

# BOARD OF PUBLIC WORKS AND SAFETY

Meeting Minutes of April 6, 2026 Meeting

## **1. OPENING, PLEDGE, PRAYER and ROLL CALL**

Sarah Collis

– appointed January 6, 2020; appointment expiration December 31, 2027

Roger Cuneo

– appointed January 2, 2024; appointment expiration December 31, 2027

Tim Smith - absent

– appointed January 6, 2020; appointment expiration December 31, 2027

Jeremy VanErman - absent

– appointed January 6, 2020; appointment expiration December 31, 2027

Mayor: Todd Naselroad

City Attorney : Chou-il Lee

Clerk-Treasurer: Darcy VanErman

## **PREVIOUS MINUTES**

Sarah Collis motioned to approve the Meeting Minutes from March 16, 2026. Roger Cuneo second the motion. All in favor; motion carries.

Roger Cuneo motioned to approve the Special Meeting Minutes from March 20, 2026. Sarah Collis second the motion. All in favor; motion carries.

## **COMMUNICATION**

## **RESOLUTIONS**

## **OLD BUSINESS**

After Mayor Naselroad presented quotes for services to complete the Water Loss Audit and Validation Report required for the Water Utility from Donohue & Associates, Inc, Fleis & Vandenbrink, Wessler, Commonwealth Engineers, Inc., M. E. Simpson Co., Inc., and Strand Associates – he advised that Alliance can provide the same service, including validation, at no charge to the city. They will also assist in training the teams involved for future audit needs. Sarah Collis motioned to approve Alliance to work with our city departments to complete the Water Loss Audit and Validation needs. Roger Cuneo second the motion. All in favor; motion carries.

## **NEW BUSINESS**

Mayor Naselroad advised the Board to the need for the City to amend its existing MOU with Alexandria Community School for the School Resource Officer services we provide. Mayor Naselroad motioned to approve the amendment. Sarah Collis second the motion. All in favor; motion carries.

Assistant Police Chief Jim Huffman spoke to the Board regarding the need to adopt the state policies for Use of Force. Sarah Collis motioned to approve the request. Roger Cuneo second the motion. All in favor; motion carries.

Assistant Police Chief Huffman introduced potential new hire, Nick Oldham, to the Board for their approval to hire him for the department. Roger Cuneo motioned to approve the hiring. Sarah Collis second the motion. All in favor; motion carries.

Assistant Police Chief Huffman advised the Board that there was a typographical error in the approved 2026 F.O.P. Contract that the order would like to amend. The error is in Article VI, Section 5 – to which the date needed to stay 2025. Sarah Collis motioned for the amended date to be approved. Roger Cuneo second the motion. All in favor; motion carries.

Fire Chief Adam Matson came before the Board to introduce potential new hire, Evan Pierce. Sarah Collis motioned to approve the hiring of Evan Pierce pending PERF review and approval. Roger Cuneo second the motion. All in favor; motion carries.

Fire Chief Matson and Assistant Fire Chief Jake Hendrick came before the Board to ask for their consideration to enter into a renewal with their medical billing company. This agreement brings lower prices than the previous agreement. Sarah Collis motioned to approve the agreement. Roger Cuneo second the motion. All in favor; motion carries.

\*\*Mayor Naselroad motioned to have the meeting recess due to time constraints for a presenter for the City Council. Sarah Collis second the motion. All in favor; motion carries.

\*\*Meeting brought back into session per Mayor Naselroad

Rachel Martin, ERC for the Washington Street Project, spoke to the Board regarding the need for extension of agreements for DES 1800242 and 1800243 as, though there has been improvements to unresolved matters, there still remain matters that require addressing like cracking concrete. Sarah Collis advised that the agreements don't appear to have a cost associated with them and they are to last a year. Sarah Collis motioned to approve the extension agreements. Roger Cuneo second the motion. All in favor; motion carries.

Mayor Naselroad introduced the Agreement with Madison County regarding the annual payments for dispatch services. Sarah Collis inquired how the amount was decided. Mayor Naselroad advised he wasn't sure. Assistant Police Chief Huffman lent some insight into the services that are provided outside of the dispatch operations. Roger Cuneo motioned to approve the agreement. Sarah Collis second the motion. All in favor; motion carries.

Mayor Naselroad asked the Board to approve a services agreement with EXOS Financial Advisory Services to begin working with the city to build good procedures of operation and assist with enterprise and tax based funding matters. Sarah Collis motioned to approve the agreement. Roger Cuneo second the motion. All in favor; motion carries.

Mayor Naselroad advised the Board to the request of a utility customer to have their account credited for the NSF fees they paid to the city. The situation happened due to the customer's banking account being hacked, which caused the matter. Roger Cuneo motioned to approve the request. Sarah Collis second the motion. All in favor; motion carries.

Mayor Naselroad presented the Utility Disconnect List for March. Sarah Collis motioned to approve the list. Mayor Naselroad second the motion. All in favor; motion carries.

Attorney Chou-il Lee spoke to the Board regarding the need for approval of a Service Agreement with Baker Tilly to begin the Fiscal Plan for the proposed annexation of 405 S. Park Ave. Sarah Collis motioned to approve the agreement. Roger Cuneo second the motion. All in favor; motion carries.

### **OTHER BUSINESS**

### **ADJOURNMENT**

Upon hearing nothing further, Mayor Naselroad opened for meeting adjournment. Roger Cuneo motioned to adjourn the meeting. Sarah Collis seconded the motion. All in favor; motion carries.

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Todd Naselroad, Mayor

*Attest:*

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Darcy VanErman, Clerk Treasurer

*\*\*These Minutes are a summary of actions taken at the Alexandria Board of Public Works and Safety Meeting. The full video archive of the meeting is available for viewing at [www.youtube.com/@CityofAlexandriaIndiana](http://www.youtube.com/@CityofAlexandriaIndiana) for as long as this media is supported.*