



## Commission on Improving the Status of Children in Indiana Committee/Task Force Minutes

<b>Committee/Task Force:</b>	Data Sharing & Mapping		
<b>Date of Meeting:</b> (MM/DD/YYYY)	7/11/18	<b>Time:</b>	2:00-3:30pm
<b>Minutes Prepared By:</b>	Tamara Weaver and Tyler Brown	<b>Location:</b>	302 W. Washington St. IGCS, Conference Room 12
<b>1. Meeting Objective(s)</b>			
<b>2. Standing Members</b>			
<b>Name</b>	<b>Organization</b>	<b>In Attendance (X indicates present)</b>	
Tamara Weaver	Office of the Attorney General	X	
Tyler Brown	Management Performance Hub	X	
Ashley Aiken	Indiana Criminal Justice Institute	X (by Christine Reynolds)	
Sirrilla Blackmon	Division of Mental Health & Addiction	X	
Michael Commons	IOCS	X	
Mary DePrez	Trial Court Technology		
Charlie Geier	Indiana Youth Institute		
Tim Koponen	Department of Child Services	X	
Jeff Milkey	Department of Education		
Deward Neely	Indiana Office of Technology		
Josh Ross	Department of Correction		
Lisa Thompson	Trial Court Technology		
Julie Whitman	CISCI	X	
<b>3. Staff/Guests</b>			
<b>Name</b>	<b>Organization</b>		
<b>4. Updates/Old Business</b>			
<b>Topic</b>	<b>Main Points</b>	<b>Recommendations/Decisions</b>	
<b>Approval of minutes from previous meeting</b>		The minutes were approved by consensus with no additions or corrections	
<b>Status of Action Items</b>	Will update timelines and due dates		
<b>Info Sharing Guide – Partner MOU</b>	<ol style="list-style-type: none"> <li>Only a few outstanding signatures, State Budget Director will sign last</li> <li>Discussion regarding possibility of major updates that may occur outside of our planned timeline for updates</li> </ol>	<ol style="list-style-type: none"> <li>Julie will send reminders</li> <li>Court staff can update content at any time (for example if there were a federal law passed effective immediately); any structural updates may require additional assistance from IOT</li> </ol>	



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<b>Info Sharing Guide – Attorney Meetings</b>	<ol style="list-style-type: none"> <li>1. Will be planning meetings with attorneys from each of the agencies to give them information as to how to provide updates</li> <li>2. Discussed information needed from each agency</li> <li>3. Will need updates to the white paper and the app content</li> <li>4. Will need updates from each agency on the new requestor, Foster Parents</li> <li>5. Will also need to work on separating Mental Health and Health sections</li> </ol>	<ol style="list-style-type: none"> <li>1. Julie will send list of contacts to Tamara for scheduling; Tamara will set 2 meetings for attorneys to attend</li> <li>2. Will request specific language from agencies regarding any changes</li> <li>3. App update will be done by an online form (Tyler and Mike are coordinating) and white paper updates will be done on Sharepoint (Mike will secure access)</li> <li>4. Foster parents will be added to the app online form</li> <li>5. Will discuss with FSSA and ISDH</li> </ol>	
<b>Analytics</b>	<ol style="list-style-type: none"> <li>1. Slight uptick – Julie gave multiple presentations in June</li> <li>2. Discussed idea of gathering specific stories of ISG users</li> </ol>	<ol style="list-style-type: none"> <li>1. When one of our metrics meets a milestone, we may consider an announcement/press release, etc.</li> <li>2. Info would likely need to come from the agencies themselves, perhaps from Communications; possibility of inserting a survey into the app</li> </ol>	
<b>5. New Business/Presentations</b>			
<b>Data Sharing Requests</b>	<ol style="list-style-type: none"> <li>1. Educational Outcomes</li> <li>2. Cross-System Youth Task Force</li> </ol>	MPH providing technical support, agencies are providing subject matter expertise; hope to have substantive update by next Commission meeting.	
<b>6. Task Force Needs</b>			
<b>7. Action Items (Include recommendations/queries for Executive Committee)</b>			



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Agency partner MOU – signatures			Julie Whitman	August 2018	
ISG content update – expected from agencies			Michael Commons	Sept. 2018	
Provide MOU sample documents for ISG			Tamara Weaver and Ashley Aiken	Fall 2018	
7. Adjournment					
				4:30pm	
8. Next Meeting					
<b>Date:</b>	9/12/18	<b>Time:</b>	2:00-3:30pm	<b>Location:</b>	IGCS – Conference Room <b>TBD</b>
<b>Topics/Objective(s):</b>	ISG MOU updates Data request updates				