

City of Alexandria

Park Board Minutes

(monthly meeting)

December 16, 2025 at 5:30

Emery Lee Bldg

503 S. Park Ave.
Alexandria, IN 46001

Meeting Called to Order: 5:35 PM

Members Present: Kim Terry, *President*; Barrett Key, *Vice President*; Devin Powers, *Secretary*; Sam Driffill, *member*; Tom Johns, *member*

Members Absent: Angie Hilligoss, *member*

Guests: Eric Freeman, Consultant

Pledge of Allegiance led by Kim Terry.

Approve Previous Minutes: Tom motions to approve October and November minutes, Barrett seconded, no objections, motion carries, minutes are signed.

Presentations:

- Eric Freeman - Eric proposes chipping away at the park projects until we find one that sticks, that we can put our full attention on. The board believes the Old Mill project is the best starting point. Eric offers to be our lead on getting work going on the projects.

Old Business/Follow-ups:

- Madison County Community Foundation Fund & Presentation Request
 - A member will be asked to give us a virtual or in-person presentation on the fund
- Insurance Update - Barrett states that within the week, it will be looked into with an explanation of the bill.
- Rental calendar access - The calendar has been received. The booking for the rentals is nearly full. The board is wondering where the profit goes.
- Facebook page access - Rachel will give new access.
- Emery Lee gutters - Barrett has them scheduled for cleaning.
- Homer's Helpers had a successful 2025 Drive-Thru Vaccine Clinic. They are now requesting the use of the park for their next Drive-Thru Vaccine Clinic on October 25, 2026. Barrett motioned to approve, Sam seconded, no objections, motion carries.
- Alexandria Community Band is requesting the use of the park for their Community Bank Fest on June 14, 2026. Barrett motioned to approve, Tom seconded, no objections, motion carries.
- Kiwanis is requesting the use of the park for the Madison County 4-H Fair from July 19th to August 2nd, 2026. Barrett motioned to approve, Sam seconded, no objections, motion carries.

New Business:

- The Park Caretakers are believed to have moved most of their belongings out of the Caretaker home on Wednesday, December 3, 2025. At this time, Autumn Baker has been hired to fill in for building opening and closing as well as cleaning until a permanent hire is decided.
- Caretakers' Residence Repairs etc. - The board decides to hold off on any decisions on anything to do with the Caretakers' residence until further information is gathered.
- Thoughts on obtaining a superintendent - The board discusses that a full-time position is not achievable at this time. Part-time work might be achievable at 20-25 hours a week at approximately \$30,000/yr. Consideration is being made to combine this position with the Caretaker role. The board discusses upgrading rentals to have auto door locking, motion lighting, and app controlled thermostats. Cameras were also discussed to monitor the comings and goings in the buildings.
- Tom motions to make Eric the liaison as a stand-in superintendant for the Park Board, Devin seconded, no objections, motion carries.
- Green space rentals - The board agrees that all rental spaces need to be evaluated and that a rental standard needs to be decided. Devin and Sam agree to try and get comparable pricing for green space and building rentals for the January meeting.

Financial Report:

- The board decides to set up a working meeting to go over the financial reports.

Caretaker Report:

- As previously mentioned, Autumn Baker is the temporary hire for rental cleaning and access. Mayor Nasselroad has expressed concern of having just one person tending to the rentals and other duties. Swift resolution is suggested.

Announcements & Public Comments:

- The board recognizes Angie Hilligoss and Molly Madden-Headley beautiful work on the Santa House in downtown Alexandria.

Motion to adjourn the meeting by Kim, Tom seconded, no objections, motion carries

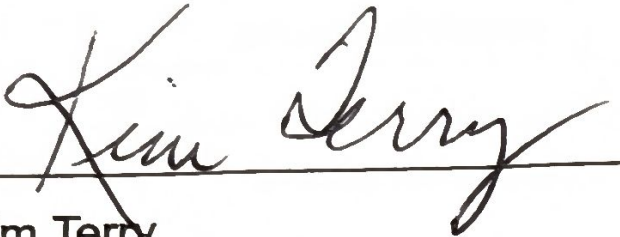
Next Meeting: Tuesday, January 20, 2026, 5:30 at Emery Lee Building.

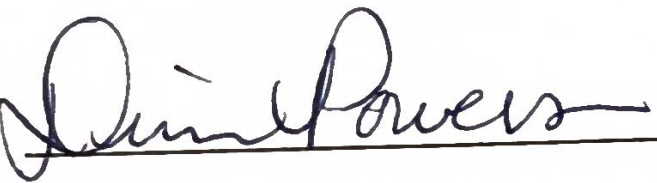
Meeting Adjourned: approximately 6:55 PM

Minutes Taken By: Devin Powers, Secretary

Approval of the December 16, 2025 minutes:

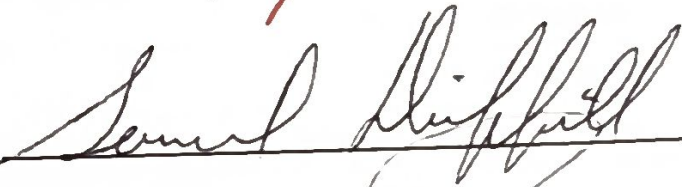
Signatures of members present:


Kim Terry


Devin Powers

* absent Dec.
Angie Hilligoss


Barrett Key


Sam Drifill


Tom Johns