



## Commission on Improving the Status of Children in Indiana Committee/Task Force Minutes

<b>Committee/Task Force:</b>	Data Sharing & Mapping		
<b>Date of Meeting:</b> (MM/DD/YYYY)	5/09/2018	<b>Time:</b>	2:00-3:30pm
<b>Minutes Prepared By:</b>	Tamara Weaver and Tyler Brown	<b>Location:</b>	302 W. Washington St. IGCS, Conference Room 29
<b>1. Meeting Objective(s)</b>			
<b>2. Standing Members</b>			
<b>Name</b>	<b>Organization</b>	<b>In Attendance (X indicates present)</b>	
Tamara Weaver	Office of the Attorney General	X	
Tyler Brown	Management Performance Hub	X	
Ashley Aiken	Indiana Criminal Justice Institute	X	
Sirrilla Blackmon	Division of Mental Health & Addiction		
Michael Commons	IOCS	X	
Mary DePrez	Trial Court Technology		
Charlie Geier	Indiana Youth Institute	X	
Garrett Mason	Department of Child Services	X	
Jeff Milkey	Department of Education		
Deward Neely	Indiana Office of Technology		
Josh Ross	Department of Correction	X	
Lisa Thompson	Trial Court Technology		
Julie Whitman	CISCI		
<b>3. Staff/Guests</b>			
<b>Name</b>	<b>Organization</b>		
Ted Cotteril	General Counsel, MPH		
<b>4. Updates/Old Business</b>			
<b>Topic</b>	<b>Main Points</b>	<b>Recommendations/Decisions</b>	
<b>Approval of minutes from previous meeting</b>		The minutes were approved by consensus with no additions or corrections	
<b>Status of Action Items</b>	Will update timelines and due dates		
<b>Info Sharing Guide – Partner MOU</b>	<p>Committee will recommend that the Commission members sign an MOU committing to update the ISG at least annually.</p> <p>Discussed possibility of adding to “record requester category” – foster parents. If add to this category, then will need each record holder to provide updates on this as well.</p>	<p>The Committee will request updates by August 31 of each year.</p> <p>Will turn any applicable white paper updates into app updates.</p> <p>Tamara will send out the current draft of the MOU to members requesting any edits, then send final version to Julie.</p>	



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### 5. New Business/Presentations

<b>MPH Presentation</b>	Ted Cotterill, General Counsel from MPH provided the Committee with an overview on what MPH does and how it can facilitate some of the work of this Committee and the Children’s Commission as a whole	Specifically, discussed the situation where 2 agencies both have info sharing agreements with MPH and how the agencies can then share with each other through MPH.
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### 6. Task Force Needs

<b>Data Project Charters</b>	Trying to refine and streamline process for handling data requests. Discussed agencies representatives analyzing the data on the front end and then de-identify it on the back end. Discussed possibility of MPH providing global ID.	
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### 7. Action Items (Include recommendations/queries for Executive Committee)

<b>ISG MOU</b>	Tamara will present MOU to Executive Committee and recommend having it signed by all member agencies.	
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Agency partner MOU – signatures	Julie Whitman	July 2018
ISG content update – expected from agencies	Michael Commons	August 31, 2018
Provide MOU sample documents for ISG	Tamara Weaver and Ashley Aiken	Fall 2018

### 7. Adjournment



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					4:30pm
8. Next Meeting					
<b>Date:</b>	05/09/2018	<b>Time:</b>	2:00-3:30pm	<b>Location:</b>	IGCS – Conference Room <b>TBD</b>
<b>Topics/Objective(s):</b>	ISG MOU updates				