

Park Board Minutes

(monthly meeting)

November 18, 2025 at 5:30

Emery Lee Bldg

503 S. Park Ave.
Alexandria, IN 46001

Meeting Called to Order: 5:30 PM

Members Present: Kim Terry, *President*; Barrett Key, *Vice President*; Devin Powers, *Secretary*; Angie Hilligoss, *member*; Tom Johns, *member*

Members Absent: Sam Drifill, *member*

Guests: Previous park board member, Jennifer Ward

Pledge of Allegiance led by Kim Terry.

Approve Previous Minutes: Minutes not available for this meeting. Both October and November minutes will be brought to the December meeting for approval.

Presentations:

- Eric Freeman - Unable to attend this meeting due to personal matters.

Old Business/Follow-ups:

- Barrett School follow-ups
 - School Career Day - Everything went well. Kids were given pizza for their hard work.
 - Sign Repair - Next semester project
 - Rule Boards - Also next semester.
- Insurance Update? - None
- Rental calendar access? - Send a follow-up email.
- Facebook page access? - Send an email to give more board members access.
- Emery Lee gutters need to be cleaned. A formal request will be sent by Kim.

New Business:

- None

Financial Report:

- Provided by Kim to look over

Caretaker Report:

- The caretakers were unable to attend due to personal matters.
- Bob Rogers building - Girl Scouts used the building. They told Kim the heat was up too high and the cover on the thermostat was locked. Access to the keys for the box will be requested.
- Kids vandalizing the park - no more reports of problems from kids.

Caretaker Report continued:

- Keeping the bathrooms locked unless there is a special event.
 - No complaints from patrons at this time.
 - Barrett expressed concern about locking bathrooms during the day. The board will revisit what to do after winter.
- City street department rode around in a mower doing unknown work to the park. Possibly to clean leaves.

Announcements & Public Comments:

- Barrett - Asks that we have the caretakers at the December meeting and make short-term and long-term plans for park work.
- Kim - Eric emailed her regarding his mother's Madison County Foundation Funds.
 - They will be providing \$50,000 to encourage the Alexandria Parks and Recreation to develop outdoor venues and events.
 - \$25,000 for the Community Center and \$25,000 to the Historical Society as well.
- Kim has been invited to a Madison County lunch as president of another board. She will ask that the Park Board invite get sent to her in the future as well.
- Kim announced that the library is having a holiday open house after the Christmas parade.
- Notes from Jennifer Ward.
 - Gates were never locked to allow police to easily access the parks to assist in emergencies.
 - The Park Board, being a department, will need to have someone attend the City Council meetings until a superintendent is hired. The next City Council meeting will fall on December 1st.
 - Pool concerns about the window open above the electrical box and concrete falling from the ceiling.
 - April 2024 City Council voted and approved to spend \$8,000 out of the Park Board budget to purchase land, but the land was not put in the Parks Department's name.
 - \$12,000 to \$13,000 was taken out of the Park Board budget for a new roof. Be sure to make sure that was actually credited back.
 - The skate park was going to be dismantled and moved to the Community Center.
 - The meeting date and time were not updated on the city website. The board will need to make sure it is updated to not be in violation of the open door law.
 - Restrooms were closed in the winter to winterize them.

Motion to adjourn the meeting by Tom, Devin seconded, no objections, motion carries

Next Meeting: A monthly meeting beginning at 5:30 at Emery Lee Building on December 16, 2025.

Meeting Adjourned: approximately 5:59 PM

Minutes Taken By: Devin Powers, Secretary

Approval of the November 18, 2025 minutes:

Signatures of members present:

Kim Terry

Barrett Key

Devin Powers

Sam Driffill

Angie Hilligoss

Tom Johns