

**Board of Public Works & Safety  
and  
Park Authority Meeting  
Wednesday, July 10, 2019 – 10:00 a.m.  
Ligonier City Hall · 301 S. Cavin St. · Ligonier, IN 46767**

**Call to order:** Mayor Fisel

**Roll Call**

Present: Board Members Earle Franklin, Tom Janes, and Mayor Patty Fisel  
City Attorney Steve Clouse and Clerk-Treasurer Barb Hawn

**Minutes from previous meeting of June 26, 2019**

***Motion to approve: Tom Janes                      Second: Earle Franklin      Vote: All Ayes***

**Unfinished Business**

**Water bill at 911 Gerber Street**

At the April 24, 2019 meeting of the Board of Works, a credit was granted for the sewage on the bill for 911 Gerber Street due to an outside leak which did not go down through the drain. The balance on the bill is now for accumulated water and stormwater fees. The owner was at the last meeting and was asking the city to work with him on the bill. The city does have a three month payment plan available to customers. Discussion led to the following.

***Motion to allow the three-month payment plan: Patty Fisel      Second: Tom Janes      Vote: All Ayes***

**New Business**

**Oath of Office – Christopher Shearer and Brandon Chordas**

Oath of Office for full time police officer Christopher Shearer and part time officer Brandon Chordas was administered by Clerk-Treasurer Barb Hawn.

**Truck for Park Department**

On Monday, July 8, 2019, council approved using CEDIT funds to purchase a used pickup truck for the Park Department due to the poor condition of the current vehicle. A quote was received from Burnworth-Zollars in the amount of \$9,184.

***Motion to approve the purchase: Tom Janes                      Second: Earle Franklin                      Vote: All Ayes***

**Truck for Water Department**

The 2019 Capital plan included a truck for the Water Department to replace one of the current trucks. The quote was received from Burnworth-Zollars in the amount of \$50,259.80 which includes the accessories from WA Jones. A trade-in will be allowed but the amount has not yet been determined.

***Motion to approve: Patty Fisel                      Second: Earle Franklin                      Vote: All Ayes***

**Plow for Water Department**

One of the snowplows is in poor condition. The new plow cost is \$6,827.00 from WA Jones.

***Motion to approve: Patty Fisel                      Second: Tom Janes                      Vote: All Ayes***

**Police Department – Request to add Part Time Officer**

Chief Shearer would like to upgrade Jerod Bechtold from Reserve to Part-Time. Start Date is immediately.

***Motion to approve: Tom Janes                      Second: Earle Franklin                      Vote: All Ayes***

**Department Heads and Members of Administration**

**Street Superintendent Mike Burdette**

- Working on sidewalk program. Only three so far this year.

**Water Superintendent Jeff Boyle**

- Working on a sinkhole near Greenlawn. S & S Directional will be doing the repair since it was caused by the installation of one of the hydrants in the water project.
- Working on stopped meter changeouts.

**WWTP Superintendent Kenny Sprague**

- Working on a couple of sink holes due to the rain. Have a temporary fix on one until we can get the permanent fix.

**Park Director Travis Brimhall**

- Met with a company called Game Time for fitness equipment on the track to be paid by the recent grant from the G. Martin Kenney Foundation. Will be comparing to a quote received by another company.

- Talked with Barb about a part-time person to help with the mowing. She confirmed that budget would allow a third person to mow. Prefer to get someone in to do that to be able to concentrate on the administrative duties.

***Motion to approve the hire of an additional seasonal part time park employee: Patty Fisel***

***Second: Earle Franklin***

***Vote: All Ayes***

**City Engineer Rick Pharis**

- Jonathan Moen will be here to meet with Mike Page at Star of the West on the trail.

**Mayor Fisel's Comments**

- Announced that Bryan Shearer received a call from the Governor's Office that he was appointed to the Governor's Law Enforcement Task Force. Congratulations. Good for the city as well. Appreciate efforts and commitment. She asked Chief Shearer to comment regarding the appointment.

**Public Safety Director/Police Chief Bryan Shearer**

- Commented that he is currently on the Academy Training Board. The board challenged legislators to find funding for the academy which got the Governor's attention. The Task Force was formed to study the future of the IN Law Enforcement Academy. A timeline of November 1 was given, and we will meet in Indy bi-weekly. Opportunity for me and city for someone in Ligonier to have a voice as to what will happen to law enforcement training in the next 30 years. Reflection of city and my department and our involvement in the academy. Honored and look forward to the challenge.

**Adjournment at approximately 10:32**

***Motion to adjourn: Earle Franklin***

***Second: Tom Janes***

  
Barbara Hawn, Clerk Treasurer  
Patricia Fisel, Mayor