Earle Franklin***

  
Barbara Hawn, Clerk Treasurer  
Patricia Fisel, Mayor