



MINUTES

BOARD OF DIRECTORS MEETING

Tuesday, July 21, 2026 / 5:30 p.m.

Emery Lee Building

503 S. Park Ave.

Alexandria, IN 46001

Present: Sam Driffill, *President*; Barrett Key, *Vice President*; Devin Powers, *Secretary*; Angie Hilligoss, *member*; Kim Terry, *member*; and Tom Johns, *member*.

Absent: none

Guest: Eric Freeman, Superintendent

Special Guest: none

President, Sam Driffill led the pledge and called the meeting to order at 5:36 p.m.

1. Public Comments and Announcements

- a. None given.

2. Approval of Minutes

- a. Barrett seconded Tom's motion to approve meeting minutes from 6/16/2026. Motion passed unanimously.

3. Financial Report

- a. Profit and Loss statement for June.
 - i. Park General Fund
 1. Reduction in expense due to late opening of the pool, which results in a loss in revenue as well. But it washes out.
 2. Trending in a positive state overall.
 - ii. Non-Reverting fund.
 1. Eric expresses that Non-Revert fund continues not grow. The evaluation is that there are expenses coming out of this fund that should be coming out of the general fund. The change to the Emery Lee expenses to come out of the General Fund and not Non-Revert was addressed in a resolution the board made in March.
 - a. The issue is that this resolution was not put before the City Council for their approval. Eric and Barrett are working together to get this sorted.
 - b. Side note: Talks with the Mayor's office are happening to try and sort how the Park Board wants their budget ran. With one key item being eliminating the issue of paying a large sum for a generator the board did not know about.
 - iii. Bob Rogers fund.
 1. Only fund running in the negative due to the large generator purchase.
 - iv. Angie seconded Barrett's motion to approve the financial reports, which include updates to the previous financial report that had been tabled. Motion passed unanimously.

3. Financial Report continued...

b. Superintendent's Expenses

- i. Itemized receipts provided. Invoice included 2 "unreimbursed expense" items. The Board asked for clarification. City is tax exempt, so the total reimbursement of previous approved refund was not possible. However, the total without taxes minus the refund given was off by \$4.99 on one and \$72.27 on the other.
 1. Eric will be using City accounts in the future to avoid the tax.
- ii. Barrett seconded Devin's motion to refund Eric, including the shortage. Motion passed unanimously.

4. Old Business / Staff Report

a. Keeping the pool open through August.

- i. Try to staff the pool after 4 through the week and weekend. Jenny, the current manager, can be available noon to 6 on the weekends.
- ii. The Board sees an opportunity to open the morning for adult swims, water exercise, and swim lessons.
- iii. Big hurdle is getting it staffed. Barrett and Angie expressed interest in getting qualified and helping in running the pool.
- iv. Approval of staying open is pending what Eric can get hammered out with Rachel and Jenny. The staff is prepared to have a 5-minute meeting to approve the extension of pool opening days since August is around the corner.

b. Diving board / stand purchase.

- i. The board previously approved \$9,000 for a diving board, however since then the stand for the diving board had snapped. The stand has been rewelded, but will need replaced.
- ii. The board would like to replace the board, stand, and also may include a diving board cover. With the board good for the remainder of this pool season, the board will have the fix before next year's season opening.
- iii. The Board would like to make a fundraising event to help with the new diving board.

c. Pool cleaner purchase

- i. With other expenses coming on and the season coming to a close, the pool cleaner will also be purchased before the next season.

d. State compliance on Pool House.

- i. All that is left to comply with the state is to move the electric box. The board wants to know if we can just fix the windows above the box and fix the electric box in place rather than move the whole box. Three quotes will be gathered for the option to move the electric box, along with three quotes to fix the window and box in their current places.

e. Mike Thomas memorial bench.

- i. Some options on placement have been gathered and will be provided to Connie Thomas for which spot she prefers.

f. Temporary Beulah Park sign.

- i. Eric presented a temporary sign design. Angie seconded Tom's motion to approve the purchase of a temporary sign at the corner of 4th and SR 9/Park Ave to be installed at a cost no greater than \$1,000.

g. Park benches for Riverview Park.

- i. Devin asked for a follow-up on the school potentially donating table benches to the park. Tom will look into it.

h. Motor for the water slide.

- i. Devin asked if this was the same motor that was being replaced at the start of the pool season. The Board was thinking it was replaced earlier. It should be installed soon.

4. Old Business / Staff Report cont...

- i. Signature Web Creations by John Dockrey.
 - i. The website proposed will have an events calendar, rental schedule, job and volunteer postings, 3 hours of drone video capture of the facilities, along with other features. The cost includes a one-time website build fee of \$1,500, platform fee of \$150 per month (\$1,800 per year), and \$225 a year for website hosting. Board said it is a great deal. It is a good push to going cashless. Kim seconded Tom's motion to approve moving forward with the website build.
- j. The Outfitters and Main Street Association donations.
 - i. The Outfitters, a Pendleton service organization, will sponsor 200 pool admissions for July 22nd. The Board discussed using any remaining tickets to be given out to school kids to both honor the Outfitters donation to 200 kids and potentially bring more kids to the pool. This will be discussed once the board knows if all 200 had been used or not.
 - ii. The Main Street Association donated \$3,000 to string up lights at the Harrison Street Square. An ongoing balance sheet was proposed.
 - iii. Devin proposed a Thank You card to be given to both organizations for their donations.
- k. Public record request.
 - i. Eric brought a records request for a legal notice regarding bids for the Emery Lee Building in Beulah Park. Eric stated that the request is being answered by the City, since it was the insurance that covered this.
- l. 4-H Fair
 - i. Booth for the Park Board brought up by Devin. The Board decided that a booth will not be done this year, but will be brought up for next year.
 - ii. 4-H Fair Foundation would like to use the area at the entrance of the park to put up a banner for their fundraising event.
- m. Riverview Park brush.
 - i. Eric will be taking down the brush between the park and the creek with the help of the city. Barrett had a citizen ask about making it a fishing hole. The Board needs to look into ownership and legality. DNR can host a fishing day if it is a possibility.
- n. Request for the use of Bob Rogers building
 - i. Devin requested the Bob Rogers building to use for the full day August 2nd, 2026 at no cost. This would be the one free use for the year as a Board member. Barrett seconded Tom's motion to approve Devin's use of the Bob Rogers building at no cost. Motion passed unanimously.

5. New Business

- a. An executive meeting is needed to discuss the future Park Superintendent and Park Caretaker roles. This will establish the best job description for future job openings for those positions. Angie seconded Tom's motion to hold an executive session on August 18, 2026 starting at 5:00 at the Emery Lee building. Motion passed unanimously.

Angie seconded Tom's motion to adjourn the meeting at 6:45 p.m. Motion passed unanimously.

Minutes Taken By: Devin Powers, Secretary

NEXT MEETING: Tuesday, August 18, 2026 Executive Session @ 5:00; Public Meeting @ 5:30 p.m. @ Emery Lee Auditorium.