



City of Alexandria

Job Title:	Lifeguard	Position Type:	Seasonal
Department:	Mayor's Office	Date Posted:	2/22/2023
Location:	Alexandria Swimming Pool	Posting Expires:	Until Filled
Pay Rate:	\$10.00 Base		
Contact:	Rachel Martin		
Will Train Applicant:	Yes		
Posting URL:	https://www.in.gov/cities/alexandria/community/employment/		

Applications Accepted By:

Email:

rmartin@cityofalexandria.in.gov
Application/Resume

Mail or Hand Deliver at Office:

City of Alexandria / City Hall
PO Box 149 125 N. Wayne St.
Alexandria, IN 46001

Job Description: Serves patrons at the waterpark by performing the following duties.

Essential Duties and Responsibilities:

The following duties are normal for this position. These are not to be construed as exclusive or all inclusive. Other duties may be required and assigned.

- Monitoring activities in and near water through patron surveillance.
- Preventing injuries by minimizing or eliminating hazardous situations or behaviors.
- Enforcing facility rules and regulations and educating patrons about them without discrimination.
- Recognizing and responding quickly and effectively to all emergencies.
- Administering first aid and CPR, including using an automated external defibrillator (AED).
- Working as a team with other lifeguards, facility staff & management.
- Assist in the office as needed.
- Perform all lifeguard duties.
- Know emergency procedures (CPR, water rescue, etc.).
- Be ALERT of the danger areas (diving board, ladders, diving areas, slides, etc.).
- Absolutely no talking to ANYONE while on the lifeguard stand, unless you are correcting or disciplining a swimmer.
- Perform daily duties assigned by the Waterpark Manager/Assistant.
- Participate in special city events (ex: parade).
- Represent our city in a courteous and tactful manner.

Additional Tasks and Responsibilities:

- Complete weekly in-services to stay proficient with skills
- Swim a minimum of 150 yards weekly (3 laps)
- Performs related duties as required

Qualifications

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Every applicant MUST:

- Be at least 15 years of age
- Must pass drug screening tests (initial and random)

- Be in good physical condition
- Be licensed as a lifeguard (with CPR, First Aid and AED)
- Be able to administer First Aid Administration
- Have maturity of judgment
- Wear provided swimsuit
- Follow all instructions/directives of the Waterpark Manager/Assistant

Other Requirements - Certificates/Licenses

Must have successfully completed licensing course as a lifeguard (with CPR, First Aid, and AED).

Knowledge, Skills, Abilities

- Ability to read policies and procedures
- Ability to write
- Ability to speak effectively and courteously with customers, both in person and on the phone
- Ability to apply common sense understanding to carry out instructions furnished in written, oral or diagram form
- Ability to deal with problems involving several variables in standardized situations
- Ability to carry out duties reliab

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is regularly required to stand and sit; use hands to finger, handle, or feel; reach with hands and arms; climb or balance; and talk or hear. The employee is required to walk; stoop, kneel, crouch, or crawl; and taste or smell. The employee must lift and/or move more than 50 pounds on occasion. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

Work Environment

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is regularly exposed to wet and/or humid conditions; high, precarious places; toxic or caustic chemicals; outside weather conditions; and extreme heat. The employee is occasionally exposed to moving mechanical parts and fumes or airborne particles. The noise level in the work environment is usually moderate.

Additional Notes

Seasonal Dates

Opening Date: May 27, 2023 / Closing Date: August 27, 2023

Position Hours:

Monday-Sunday: 12:00 pm till 6:00 pm

* Seasonal positions do not qualify for benefits or vacation pay

The City of Alexandria is an Equal Opportunity Employer. It is the policy of the City of Alexandria to provide equal employment opportunities for all qualified persons. All applicants will be considered without regard to race, color, religion, sex, national origin, age, disability, sexual orientation, gender, gender identity, gender expression, marital status, ancestry, medical condition (cancer and genetic characteristics), genetic information, or denial of medical and family care leave, or any other non-job-related factors.