

BOARD OF PUBLIC WORKS AND SAFETY

Special Meeting Minutes of July 27, 2026 Meeting

1. OPENING, PLEDGE, PRAYER and ROLL CALL

Sarah Collis

– appointed January 6, 2020; appointment expiration December 31, 2027

Roger Cuneo

– appointed January 2, 2024; appointment expiration December 31, 2027

Tim Smith - absent

– appointed January 6, 2020; appointment expiration December 31, 2027

Jeremy VanErman

– appointed January 6, 2020; appointment expiration December 31, 2027

Mayor: Todd Naselroad

City Attorney : Sydney Darnall

Clerk-Treasurer: Darcy VanErman

PREVIOUS MINUTES

Sarah Collis motioned to approve the Minutes from the June 24, 2026 special meeting. Roger Cuneo second the motion. All in favor; motion carries.

Roger Cuneo motioned to approve the Minutes from the July 6, 2026 meeting. Jeremy VanErman second the motion. All in favor; motion carries.

COMMUNICATION

RESOLUTIONS

OLD BUSINESS

NEW BUSINESS

Assistant Police Chief Jim Huffman came before the Board to request the promotion of Collin Holzmeyer to Patrolman First Class. Sarah Collis motioned to approve the promotion. Jeremy VanErman second the motion. All in favor; motion carries.

Mayor Naselroad asked the Board to consider reimbursing the residents of 305 Green Valley Dr the monies they paid towards having a sewer tap performed as they changed their mind in hooking up to city sewer at this time. Sarah Collis motioned to approve the request. Jeremy VanErman second the motion. All in favor; motion carries.

Darcy VanErman began opening the sealed bids for the Board in regards to the city's large hail storm claim needs. After opening the four submitted bids, reciting the Vendor and amount of bid submitted, Jeremy VanErman motioned for the bids to be taken under review by legal and the committee so the Board can make an awarding decision at their August 3rd meeting. Sarah Collis second the motion. All in favor; motion carries.

Mayor Naselroad opened the meeting for the Board to discuss the software contract for BS&A. This software is utilized in the Clerk Treasurer's Office as well as the Utility Office. Attorney Darnall advised to her review findings. Jeremy VanErman motioned to take the contract under advisement so further consideration can be had by the Board before voting. Sarah Collis second the motion. All in favor; motion carries.

Mayor Naselroad advised the Board to the request of Fire Chief Adam Matson to declare both the 2015 and 2016 ambulances as surplus so he can have them auctioned. The replacements to these apparatus will be arriving later this week. Jeremy VanErman motioned to approve the Resolution (2026-001-BR) to support this request. Sarah Collis second the motion. All in favor; motion carries.

Clerk Treasurer VanErman asked the Board to consider the Baker Tilly engagement before them. This is the same agreement the city goes into annually to assist with the annual budget process. This year it has a not to exceed clause of \$7,000.00 attached. Sarah Collis motioned to approve the engagement. Jeremy VanErman second the motion. All in favor; motion carries.

Clerk Treasurer VanErman spoke to the Lease Agreement before them with Crossroads Bank for the two new ambulances for the fire department. Before them are two options. Darcy shared that Chief Matson supports the 5 year option over the 7 year option. She also confirmed that the funding for this will come from the Fire Non Revert Fund beginning in 2027. Sarah Collis motioned to approve the lease. Roger Cuneo second the motion. All in favor; motion carries.

OTHER BUSINESS

Sarah Collis inquired to the Board having public comment during their meetings. Both Jeremy VanErman and Roger Cuneo agreed to have further discussions regarding the matter for the Board to decide at a future date.

ADJOURNMENT

Mayor Naselroad opened for meeting adjournment. Roger Cuneo motioned to adjourn the meeting. Sarah Collis seconded the motion. All in favor; motion carries.

Todd Naselroad, Mayor

Attest:

Darcy VanErman, Clerk Treasurer

***These Minutes are a summary of actions taken at the Alexandria Board of Public Works and Safety Meeting. The full video archive of the meeting is available for viewing at www.youtube.com/@CityofAlexandriaIndiana for as long as this media is supported.*